

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
April 13, 2022 – 5:30 P.M.**

1. Call to order
2. Roll Call
Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith.
Absent: None
Also present: Attorney, Ron Bultje, Ottawa County Commissioner, Frank Garcia, Holland Township Supervisor, Terry Nienhuis, Spring Lake Township Supervisor, John Nash, Supervisor Appointee, Mike Sabatino, Fire Chief, Brad Dirkse, and eight township residents and guests.
3. Pledge of allegiance.
4. Invocation
Teresa De Graaf offered the invocation.
5. Additions to Agenda: None
6. Approval of Agenda.
Motion by Smith to approve the agenda. Supported by Frantom and carried.
7. Consent Agenda Approval
 - a. Approve Minutes- March 9, 2022 Regular Meeting and March 23, 2022 and April 1, 2022 Special Meetings.
 - b. Approve Financial Report
 - c. Approve Correspondence: Marilyn Benson, resignation letter. Megan Goossen letter of interest in Township Custodian position.
 - d. Approve Committee Reports
 - Building – March – sixteen permits issued with three new house starts.
 - Fire Department – March report – twenty-one calls and two meetings.
 - Ordinance Enforcement – year to date report
 - e. Approve payment of Bills
Motion by Monhollon to approve the consent agenda. Supported by Smith and carried.
8. Resolution – Petition to locate, establish and construct Sheldon Dunes #2 drain.
Motion by De Graaf to adopt a resolution for an application for laying out and designating a drainage district and petition to locate, establish and construct a drain for Sheldon Dunes No. 2 drain. Supported by Frantom and and carried with five yes roll call votes. Yes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None.
9. Request for use of Windsnest and Kouw Park by the JDRF on June 11, 2022.
Motion by De Graaf to approve the Juvenile Diabetes Research Foundation’s request for the use of Windsnest and Kouw Park on June 11, 2022 and allow the event to run in/through the township, and contingent on following the conditions of Andy Grow’s March 30th email. Supported by Smith and carried.
10. Grant of License – Young Bucs 10U
Motion by Smith to approve the Young Bucs license for 2022 (certificate of insurance received) and authorize Supervisor and Clerk to sign. Supported by Frantom and carried.
11. Fireworks MACC
Motion by Monhollon to approve the request from the Macatawa Area Coordinating Council in the amount of \$1,497.60 in support of the 2022 area fireworks. Supported by De Graaf and carried with Smith opposed.

12. Township Office and Hall custodian position
Motion by Smith to hire Megan Goossen as Township Office and Hall custodian effective June 1, 2022. Supported by Frantom and carried.
13. Zoning/Building Official position.
The current Zoning/Building Official has a vested interest in the continued success of this position and made inquiries of qualified area individuals for this position.
One party showed interest in the position and was in attendance.
Motion by Monhollon to accept the recommendation of Supervisor Baumann and enter into an agreement with Ryan Capson for the position of Building/Zoning Administrator effective May 1, 2022 that is substantially identical to the current agreement including dollar amounts, and authorize Supervisor to sign. Supported by Smith and carried.
Motion by Frantom to approve wages for training hours for Ryan Capson through May 1, 2022. Supported by Smith and carried.
14. Macatawa Watershed Dues.
Motion by Smith to approve a payment in the amount of \$3,151.89 for the Macatawa Watershed/Stormwater dues. Supported by Frantom and carried.
15. Resolution – Josh Van Malsen
Motion by Monhollon to adopt a resolution recognizing Josh Van Malsen’s years of service on the Planning Commission. Supported by Smith and carried with five yes roll call votes. Yes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None.
16. Resolution – Marilyn Benson
Motion by Smith to adopt a resolution recognizing Marilyn Benson’s years of service on the Board of Review. Supported by Frantom and carried with five yes roll call votes. Yes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None.
17. Additions to the Agenda:
Gerald Smith made a request.
Motion by Smith to request the Planning Commission to begin work on a renewable energy ordinance. Supported by Frantom and carried.
18. Public Comment.
Frank Garcia, on behalf of the Ottawa County Commissioners, presented Howard Baumann with a resolution recognizing Howard’s years of service and accomplishments.
Township Supervisors, Terry Nienhuis and John Nash, presented Howard Baumann with tokens of appreciation for his service.
Howard Baumann thanked the township and board. He introduced appointee, Mike Sabatino.
Several township residents also thanked Howard for his service.
The increasing problem of motorized vehicles/golf carts on the bike paths was discussed.
19. Adjourn
Motion by Smith to adjourn. Supported by Monhollon and carried.
The meeting adjourned at 6:30 p.m.

Teresa De Graaf, Clerk