

**Minutes of a Regular Meeting of the  
Port Sheldon Township Board  
August 11, 2021 – 5:30 P.M.**

1. Call to order
2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom and Bill Monhollon

Absent: Gerald Smith

Also present: Attorney, Ron Bultje, Fire Chief, Brad Dirkse, Assistant Fire Chief, Tommy Prince, Assessor, Tyler Tacoma, Consumers Energy representative, Rich Houtteman, a representative from A Pleasant Dog, LLC and twenty-four township residents.

3. Pledge of allegiance.
4. Invocation

Teresa De Graaf offered the invocation.

5. Additions to Agenda: A Pleasant Dog Rental Request, Flood Damage Prevention Ordinance Amendment, Ron Duthler Request.

6. Approval of Agenda

**Motion** by Frantom to approve the agenda with additions. Supported by Monhollon and carried.

7. Consent Agenda Approval

- a. Approve Minutes- July 14, 2021 Regular Meeting.
- b. Approve Financial Report
- c. Approve Correspondence: None
- d. Approve Committee Reports

- Building – July report – twenty-nine permits issued with seven new house starts.
- Fire Department – July report – eighteen calls and two meetings.

- e. Approve payment of Bills

**Motion** by Monhollon to approve the consent agenda. Supported by Frantom and carried.

8. Rich Houtteman, Consumers Energy Public Relations, shared the 2021 Clean Energy Plan and fielded questions from the board and residents.
9. Consider P.A. 116 agreement

**Motion** by Frantom to approve H. Walcott Family Farms P.A. 116 application. Supported by De Graaf and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom and Monhollon. Nays: None.

10. Resolution – Authorize change in Streetlighting Contract.

**Motion** by De Graaf to adopt a resolution authorizing Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract. Supported by Monhollon and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom and Monhollon. Nays: None.

11. Federal Procurement Conflict of Interest Policy.

**Motion** by Monhollon to adopt the Federal Procurement Conflict of Interest Policy. Supported by Frantom and carried.

12. Policy Review – Section 5 – Township Board.

Section 5 of the Policy Book was reviewed and changes noted will be discussed in future sections.

13. Discussion – Pigeon Lake Weed Control Special Assessment District.

Options for the SAD include: termination, board initiation of public hearings or resident petitions. Several residents voiced opinions both for and against a new SAD.

**Motion** by Frantom stating board will not initiate the SAD process, but will look to residents to initiate the petition process for a Pigeon Lake Weed Control SAD. Supported by Monhollon and carried.

14. Additions to the Agenda –

- a. A Pleasant Dog Request.

A proposal from A Pleasant Dog LLC to rent the township hall for the purpose of a dog training business was reviewed and discussed.

**Motion** by Frantom to deny the township hall rental request from A Pleasant Dog LLC. Supported by De Graaf and carried.

b. Flood Damage Prevention Ordinance Amendment.

**Motion** by Frantom to adopt the Flood Damage Prevention Ordinance Amendment. Supported by Monhollon and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom and Monhollon. Nays: None.

c. Ron Duthler Request.

**Motion** by Monhollon to grant permission to Ron Duthler for the installation of fabric and rock revetment on the northern fifty-foot portion of the Kouw Park beach, contingent upon the contractor providing the township with a certificate of insurance listing Port Sheldon Township as an additional insured and with the understanding that Port Sheldon Township remains the owner of the property. Supported by Frantom and carried.

15. Public Comment.

Concern about the use of motorized vehicles on the bike path.

16. Adjourn

**Motion** by Monhollon to adjourn. Supported by Frantom and carried.

The meeting adjourned at 6:54 p.m.

Teresa De Graaf, Clerk