

**Minutes of a Regular Meeting and Public Hearing of the
Port Sheldon Township Board
July 10, 2024 – 5:30 P.M.**

1. Call to order
2. Roll Call
Present: Michael Sabatino, Meredith Hemmeke, Rachel Frantom, Bill Monhollon and Lucas DeVries.
Absent: None
Also present: Attorney Ron Bultje, Chief Brad Dirkse, Assistant Chief Tom Prince, Sheriff Steve Kempker, Sargent Knotts, from the Ottawa County Marine Division, and 11 residents and guests.
3. Pledge of allegiance.
4. Invocation
Meredith Hemmeke offered the invocation.
5. Additions to Agenda:
 - Pat Staskiewicz- Ottawa County Public Utilities - Wyoming Water Main update
 - Consider- Township Hall Plumbing Fixture Quote.
6. Approval of Agenda.
Motion by Luke DeVries to approve the agenda. Supported by Rachel Frantom and carried.
7. Consent Agenda Approval
 - a. Approve Minutes- June 12, 2024 Regular Meeting.
 - b. Approve Financial Report
 - c. Approve Correspondence:
 - d. Approve Committee Reports
 - Building – June – sixteen permits issued with three new house starts.
 - Fire Department – June report – twenty-nine calls and two meetings. 110 calls for the first 6 months of 2024
 - e. Approve payment of Bills**Motion** by Bill Monhollon to approve the consent agenda. Supported by Luke DeVries and carried.
8. Sheriff's Annual Report
Ottawa County Sheriff, Steve Kempker, presented the 2023 Annual Sheriff's report, summarized the township's activity, presented an overview of the department and key implementation projects and answered questions. He thanked the township and the fire department for the partnership that is present between his department and the township.
9. Consider- Planning Commission Recommendation to rezone parcel #70-11-01-200-024
Rezoning from AG-1 to R-1 is consistent with the Township's Master Plan.
Motion by Bill Monhollon to accept the Planning Commission's recommendation and Ordinance Z2024-03 to rezone the parcel 70-11-01-200-024 (N 5 A of E ½ pf ME ¼ of NE ¼ EXC E 100 FT SEC 1 T6N R16W) from AG-1 to R-1, and adopt the Zoning Map Amendment Ordinance. Supported by Luke DeVries and carried with five yes roll call votes. Ayes: Rachel Frantom, Bill Monhollon, Luke DeVries, Meredith Hemmeke and Mike Sabatino. Nays: None.
10. Consider Fire Dept. Operating Millage Recommendation
No Action Taken, the board discussed the need to renew the operating millage, but the millage is set to expire December 31, 2024, allowing the collection of winter 2024 taxes.
11. Consider- Fire Dept Roofing Extras invoice approval
Motion by Rachel Frantom to approve the additional expenses for the Fire Department Roof due to

rotting boards that needed replacing from Elevated Home Exteriors Roofing Invoice # 136. Supported by Meredith Hemmeke and carried with five yes roll call votes. Ayes: Mike Sabatino, Luke DeVries, Bill Monhollon, Rachel Frantom, and Meredith Hemmeke. Nays: None

12. Consider- Windsnest Park gravel parking addition

No action was taken at this time. The Board discussed needing to add more parking to Windsnest, but the parking addition needs further discussion with Consumers and EGLE, due to the township leasing the property for Windsnest from Consumers Energy, and the boundaries of the park lie within the jurisdiction of EGLE with the critical dune.

13. Discussion- Township parcel #70-11-21-193-001 driveway easement request.

The board discussed the easement request, and the township attorney advised that more information was needed from the requesting party.

Motion by Mike Sabatino to direct the requesting party to propose an easement document along with a proposed valuation of the easement. Supported by Luke DeVries and carried.

14. Discussion- Pigeon Lake Vessel Length and Schedule, No-Wake Petition

The board heard from a resident who presented a petition, and is requesting the board consider a proposed change to the No-Wake Ordinance on Pigeon Lake, limiting size of vessels allowed to make a wake.

The board also heard from Sgt. Knott of the Ottawa County Marine Division regarding wake and other enforcement actions carried out in Port Sheldon

Motion by Luke DeVries to set a public hearing for August 14, 2024 at 5:30 pm to hear input on proposed changes to the No-Wake Ordinance on Pigeon Lake. Supported by Rachel Frantom and carried.

15. Discussion- Resident parking concerns for road frontage in front of Olive Shores Park

The board has received correspondence and heard from a few residents requesting the board consider a no parking zone adjacent to the Olive Shores Park entrance, as cars parked in and along the roadway are causing unsafe conditions for vehicles and pedestrians.

Motion by Rachel Frantom to set a public hearing for August 14, 2024 at 5:30 pm to hear public input on the possibility of designating a no parking zone near the Olive Shores Ottawa County Park. Supported by Luke DeVries and carried.

16. Additions to the Agenda:

- Discussion about 2024 Improvements to Wyoming Water Systems.

Patrick Staskiewicz, OC Public Utilities Director gave an overview about the Wyoming Water Systems Transmission Main project and the Improvements Bond Issue.
No action was taken.

- Consider-Plumbing Fixture Quote.

Motion by Bill Monhollon to accept estimate 1363 from Port Sheldon Plumbing plus additional funds for tile work and labor for plumbing fixtures in Township Hall. Supported by Luke DeVries and carried with five yes roll call votes. Ayes: Rachel Frantom, Bill Monhollon, Luke DeVries, Meredith Hemmeke and Mike Sabatino. Nays: None.

17. Public Comment.

None

18. Adjourn

Motion by Bill Monhollon to adjourn. Supported by Luke DeVries and carried.

The meeting adjourned at 7:24 pm.

Meredith Hemmeke, Clerk