

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
October 11, 2023 – 5:30 P.M.**

1. Call to order
2. Roll Call
Present: Teresa De Graaf, Lucas DeVries, Rachel Frantom, Bill Monhollon and Michael Sabatino.
Absent: None
Also present: Attorney Ron Bultje, Fire Chief Brad Dirkse, Assistant Fire Chief Tom Prince, Deputy Clerk Meredith Hemmeke and three township residents and guests.
3. Pledge of allegiance.
4. Invocation
Teresa De Graaf offered the invocation.
5. Additions to Agenda:
 - a. Consider Ottawa County's easement request for Ventura Townhomes Development.
 - b. Budget Amendment - Library
6. Approval of Agenda.
Motion by Monhollon to approve the agenda with additions. Supported by DeVries and carried.
7. Consent Agenda Approval
 - a. Approve Minutes
 - September 13, 2023 Regular Board Meeting.
 - October 2, 2023 Special Board Meeting.
 - b. Approve Financial Report
 - c. Approve Correspondence: Resident email in support of short-term rental regulation.
 - d. Approve Committee Reports
 - Building & Zoning –September – fourteen permits issued with two new house starts.
 - Fire Department – September – twenty-six calls and two meetings.
 - e. Approve payment of Bills
Motion by Frantom to approve the consent agenda. Supported by DeVries and carried.
8. PLM Weed Control Contract
Motion by De Graaf to approve a one-year contract with PLM Lake & Land Management per the September 18, 2023 Renewal Acceptance Letter for the 2024 weed control treatment of Pigeon Lake. Supported by Monhollon and carried with five yes roll call votes. Ayes: De Graaf, DeVries, Frantom, Monhollon and Sabatino. Nays: None.
9. Early Voting Agreement Amendment.
Motion by De Graaf to approve the Early Voting Agreement Amendment and authorize the Supervisor and Clerk to sign. Supported by Frantom and carried with five yes roll call votes. Ayes: De Graaf, DeVries, Frantom, Monhollon and Sabatino. Nays: None.
10. Michigan State University Coastal Erosion Study Discussion.
Supervisor Sabatino explained the drone survey study for informational purposes. This study will be at no cost to Port Sheldon Township.
11. Bike Path Plowing Discussion.
Motion by Frantom to take no action on bike path snowplowing. Supported by Monhollon and carried.

12. Additions to the Agenda:

a. Consider Ottawa County's easement request for Ventura Townhomes Development.

Motion by DeVries to support the request for the easements proposed by Ottawa County Public Utilities in the email dated October 3, 2023 for the Ventura Townhomes Development. Supported by Monhollon and carried.

b. Budget Amendment – Library.

Motion by Monhollon to amend and increase the Library Budget expenditures by 10,000.00. Supported by DeVries and carried with five yes roll call votes. Ayes: De Graaf, DeVries, Frantom, Monhollon and Sabatino. Nays: None

13. Public Comment.

Supervisor thanked Teresa De Graaf for her years of service as township clerk.

Clerk De Graaf thanked the board for the great working relationship she enjoyed over the years.

14. Adjourn

Motion by Monhollon to adjourn. Supported by DeVries and carried.

The meeting adjourned at 6:01 p.m.

Teresa De Graaf, Clerk