



PORT SHELTON TOWNSHIP

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Planning Commission Meeting Minutes Wednesday, October 25, 2023 – 6pm

1. **Call to Order:** 6:00 pm
2. **Roll Call:** Present were Steve Grilley, Lori Stump, Del Petroelje, Duke DeLeeuw, Nikki Timmer, Patrick Kelderhouse, Bill Monhollon, Ryan Capson-Zoning Administrator, Diane Jansen-Recording Secretary, Andy Moore-Township Planner, Several Guests and Residents
3. **Approve Minutes from September 27, 2023:**
 - a. **Motion** by Nikki Timmer to approve the minutes from September 27, 2023, supported by Bill Monhollon with all commissioners voting in favor and passed.
4. **Approve Agenda:**
 - a. **Motion** by Patrick Kelderhouse to approve the agenda, supported by Del Petroelje with all commissioners voting in favor and passed.
5. **Communications:**
 - a. Letter from Susan Gursky, 7541 Margaret Ave, regarding short-term Rentals with the opinion that no action be taken by the planning commission.
6. **Zoning Administrator Updates:** None
7. **Public Comments:** Positive feedback on the short-term rental ordinances
8. **Unfinished Business:**
 - a. **Short Term Rental Ordinance Action**
 1. **Motion** by Patrick Kelderhouse to recommend to the board the approval to amend the zoning ordinance to add short term rentals as a permitted use in zoning districts AG-1, R-1, LSR. Seconded by Lori Stump with all commissions voting in favor and passed.
 2. **Motion** by Bill Monhollon to recommend to the board to approve the short term rental ordinance to regulate short term rentals. Seconded by Steve Grilley with all commissioners voting in favor and passed.
9. **New Business:**
 - a. **Sandy Point Beach House Special Land Use Annual Review.**
 1. It was determined that SPBH has adhered to all the stipulations of the approval of the site plan revision in May of 2023.
10. **Adjournment:** 6:40 pm

Lori Stump 2-28-24

Lori Stump – Secretary

Date