



# PORT SHELDON TOWNSHIP NEWSLETTER

## FALL 2025

### CALENDAR OF EVENTS

**OCTOBER 6 FIRE PREVENTION DAY 6-8PM**

**OCTOBER 22 BLOOD DRIVE 2-7PM**

**NOVEMBER 26-28 OFFICES CLOSED THANKSGIVING DAY**

The township offices will be closed Wednesday evening through Friday for the Thanksgiving Holiday.

**DECEMBER 1 WINTER TAX BILLS MAILED**

**DECEMBER 1 SHELDON DUNES WATER BILLS MAILED**

**DECEMBER 1 2026 TRASH BAGS AVAILABLE**

**DECEMBER 24-25 OFFICES CLOSED CHRISTMAS EVE/DAY**

**DECEMBER 29 TREASURER HOURS**

The treasurer will be in the office from 8:00am until 5:00pm for tax collection. As always, your tax payments are accepted in person, online (3% fee applies), by mail, or by township drop box. **POSTMARKS are NOT accepted.** To have your payment processed with a 2025 collection date, your payment must be received in our office by 1:00pm on December 31st.

**JANUARY 1, 2025 OFFICES CLOSED NEW YEARS DAY**

**FEBRUARY 16, 2025 WINTER TAXES DUE**

### NEWS TO USE

#### **FIRE PREVENTION NIGHT**

The Port Sheldon Fire Department will be hosting Fire Prevention Night this year on Monday, October 6th. The fire station will be open from 6-8pm. Pizza, pop, water and ice cream will be provided! Stop by the fire station on Port Sheldon Street, east of the township hall and check out the fire trucks, gear, displays and get some cool stuff for the kids. We hope to see you there!

#### **BLOOD DRIVE**

There will be a blood drive at the Township Hall on Wednesday, October 22, 2025 from 2-7pm. Please consider joining us for this life-saving community event! See the Township website or Facebook page for more details.

#### **BURN PERMITS**

Please fill out the burn permit application on our website's home page before burning on your property. Even if you do have a burn permit, there are restrictions on what can be burned, and the fire must **always** be attended. You could be liable for costs incurred if the Fire Department is required to extinguish your fire. For more information, including a list of prohibited items, please view the application.

#### **WOULD YOU LIKE TO BE AN ELECTION WORKER?**

The Township Clerk is seeking individuals who would like to serve their community by working as Election Inspectors for the 2026 Election season. If you are interested, please contact Meredith Hemmeke by calling the office or sending an email to [meredith@portsheldontwp.org](mailto:meredith@portsheldontwp.org).

#### **A NOTE FROM THE ASSESSOR:**

Just a reminder that our staff is out and about doing site visits for our 20% reviews and visiting newly built homes. Assessing staff will have a large white and green magnet on their car identifying them as Township staff, and will be doing site visits M-F from 9am-5pm.

### MORE NEWS TO USE

#### **PORT SHELDON TOWNSHIP TRASH SERVICE**

We have received many complaints lately regarding abuses to the trash services on Saturday mornings. Here is a reminder of proper usage: household trash must be in the Township-provided green trash bags, and dumping is **ONLY** allowed when the truck is present.

Often, a local metal recycler parks a trailer on the right of way for metal items to recycle.

#### **BUILDING PERMITS NEED INSPECTIONS**

Please be sure to call the township office for inspections on all building permits! Electrical, Mechanical and Plumbing permit inspections should be called in to the inspector directly. (Their phone numbers are located on the permit.) Thank you!

#### **ANNUAL SNOW REMINDER**

The township would like to remind all residents and businesses to use both caution and courtesy with snow shoveling and storage. Please do not pile snow on the bike paths or in locations where it could limit road visibility.

#### **CRUSADE FOR TOYS**

Fire fighters will be collecting small unwrapped toys and/or monetary donations to provide Christmas gifts for area children in need. There will be a collection barrel in the Township offices, which will be available during office hours mid-November through mid-December.

#### **FINANCIAL SCAM PREVENTION CLASSES—FROM OCSO**

Protect yourself and your loved ones from fraud by staying informed and proactive. The **Ottawa County Sheriff's Office** offers free seminars designed to help you safeguard against financial fraud and scams. These presentations cover key topics such as technology scams, social media risks, romance scams, government impersonators, and grandchild scams. Attendees will gain valuable knowledge to avoid falling victim to these crimes. For more information about the Financial Scams & Frauds events, contact Detective Joe Monger ([jmonger@miottawa.org](mailto:jmonger@miottawa.org)).

-October 8, 1:00pm, Ottawa County Administration Building, 12220 Fillmore Street, West Olive

-October 22, 2:00pm, Waterford Place, 1725 Port - Sheldon Street, Jenison

-November 5, 6:30pm, Ottawa County Administration Building, 12220 Fillmore Street, West Olive

No registration is required—just show up!

