

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
June 9, 2021 – 5:30 P.M.**

1. Call to order

2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith

Absent: None

Also present: Attorney, Ron Bultje, Fire Chief, Brad Dirkse, and eight township residents.

3. Pledge of allegiance.

4. Invocation

Teresa De Graaf offered the invocation.

5. Additions to Agenda: Kouw Park Rock Revetment project & MACC Fireworks funding request.

6. Approval of Agenda

Motion by Smith to approve the agenda with additions. Supported by Monhollon and carried.

7. Consent Agenda Approval

a. Approve Minutes- May 12, 2021 Regular Meeting.

b. Approve Financial Report

c. Approve Correspondence: Ottawa County Sheriff Department thank you

d. Approve Committee Reports

- Building – May report – twenty-one permits issued with six new house starts.

- Fire Department – May report – thirty-one calls and two meetings.

e. Approve payment of Bills

Motion by Smith to approve the consent agenda. Supported by Frantom and carried.

8. Treasurer Recommendation – Add Michigan Class to financial institutions.

Motion by De Graaf to add Michigan Class to the township authorized financial institutions. Supported by Frantom and carried

9. Treasurer Discussion – NSF Fees.

Motion by De Graaf to adopt a resolution to recover NSF and returned check bank fees by charging responsible party. Supported by Smith and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

10. Discussion – Township Hall rental agreement and rates

Discussed renting by event type. Discussed rental rates.

Motion by De Graaf to update the township hall rental agreement increasing township rental rates to \$100.00 and \$200.00 based on event types with equal deposits for each effective July 1, 2021 and limiting rentals to township residents and employees only. Reservations will be taken beginning June 14, 2021. Supported by Frantom and carried.

11. Building/Zoning Official Position.

Motion by Monhollon to enter into a letter agreement with Michael Sabatino for the position of Building/Zoning Administrator and authorize Supervisor to sign and work out starting date details. Supported Smith and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

12. Additions to the agenda:

Kouw Park Rock Revetment project.

Project complete.

Motion by Smith to approve a payment in the amount \$41,000 for the invoiced work and invoice the adjoining property owners \$10,000 for their verbally agreed upon participation in the project. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

Macatawa Area Coordinating Council Fireworks Funding Request.

Motion by Smith to authorize a \$1,000 payment toward the August, 2021 fireworks. Supported by Monhollon and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

13. Public Comment.

a. Sandy Point Beach House Excessive Entertainment Noise. Six property owners spoke individually and each expressed the same concern over the excessive noise created by Sandy Point's entertainment and music. The noise level can be heard inside their homes, on their properties at the Pigeon Lake shore and is uncomfortably loud. Three property owners called police on Friday night, June 4, 2021. Supervisor Baumann shared that the Ottawa County Sheriff's Department has been notified, is in possession of the Noise Ordinance and will begin enforcing and writing citations when responding to calls and witnessing the violation.

b. June 19, 2021 – Clean-up Day – addressed acceptable items and hours

c. Additional insurance policy written to include Cyber/Fraud coverage.

14. Adjourn

Motion by Smith to adjourn. Supported by Monhollon and carried.

The meeting adjourned at 6:32 p.m.

Teresa De Graaf, Clerk