



## PORT SHELTON TOWNSHIP

16201 Port Sheldon Street, West Olive, MI 49460

Telephone 616-399-6121 Fax 616-399-7173

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# Planning Commission Meeting Minutes July 26, 2023

1. **Call to Order: Steve Grilley – 6pm**
2. **Roll Call:**
  - a. **Absent, Duke DeLeeuw**
  - b. **Present, Del Petroelje, Lori Stump, Steve Grilley, Nikki Timmer,**
    - i. **Bill Monhollon, Pat Kelderhouse. Also, Present Ryan Capson-Zoning Administrator, Diane Jansen-Recording Secretary, Andy Moore-Township Planner and Guest Jan O'Connell**
3. **Approve Meeting Minutes from June 28, 2023:**
  - a. **Motion by Del Petroelje to approve meeting minutes from June 28, 2023. Seconded by Nikki Timmer with all commissioners voting yes, and carried**
4. **Approve Tonight's Meeting Agenda:**
  - a. **Motion by Pat Kelderhouse to approve the agenda for July 26, 2023 Seconded by Bill Monhollon with all commissioners voting yes, and carried.**
5. **Communications: Lori Stump**
  - a. **Email from Township Clerk Teresa DeGraff advising that at the July 12, 2023 Board Meeting the Planning Commission request to consider Tyler Street parking. The Board agreed that input from all affected Tyler Street residents should be sought before a decision is made. The issue was tabled.**
6. **Zoning Administrator Updates: Ryan Capson**
  - a. **Lokker Automotive wants to add 3 overhead doors. It was agreed that the permit would be handled through the Building Department and no review would be needed at this time. If the bays would be used as service bays a review of the Special Land Use Permit would be needed.**
  - b. **Kiek's Excavation Special Land Use Review. A Continuation of the Bond Certificate has been received and a review will be scheduled for the August meeting.**
7. **Public Comments on Items not on Tonight's Agenda: None**
8. **Unfinished Business**
  - a. **Short Term Rentals**



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1. The drafts of the short term and regulatory ordinances were reviewed and it as agreed to table the ordinances for further review by commissioners.

- b. Review Solar Ordinance Revisions.

1. Public Hearing to be scheduled for the August meeting.

9. New Business - None

10. Adjournment – 7pm

*Lori Stump*

Lori Stump, Secretary

*3/27/24*

Date