



# PORT SHELDON TOWNSHIP NEWSLETTER Winter 2023



## CALENDAR OF EVENTS

**JANUARY 2** **NEW YEARS HOLIDAY —OFFICE CLOSED**

**JANUARY 3** **SHELDON DUNES WATER BILLS DUE**

**JANUARY 14** **TRASH BAG DAY 8-11AM**

**FEBRUARY 14 LAST DAY TO PAY WINTER TAXES WITHOUT PENALTY**

The treasurer will have extended hours of 9:00 a.m.-5:00 p.m. on **Tuesday, February 14**. As always, your tax payments are accepted by check in person, by mail, or in the township drop box. Postmarks are NOT accepted. Please allow ample time for delivery if mailed. Credit cards are accepted online, by phone, or in person. A 3% fee applies to credit card transactions.

**LATE FEBRUARY** **ASSESSMENT NOTICES MAILED**

**FEBRUARY 28** **LAST DAY TO PAY TAXES AT THE TOWNSHIP**

The treasurer will have extended hours of 9:00 a.m.-5:00 p.m. on **Tuesday, February 28**. This is the **last day** the township can accept tax payments before being returned as delinquent to the county treasurer. Postmarks are NOT accepted.

**MARCH 13 & MARCH 14** **BOARD OF REVIEW**

Property owners may appeal the assessed value of their property and must do so at the Board of Review. **Appeals are by appointment**. For an appointment time, please call the township office at 616-399-6121. Board of Review hours are:

Monday, March 13: 9:00 a.m. — 3:00 p.m.

Tuesday, March 14: 3:00 p.m.— 9:00 p.m.

**LATE SPRING/EARLY SUMMER** **ANNUAL CLEAN-UP DAY**

A date has not yet been set for our annual clean-up day. Look for more information on the township website or Facebook page.

**Go to [miOttawa.org/eco](http://miOttawa.org/eco) for Ottawa County recovery sites, recycling info, composting and more!**

## NEWS TO USE

### PARKS AND RECREATION

Kouw Park and Windsnest Park are open during day light hours. The Kouw Park stair project is completed!

Please abide by township rules when visiting our parks. NO alcoholic beverages and NO fires are allowed. **NO animals of any kind, including dogs, are allowed in our township parks or on the beaches.** Area beach parks allowing dogs include: **KIRK PARK** with limited dog beach hours and **TUNNEL PARK** with dogs allowed on leash October 1st—April 30th.

## MORE NEWS TO USE

### TOWNSHIP BOARD MEETINGS AND MINUTES

The township website is updated often and contains board meeting agendas and minutes, news, and events at the township! You can also view news and community events on our Facebook page:



### THANK YOU FOR YOUR DONATIONS

Thanks for the donations that were brought in for both the crusade for toys and the food drive for Community Action House. We were able to provide a few boxes of non-perishable food items, personal care items, 201 toys and \$593.50 for families in our community!

### SNOW REMOVAL SAFETY

The township reminds all residents and businesses to use both caution and courtesy with snow shoveling, plowing and snow storage. Do not pile snow on the bike paths or in areas where road visibility is impacted.

**Please communicate with your snow removal contractors and make them aware of this restriction to avoid citations.**

Thanks for allowing cold-weather enthusiasts the opportunity to walk the paths safely, free from driveway snow piles.

### TRASH BAGS

2023 trash bag allotments are available NOW and can be picked up any time throughout the year at the township office during regular business hours.

### TRASH BAG DAY

If you haven't gotten your 2023 trash bags yet, don't worry! During the regular Saturday trash pick-up on January 14 from 8-11 am, we will be present at the back shed behind the Township Hall to distribute boxes of green trash bags to residents.

### CHRISTMAS TREE RECYCLING

Consumers Energy J.H. Campbell Complex will accept natural Christmas trees for recycling. Residents may drop off trees in the Christmas Tree Corral near the security gate off Croswell near Lakeshore Drive.

### BURN PERMITS—WINTER BURNING

It is NOT necessary to obtain a burn permit during winter months when a minimum of 1" of snow cover is on the ground. Otherwise, burn permits are available on our website.

**PORT SHELDON TOWNSHIP**

**16201 Port Sheldon Street**

**West Olive, MI 49460**

**www.portsheldontwp.org**



**Supervisor, Mike Sabatino**

**Clerk, Teresa De Graaf**

**Treasurer, Rachel Frantom**

**Trustee, Bill Monhollon**

**Trustee, Gerald Smith**

**Administrative Assistant, Tatjcha Lambers**

**Building and Zoning Administrator, Ryan Capson**

**Building Administrative Assistant, Diane Jansen**

**Assessor, Tyler Tacoma**

**Fire Chief, Brad Dirkse**

**QUARTERLY HIGHLIGHT  
ARPA Funding**

The township has received ARPA (American Rescue Plan Act) funding, and is seeking input from residents in utilization of those funds.

The amount of funding received is not enough to accomplish any major projects, (new bike path, park, etc....), but more in line with some small projects, upgrades, and improvements to existing township assets.

We would love your input, and invite you to take part in a brief survey. Please scan the QR code with your phone/mobile device, or use the link below.

<https://forms.gle/czyunn7zWiKegUaS8>



Additionally, paper survey forms are available at the township offices, M-F 9-12 or W 5-7.

**FIRE DEPARTMENT  
NEWS AND CALL LOG**

**CALL LOG:** During September, October and November, our Fire Department responded to **64 calls:**

- Medical—31    Gas Leak—3    Fire Alarm—2    Powerline Down 1    Lift Assist—5    Good Intent—3
- Brush Fire—1    Vehicle Fire—1    Residential Fire—3    CO Alarm—4    Personal Injury Accident—3
- Smoke/Odor Investigation—1    Unauthorized Burn—1    Cancelled Enroute—4    Service Call—1

**PORT SHELDON TOWNSHIP OFFICE**  
**Phone:** 616-399-6121    **Fax:** 616-399-7173  
**Website:** www.portsheldontwp.org

**Hours:**  
Monday-Friday 9:00 am - 12:00 noon  
Wednesday evenings 5:00 pm - 7:00 pm

Assessor available Friday mornings

Building/Zoning Administrator available during

**RECURRING CALENDAR EVENTS**

**Board of Appeals**  
4:30 p.m. 1st Wednesday—as needed

**Board Meetings**  
5:30 p.m. the 2nd Wednesday of each month

**Planning Commission**  
6:00 p.m. the 4th Wednesday of each month

**Trash Service**  
8:00 a.m.—11:00 a.m. Saturdays, weekly