

**Minutes of a Regular Meeting and Public Hearing of the
Port Sheldon Township Board
February 9, 2022 – 5:30 P.M.**

1. Call to order
2. Roll Call
Present: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon.
Absent: Gerald Smith
Also present: Attorney, Ron Bultje, Consumers Energy representative, Rich Houtteman, 88th District House candidate, Mick Bricker, and nine township residents.
3. Pledge of allegiance.
4. Invocation
Teresa De Graaf offered the invocation.
5. Additions to Agenda: Charter Township Referendum, Young Bucs License, Pigeon Lake 2022 Permit Fee, Surveillance & Eavesdropping Ordinance, Budget Workshop and Budget Public Hearing dates.
6. Approval of Agenda.
Motion by Frantom to approve the agenda with additions. Supported by Monhollon and carried.
7. Consent Agenda Approval
 - a. Approve Minutes- January 12, 2022 Regular Meeting and January 25, 2022 Special Meeting.
 - b. Approve Financial Report
 - c. Approve Correspondence: Rick Schamper resignation
 - d. Approve Committee Reports
 - Building – January – six permits issued with one new house start.
 - Fire Department – January report – twenty-three calls and two meetings.
 - e. Approve payment of Bills
Motion by Monhollon to approve the consent agenda. Supported by Frantom and carried.

Rich Houtemann from Consumers Energy gave an update:

- a. Guidance/decision from the Michigan Public Service Commission expected in June.
 - b. Northside jetty is damaged and repairs to both sides of channel will restrict access to the jetty.
 - c. Highlighted the online tool for reporting Streetlight outages.
 - d. Future use study is expected in the next few months.
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8. Public Hearing – Review and hear any objections to the proposed special assessment roll for Lake Special Assessment District No. 2022-1.
Supervisor Baumann explained this part of process of the S.A.D. and the associated roll.
Supervisor opened public hearing at 5:46 p.m.

Public Comments:

Bart Bale, 16887 Lake Avenue, questioned the cost and treatment options, but did not object to the special assessment roll.
Tom Speet, 17033 Lake Avenue, questioned the S.A.D. length and cost, but did not object to the special assessment roll.
Duane Schuldt, 17100 Lake Avenue, asked about the treatment of Duckweed, but did not object to the special assessment roll.

Curt Carini, 14944 Port Sheldon Street, thanked the board for its past action in treatment of the lake, but did not object to the special assessment roll.

There were no objections to the proposed special assessment roll.

Motion by De Graaf to close the Public Hearing. Supported by Frantom and carried. Public Hearing closed at 5:52 p.m.

Motion by Frantom to adopt Resolution #4. Supported by Monhollon and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

9. Van Buren property parking. Trail head.

Due to lack of information regarding usage of the area, the board is not interested in pursuing at this time.

10. Resolution – Lisa Dirkse Township Office/Hall Custodian.

Motion by De Graaf to adopt a resolution recognizing Lisa Dirkse’s years of service as Township Office/Hall Custodian. Supported by Frantom and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

11. Resolution – Randy De Graaf – Cemetery Sexton.

Motion by Frantom to adopt a resolution recognizing Randy De Graaf’s service as Cemetery Sexton. Supported by Monhollon and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

12. Salary Resolutions.

The current COLA and Consumer’s Price indices were discussed along with the current 7% rate of inflation. It was noted that unless a larger increase is made for 2022-2023, wages will fall behind cost of living.

Motion by Frantom to adopt a resolution increasing the Supervisor’s wage by 6% for the 2022-2023 fiscal year. Supported by Monhollon and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

Motion by Frantom to adopt a resolution increasing the Trustees’ wages by 6% for the 2022-2023 fiscal year. Supported by De Graaf and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

Supervisor Baumann proposed the Clerk and Treasurer salaries be increased to be in alignment with other office wages and Ottawa County wages. These board members work well beyond office hours serving the township and wages should be adjusted. The township should also recognize and compensate for recently enacted legislation imposing additional responsibilities on these positions. This is not a yearly adjustment, but rather an alignment to a competitive compensation.

Motion by Monhollon to adopt a resolution increasing the Clerk’s wage by \$5,417 for the 2022-2023 fiscal year. Supported by Frantom and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

Motion by Monhollon to adopt a resolution increasing the Treasurer’s wage by \$5,320 for the 2022-2023 fiscal year. Supported by De Graaf and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

13. Discussion – Kouw/Windsnest Parks

Meetings are planned for February to continue discussions with Ottawa County regarding possible partnership. It was noted that all Ottawa County Parks will be charging \$8.00 for a daily admission to all its county parks in 2022.

14. Additions to the Agenda:

a. Charter Township Referendum.

Attorney, Ron Bultje, explained some changes to the Charter Township process. Board members present were polled and in agreement that there is no interest in becoming a charter township. Attorney Bultje advised that no action is needed on this matter.

b. Young Bucs License – 2022 season.

Changes to the current agreement are needed before board approval. Tabled this item until March meeting.

c. State of Michigan 2022 Permit Fee for Pigeon Lake treatment.

Motion by Frantom to approve the payment to the State of Michigan for a 2022 permit fee for Pigeon Lake weed control. Supported by De Graaf and carried.

d. Surveillance and Eavesdropping Ordinance.

Motion by Monhollon to adopt the Surveillance and Eavesdropping Ordinance. Supported by Frantom and carried with four yes roll call votes. Ayes: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon. Nays: None

e. Budget Workshop and Budget Public Hearing Dates.

Motion by De Graaf to set February 23, 2022 as the Budget Workshop date and March 9, 2022 as the Budget Public Hearing date. Supported by Frantom and carried.

15. Public Comment.

Pigeon Lake – resident felt there was a lack of transparency in the S.A.D process.

Mick Bricker, candidate for the 88th District House seat introduced himself.

Pigeon Lake treatment of Duckweed was discussed.

Support of board transparency and board decisions.

Motion by Frantom to accept, with regret, the resignation of Rick and Terri Schamper as Windsnest Custodians. Supported by Monhollon and carried.

16. Adjourn

Motion by Monhollon to adjourn. Supported by Frantom and carried.

The meeting adjourned at 6:50 p.m.

Teresa De Graaf, Clerk