

**Minutes of a Regular Meeting of the  
Port Sheldon Township Board  
June 10, 2026 – 5:30 P.M.**

1. Call to order
2. Roll Call

Present: Michael Sabatino, Meredith Hemmeke, Rachel Frantom, Bill Monhollon and Luke DeVries.

Absent: None

Also present: Attorney Ron Bultje, Mary Jane Evink, Grand Haven Township Public Schools, Jim Barry, District 1 County Commissioner and 7 residents/guests.

3. Pledge of allegiance.
4. Invocation

Luke DeVries offered the invocation.

5. Public Comment:

- 4 residents/guests gave public comment.

6. Additions to Agenda:

- Floor Scrubber Purchase and Quotes.
- Volunteer Discussion for the Bike Path Sweeping

7. Approval of Agenda with additions.

**Motion** by Monhollon to approve the agenda with additions. Supported by DeVries and carried.

8. Consent Agenda Approval

- a. Approve Minutes- May 13, 2026 Regular Meeting.
- b. Approve Financial Report
- c. Approve Correspondence: None
- d. Approve Committee Reports
  - i. Building – Thirty-Four Total Permits, Eighteen Building permits & Sixteen Zoning Permits issued with Two new home starts.
  - ii. Fire Department – Twenty-three calls plus two meetings.
- e. Approve payment of Bills

**Motion** by DeVries to approve the consent agenda. Supported by Frantom and carried.

9. Sally Bareman Resolution.

The Township Board thanks Sally Bareman for her 30 years of service working in elections.

**Motion** by Frantom to adopt Resolution 2026-13 recognizing Sally Bareman's 30 years of service working in elections. Supported by Hemmeke and carried with five yes roll call votes. Yes: Monhollon, DeVries, Sabatino, Hemmeke, and Frantom. Nays: None.

10. Grand Haven Public Schools Presentation

Mary Jane Evink, Grand Haven Public Schools gave an update on the bond proposal that they will be possibly requesting on the November 2026 ballot.

11. NORA/Township Pickleball Tournament Proposal.

No action taken.

12. Lake Avenue Paving Agreement.

**Motion** by Monhollon to approve the paving of Lake Avenue project according to the policy and contingent upon the receipt of funds from Port Sheldon Beach Association and authorize the clerk to sign. Supported by DeVries and carried with five yes roll call votes. Yes: Frantom, Hemmeke, Sabatino, DeVries and Monhollon. Nays: None

13. Verizon Contract

**Motion** by Hemmeke to table until the documents are received. Supported by Frantom and carried.

14. County Assessor Contract

**Motion** by Hemmeke to approve the Interlocal Agreement for Ottawa County to Approve the Designated Assessor for the period beginning January 1, 2027, with addendum A and B and authorize the supervisor to sign. Supported by DeVries and carried with 5 yes roll call votes. Yes: Frantom, Hemmeke, Sabatino, DeVries, and Monhollon. Nays: None

15. CLS Estimate- Landscaping Project

**Motion** by Monhollon to approve the CLS Estimate #4897 for updating the Landscaping at the Township Hall. Supported by Hemmeke and carried with five yes roll call votes. Yes: Monhollon, DeVries, Sabatino, Hemmeke and Frantom. Nays: None.

16. Concrete for Picnic Pads, Bike Rack/Drop Box-Township Hall.

**Motion** by Monhollon to approve the Elite Concrete Solutions Estimate #3482 Cement Pads for the Township Hall. Supported by DeVries and carried with five yes roll call votes. Yes: Frantom, Hemmeke, Sabatino, DeVries, and Monhollon. Nays: None.

17. Planning Commission request to review shooting ranges.

The board discussed this at length. No action taken.

18. Additions to Agenda:

1. Floor Scrubber Purchase and/or Quotes.

**Motion** by Monhollon to approve Arnold Sales Quote #1481076 to replace the floor scrubber for the Township contingent on review of maintenance plan. Supported by DeVries and carried with five yes roll call votes. Yes: Frantom, Hemmeke, Sabatino, DeVries, and Monhollon. Nays: None.

2. Volunteer Discussion for the Bike Path Sweeping  
Board discussed. No action taken.

19. Public Comment.

- One Resident gave public comment.

20. Adjourn

**Motion** by Monhollon to adjourn. Supported by DeVries and carried.

The meeting adjourned at 6:48 pm.

Respectfully submitted  
Meredith Hemmeke, Clerk