

**Minutes of a Regular Meeting and Public Hearing of the  
Port Sheldon Township Board  
August 14, 2024 – 5:30 P.M.**

1. Call to order
2. Roll Call  
Present: Michael Sabatino, Meredith Hemmeke, Rachel Frantom, Bill Monhollon and Lucas DeVries.  
Absent: None  
Also present: Attorney Ron Bultje, Chief Brad Dirkse, and 21 residents/guests.
3. Pledge of allegiance.
4. Invocation  
Luke DeVries offered the invocation.
5. Additions to Agenda:
  - Fire Chief Brad Dirkse would like to recommend hiring Adam Daniels for a position as a probationary firefighter.
  - Ottawa County Request for opinion on Road Abandonment petition
6. Approval of Agenda with additions.  
**Motion** by Rachel Frantom to approve the agenda. Supported by Luke DeVries and carried.
7. Consent Agenda Approval
  - a. Approve Minutes- July 10, 2024 Regular Meeting.
  - b. Approve Financial Report
  - c. Approve Correspondence: Peregrine Energy letter, asking to purchase township property.
  - d. Approve Committee Reports
    - Building – July – twenty-five permits issued with seven new house starts.
    - Fire Department – July report – thirty calls and two meetings. Recommendation to hire Adam Daniels as a probationary firefighter.
  - e. Approve payment of Bills  
**Motion** by Bill Monhollon to approve the consent agenda. Supported by Luke DeVries and carried.
8. Public Hearing-No Wake Size Limit  
Supervisor Sabatino opened the Public Hearing at 5:35 p.m.  
Public Hearing to gather input regarding a petition to change the current no-wake water control order to limit boats 26' and over from making a wake. Additionally, the steps required by the Department of Natural Resources to initiate any changes to No Wake ordinance were explained.  
Public Comment:  
Name, Address, Comment/Concern  
Jeremy Shoemaker, 17129 Lake Ave, Supported the process to move forward with study for No Wake on Pigeon Lake by the DNR  
  
Alex Petry, 17079 Lake Ave, is not supportive of the process to move forward with the study for No Wake on Pigeon Lake by the DNR. He stated that he would like to see hours of no wake changed  
  
Neetha Speet, 17033 Lake Ave, is not supportive of the process to move forward with the study for No Wake on Pigeon Lake by the DNR, she stated she would like to see more sheriff patrols and enforcement.

Bart Bale, 16887 Lake Ave, Supportive of limiting vessel size and the conducting of a study for No Wake on Pigeon Lake by the DNR, he states he is concerned about property damage.

Steve Fuller, 17187 Lake Ave, Not supportive of the process to move forward with the study for No Wake on Pigeon Lake by the DNR, he states that laws are not being enforced as it is and he would just like to see people use reasonableness.

Jim Kober, 17189 Lake Ave, is not supportive of the process to move forward with the study for No Wake on the Pigeon Lake by the DNR, he states that adding laws is not going to help.

Donna Harris, 17189 Lake Ave, is not supportive of the process to move forward with the study for No Wake on the Pigeon Lake by the DNR, she states that there are already laws for no wake and damage caused by wake.

**Motion** by Luke DeVries to close the public hearing. Supported by Bill Monhollon and carried. Public hearing closed.

**Motion** by Luke DeVries to discuss with the Ottawa County Sheriff's Department about enforcement capabilities and tabling the discussion until after we receive a report from the Ottawa County Sheriff's Department. Supported by Meredith Hemmeke and carried.

9. Public Hearing – No Parking Zone Olive Shores Ave/Olive Shores Park.

Supervisor Sabatino opened the Public Hearing at 6:12 p.m.

The history of the Township parks was explained. The parking and no parking areas near the Ottawa County parks was explained.

Public Comment:

Name, Address, Comment/Concern

Jan DeVries, 8496 Olive Shore, in support of no parking signs, she feels that it is dangerous with the 55mph speed limit on Olive Shores and park goes parking on the side of the road. She also commented that most of the Ottawa County Parks have no parking on the road near the parks.

Linda Yonkers, 17060 Aliquot, not in support of no parking signs, she commented that she is the gate keeper for the park. She does not feel it is necessary to have no parking on the road near the park. She stated that it is a beautiful, quiet road.

Tia Carmichael, 8047 Olive Trail, in support of no parking signs, she stated that it is super busy and there is a lot of traffic due to Windsnest Park.

Patrick Mastenbrook, 17305 Beachview, in support of no parking signs, he stated that the road is very busy and narrow.

**Motion** by Luke DeVries to close the public hearing. Supported by Rachel Frantom and carried. Public hearing closed.

Olive Shores No Parking Areas Resolution.

