

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
September 8, 2021 – 5:30 P.M.**

1. Call to order

2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom and Gerald Smith.

Absent: Bill Monhollon

Also present: Attorney, Ron Bultje, Fire Lieutenant, Shane Cole and one township resident.

3. Pledge of allegiance.

4. Invocation

Gerald Smith offered the invocation.

5. Additions to Agenda: Site Condo & Utility Extension Ordinance Amendment

6. Approval of Agenda.

Motion by Smith to approve the agenda with additions. Supported by Frantom and carried.

7. Consent Agenda Approval

a. Approve Minutes- August 11, 2021 Regular Meeting.

b. Approve Financial Report

c. Approve Correspondence: None

d. Approve Committee Reports

- Building – August report – nine permits issued with three new house starts.
- Fire Department – August report – thirty-six calls and two meetings.

e. Approve payment of Bills

Motion by Smith to approve the consent agenda. Supported by Frantom and carried.

8. Pigeon Lake weed control.

Petitions received by Pigeon Lake property owners have not yet reached the 50% land area stipulation for board action.

9. Sheldon Dunes water system rates.

Motion by Frantom to raise Sheldon Dunes water system rates by \$35.00 to \$325.00 annually. Supported by Smith and carried.

10. Request for boundary signs – Windsnest Park.

Motion by Smith to approve boundary signs for both Kouw and Windsnest Park to be installed at the property lines in 2022. Supported by Frantom and carried.

11. Consider Agreement for Economic Development Services with Lakeshore Advantage.

Motion by Frantom to enter into an agreement with Lakeshore Advantage effective January 1, 2022 in the amount of \$1,250.00 for Economic Development Services and authorize Clerk to sign. Supported by Smith and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom and Smith. Nays: None.

12. Discussion – Parks.

Addressed residents' complaints regarding the overuse of township parks and parking lots. Discussed possible solutions including charging admission for parking and kiosks.

Motion by Smith to table parks action until the October board meeting. Supported by Frantom and carried.

13. Policy Review – Section 6.1-6.3, Financial Matters.

Numerous changes to Section 6.1-6.3 of the Policy Book were addressed. Frantom and De Graaf to recommend revisions at the October board meeting.

14. Additions to the Agenda – Site Condo & Utility Extension Ordinance Amendment

Motion by De Graaf to adopt an Ordinance amending the Site Condo & Utility Extension Ordinance to eliminate the second paragraph of Section 3.1 after the board noticed an inconsistency between the first and second paragraph of Section 3.1. Supported by Frantom and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom and Smith. Nays: None.

15. Public Comment.

Further parks discussion.

16. Adjourn

Motion by Smith to adjourn. Supported by De Graaf and carried.

The meeting adjourned at 6:28 p.m.

Teresa De Graaf, Clerk