

**Minutes of a Regular Meeting of the  
Port Sheldon Township Board – Held by Teleconference  
March 11, 2021 – 12:00 P.M.**

1. Call to order
2. Roll Call  
Present by telephone: Howard Baumann, Rachel Frantom, Bill Monhollon and Gerald Smith – from Port Sheldon Township  
Absent: Teresa De Graaf  
Also present via teleconference: Attorney, Ron Bultje, Kelly Kuiper from Stillwater Development Company, David Meade from Great Lakes Paddle Challenge and one township resident.
3. Pledge of allegiance – not given because of teleconference attendance.
4. Invocation  
Gerald Smith offered the invocation.
5. Additions to Agenda: Request from Young Bucs for June baseball tournament.
6. Approval of Agenda  
**Motion** by Smith to approve the agenda with additions. Supported by Monhollon and carried with four yes roll call votes.
7. Supervisor Baumann opened the Budget Public Hearing at 12:07 p.m.  
Changes made to the budget following the February 25, 2021 Budget Workshop were explained. The millage rates are as follows: 1.00 mills for the General Fund, .0997 mills for the Library Fund, .45 mills for the Fire Department Operating Fund and .65 mills for the Fire Department Equipment/Apparatus Fund.  
Public Comment: None  
**Motion** by Monhollon to close the Budget Public Hearing at 12:09 p.m. Supported by Smith and carried with four yes roll call votes. Yes: Baumann, Frantom, Monhollon and Smith. Nays: None
8. Adopt General Appropriations Act (Budget) Resolution for the 2021-2022 fiscal year.  
**Motion** by Smith to adopt the General Appropriations Act (Budget) Resolution for the 2021-2022 fiscal year. Supported by Monhollon and carried with four yes roll call votes. Yes: Baumann, Frantom, Monhollon and Smith. Nays: None
9. Consent Agenda Approval
  - a. Approve Minutes- February 11, 2021 Regular Meeting and February 25, 2021 Budget Work Session.
  - b. Approve Financial Report
  - c. Approve Correspondence
  - d. Approve Committee Reports
    - Building – February – sixteen permits issued with nine new house starts.
    - Fire Department – February report – fifteen calls and two meetings.
  - e. Approve payment of Bills**Motion** by Monhollon to approve the consent agenda. Supported by Frantom and carried with four yes roll call votes. Yes: Baumann, Frantom, Monhollon and Smith. Nays: None.
10. Consider Planning Commission recommendation to deny the application for a Site Condominium on Parcel 70-11-09-200-005  
Kelly Kuiper from Stillwater Development Company presented their plans and history on the application process.  
**Motion** by Smith to accept the Planning Commission recommendation and deny the application for a Site Condominium on Parcel 70-11-09-200-005 to remain consistent with the Master Plan, because of the absence of water and sewer, and to follow the historical practice of not allowing more splits in AG-1 than the Land Division Act allows. Supported by Frantom and carried with four yes roll call votes. Yes: Baumann, Frantom, Monhollon and Smith. Nays: None.

11. Great Lakes Paddle Challenge request to use Windsnest Park.  
**Motion** by Monhollon to approve the request from Great Lakes Paddle Challenge to use Windsnest Park on June 26, 2021 contingent on using the south end of the beach, not allowing parking in lot, coordinating road side parking with Ottawa County Sheriff Department, and following other parameters as described in Dave Meade's February 22, 2021 email. Supported by Smith and carried with four yes roll call votes. Yes: Baumann, Frantom, Monhollon and Smith. Nays: None.
12. OAR Funding Request.  
**Motion** by Smith to enter into an appropriation agreement with OAR in the amount of \$1,500.00 and authorize Supervisor and Clerk to sign. Supported by Frantom and carried with four yes roll call votes. Ayes: Baumann, Frantom, Monhollon and Smith. Nays: None
13. Resolution for Board Meeting Dates for fiscal year 2021-2022.  
**Motion** by Monhollon to adopt a resolution setting forth regular township board meetings the second Wednesday evening of each month at 5:30 p.m. Supported Frantom and carried with four yes roll call votes. Ayes: Baumann, Frantom, Monhollon and Smith. Nay: None.
14. Budget Amendment – Fire Department.  
**Motion** by Smith to amend the Insurance/Bonds/Fringes by \$500.00 transferring from the Fire Regular Cost Center. Supported by Monhollon and carried with four yes roll call votes. Ayes: Baumann, Frantom, Monhollon and Smith. Nay: None.
15. Recommend to Planning Commission – PUD and Site Condominium amendments.  
**Motion** by Monhollon to recommend PUD and Site Condominium amendments to the Planning Commission. Supported by Monhollon and carried with four yes roll call votes. Ayes: Baumann, Frantom, Monhollon and Smith. Nay: None.
16. Additions to the agenda:  
Young Bucs request to add tournament days to ball field use.  
**Motion** by Frantom to approve the request from the Young Bucs for additional ball field use for a tournament on June 25-27, 2021 with the requirement to provide adequate portable restrooms and washing stations for the weekend, subject to all other conditions of the license agreement. Supported by Monhollon and carried with four yes roll call votes. Ayes: Baumann, Frantom, Monhollon and Smith. Nay: None.
17. Public Comment:  
None
18. Adjourn  
**Motion** by Smith to adjourn. Supported by Monhollon and carried.  
The meeting adjourned at 1:10 p.m.

Rachel Frantom on behalf of Teresa De Graaf, Clerk