Traffic congestion and beach goer safety concerns necessitate the need for No Parking Areas on Olive Shores Road by Olive Shores Park. Parking signs were also discussed.

**Motion** by Bill Monhollon to adopt Olive Shores No Parking Areas Resolution 2024-12. Supported by Luke DeVries and carried with five yes roll call votes. Ayes: Rachel Frantom, Bill Monhollon, Luke DeVries, Meredith Hemmeke and Mike Sabatino. Nays: None.

10. Supervisor's Report-Windsnest Additional Parking Meeting Summary

Supervisor Sabatino discussed a brief history of the parks and the parking challenges near Windsnest. It was also explained about the research and conversations he has had with the Ottawa County Road Commission, Ottawa County Parks Dept, and Consumers Energy Representatives. Summary was to work cooperatively with OC Parks to develop a plan to add additional parking, west and east of Margaret, and then present to Consumers Energy for potential implementation prior to the 2025 season.

11. Consider- Resolution approving 2024 Water Improvement Contracts

**Motion** by Mike Sabatino to approve 2024 Water Supply Improvements Contract and authorizes the clerk to sign. Supported by Bill Monhollon and carried with five yes roll call votes. Ayes: Rachel Frantom, Bill Monhollon, Luke DeVries, Meredith Hemmeke and Mike Sabatino. Nays: None.

**Motion** by Bill Monhollon to adopt 2024 Water Improvement Contracts Resolution 2024-13. Supported by Luke DeVries and carried with five yes roll call votes. Ayes: Rachel Frantom, Bill Monhollon, Luke DeVries, Meredith Hemmeke and Mike Sabatino. Nays: None.

12. Consider-Township Hall Park Improvements Proposal

**Motion** by Bill Monhollon to accept the Township Hall Park Improvements/Repair proposal #08142024-001 which includes bundled quotes from four vendors/contractors. Supported by Luke DeVries and carried with five yes roll call votes. Ayes: Rachel Frantom, Meredith Hemmeke, Mike Sabatino, Luke DeVries, and Bill Monhollon. Nays: None.

13. Consider- Request from Mechanical/Plumbing Inspector to Increase Inspection Fee

**Motion** by Bill Monhollon to accept the Mechanical and Plumbing Service Agreement as of September 1, 2024 from West Shore Inspections LLC. Supported by Luke DeVries and carried with five yes roll call votes. Ayes: Rachel Frantom, Meredith Hemmeke, Mike Sabatino, Luke DeVries, and Bill Monhollon.

14. Discussion-Policy Update-Compensation for Salaried employees/offsite training

**Motion** by Rachel Frantom to investigate and update the policy on compensation for Salaried employees while at offsite training. Supported by Meredith Hemmeke and carried.

15. Discussion- Committees (Parks & Recreation, Trash Services, Wage & Compensation)

**Motion** by Meredith Hemmeke to direct the Supervisor to recruit residents to serve on the Parks & Recreation Committee. Supported by Rachel Frantom and carried.

**Motion** by Meredith Hemmeke to form a Trash Services Committee consisting of residents of varying backgrounds. Support by Luke DeVries and carried.

**Motion** by Mike Sabatino to form a Wage & Compensation Advisory Committee consisting of residents of varying backgrounds. Support by Rachel Frantom and carried.

16. Additions to the Agenda:

- Probationary Firefighter recommendation.

**Motion** by Rachel Frantom to accept the Fire Chief's recommendation and hire Adam Daniels as a Probationary Firefighter. Supported by Bill Monhollon and carried.

- OCRC Petition to Abandonment – Opinion Request

Ottawa County received a petition from property owners to abandon the 1<sup>st</sup> Street ROW south

of Gardner Street in the Plat of the Village of West Olive in Section 12 of Port Sheldon Township. The portion of 1<sup>st</sup> Street requested for abandonment is between parcels 70-11-04-281-003 and 70-11-04-282-001 with the property owners seeking abandonment. Ottawa County Road Commission is seeking the township's opinion prior to action.

**Motion** by Bill Monhollon stating the board is not opposed to the abandonment of 1<sup>st</sup> Avenue between parcels 70-11-04-281-003 and 70-11-04-282-001. Supported by Luke DeVries and carried.

- Correspondence - Peregrine Energy Letter

Peregrine Energy sent a letter requesting consideration of the purchase of land from Port Sheldon Township.

**Motion** by Rachel Frantom to respond to Mr. Morehead from Peregrine Energy to decline the offer to purchase land from the township. Supported by Mike Sabatino and carried.

17. Public Comment.

A resident offered to be considered for committees in the future.

18. Adjourn

**Motion** by Bill Monhollon to adjourn. Supported by Luke DeVries and carried.

The meeting adjourned at 7:19 pm.

Meredith Hemmeke, Clerk