

**Minutes of a Special Meeting of the  
Port Sheldon Township Board  
July 6, 2022 – 11:00 A.M.**

1. Call to order

2. Roll Call

Present: Teresa De Graaf, Rachel Frantom, Bill Monhollon, Mike Sabatino and Gerald Smith.

Absent: None

Also present: None

3. Additions to the agenda – ARPA funding discussion

4. **Motion** by Smith to approve the agenda with additions. Supported by Frantom and carried.

5. Kouw Park Stair Proposal Discussion.

Four contractors were contacted and surveyed the work area. Three contractors declined submitting bids for construction. A bid from Dune Restoration Services in the amount of \$73,500.00 was the only proposal submitted. While policy recommends the process of receiving sealed bids on projects over \$25,000, policy allows deviation in extenuating circumstances. Due to a risk to public safety and the need for beach access, re-construction is needed as soon as possible.

**Motion** by De Graaf to approve the proposal from Dune Restoration Services in the amount of \$73,500.00. Supported by Smith and carried with five yes roll call votes. Ayes: De Graaf, Frantom, Monhollon, Sabatino and Smith. Nays: None

6. Liquor Control Inspector Appointment.

The Liquor Control Inspector position is vacant due to the Howard Baumann's retirement. Code Enforcement Officer, Paul Moreland, has experience in the field.

**Motion** by Smith to approve the Supervisor's recommendation and appoint Paul Moerland to the position of Liquor Control Inspector effective immediately. Supported by Frantom and carried.

7. ARPA Funding Discussion.

The township has received nearly \$500k in ARPA funds. Based on community input, suggested items are:

Bike Paths

Lakeshore Cell Tower

Accessible/Secure Building Access

Kouw Park/Windsnest Beach Stairs

Township Park facilities – Pickleball, Tennis Courts, Playground Equipment

Broadband

8. Public Comment.

Sandy Point Beach House entertainment noise. No complaints received.

9. Adjournment.

**Motion** by Monhollon to adjourn. Supported by Smith and carried.

The meeting adjourned at 11:22 a.m.

Teresa De Graaf, Clerk