#### **ADDRESS SIGNS**

Have you noticed the **easy to read** green address signs at the edge of the road? Order yours at the Township offices—available in horizontal or vertical and come with predrilled holes for affixture. They are \$25 and proceeds benefit the Port Sheldon Township Fire Department.

#### **HERRICK DISTRICT LIBRARY**

##### **Library Hosts Author Leif Enger**

Bestselling author Leif Enger visits Herrick District Library on November 12 to discuss his career and newest book, / *Cheerfully Refuse*. For more details on this and other related Big Read events taking place at HDL, visit us at [herrick.org/](http://herrick.org/) events.

PORT SHELDON TOWNSHIP  
16201 PORT SHELDON ST  
WEST OLIVE, MI 49460  
[www.portsheldontwp.org](http://www.portsheldontwp.org)



- Supervisor,** *Mike Sabatino*  
**Clerk,** *Meredith Hemmeke*  
**Treasurer,** *Rachel Frantom*  
**Trustee,** *Bill Monhollon*  
**Trustee,** *Luke DeVries*  
**Administrative Assistant,** *Tatjcha Lambers*  
**Building and Zoning Administrator,** *Ryan Capson*  
**Building Department Assistant,** *Cate Wiler*  
**Assessor,** *Tyler Tacoma*  
**Fire Chief,** *Brad Dirkse*

## QUARTERLY HIGHLIGHT: CITY OF WYOMING—WATER TRANSMISSION MAIN PROJECT

### What’s going on along Van Buren and 164th Streets?

The City of Wyoming is installing a new water transmission main to their New Holland St. Facility. The work is scheduled to begin this fall, and extend through fall of 2026.

### Frequently asked questions:

**Q: Does this mean I can get hooked up to city water if it goes past my property?**

A: No, this is a transmission main, and is meant to carry water at higher pressures than the standard pressure for a home or business. There are valve chambers which could facilitate future extension of water into the township, but that is not planned at this time.

**Q: Will I be able to access my home?**

A: Yes, roads would be closed to thru-traffic, but available for residents along the route.

**Q: Will this work impede first responder and emergency access?**

A: No, roads will always be available for emergency vehicles 24/7

**Q: Will we be notified if my road is going to be closed?**

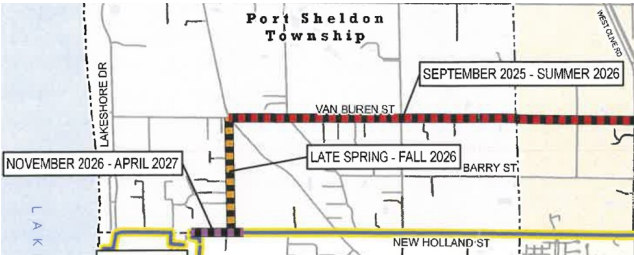
A: Yes, there will be a 48 hour notice for all road closures.

**Q: Will my water well be affected by the dewatering required for the project?**

A : While we can’t speak to every situation, the City of Wyoming. We are providing the performance testing for the wells that the engineer’s hydraulic analysis identified to have potential impact from dewatering. We are also providing support services for locations that experience disruption as a result of the construction process. \*Information updated 10/2/25

**Q: Where can I find more information about the project, and its progress?**

A: The engineering firm has a weekly update website where you can access up to the date information on the project. <https://www.preinnewhof.com/wyoming-third-transmission-main/> (This link is also located in the “News” section of the Township website.)



## FIRE DEPARTMENT NEWS AND CALL LOG

First six months of 2025—**167 calls**

In **May, June, July and August**, the Fire Department responded to **134 calls**:

Medical—53, PI Accident—11, Fire Alarm—18, CO Alarm—2, CO Incident—1, Cancelled Enroute—5, Down Powerline—7, Service Call—6, Lift Assist—9, Assist another Department—2, Gas Leak—2, Unauthorized Burn—2, Brush Fire— 3, Electrical Issue—2, Good Intent—4, Odor Investigation—1, Building Fire—1, Station Move-Up—1, Vehicle Fire—1, Wildfire—1, Controlled Burn—1, Other—1

### PORT SHELDON TOWNSHIP OFFICE

**Phone:** 616-399-6121

**Email:** [info@portsheldontwp.org](mailto:info@portsheldontwp.org)

### Hours:

Monday-Thursday 8:00AM - 1:00PM

Wednesday evenings 4:00PM - 7:00PM

**Assessor** available Wednesday mornings

**Building/Zoning Administrator** available Monday, Wednesday and Thursday mornings 9AM-12PM

### RECURRING CALENDAR EVENTS

#### Board of Appeals

Meets as needed at **5:30PM** the 1st Wednesday of each month

#### Board Meetings

**5:30PM** the 2nd Wednesday of each month

#### Planning Commission

**5:00PM** the 4th Wednesday of each month

#### Trash Service

7:30-10:30AM Saturdays

