

**Minutes of a Regular Meeting of the  
Port Sheldon Township Board – Held by Teleconference  
February 11, 2021 – 12:00 P.M.**

1. Call to order
2. Roll Call

Present by telephone: Howard Baumann from Kentucky, Teresa De Graaf, Rachel Frantom and Bill Monhollon – from Port Sheldon Township

Absent: Gerald Smith

Also present via teleconference: Attorney, Ron Bultje, no township residents participated.

3. Pledge of allegiance – not given because of teleconference attendance.
4. Invocation
5. Additions to Agenda: None
6. Approval of Agenda

**Motion** by Monhollon to approve the agenda. Supported by Frantom and carried with four yes roll call votes.

7. Consent Agenda Approval

- a. Approve Minutes- January 14, 2021 Regular Meeting.
- b. Approve Financial Report
- c. Approve Correspondence
- d. Approve Committee Reports

- Building – January – ten permits issued with three new house starts.
- Fire Department – January report – twenty-three calls and one meeting. Recommendation from Chief Dirkse to promote Andrew Beekman to full Firefighter status.

- e. Approve payment of Bills - \$91,467.39

**Motion** by Frantom to approve the consent agenda. Supported by Monhollon and carried with four yes roll call votes. Yes: Baumann, De Graaf, Frantom and Monhollon. Nays: None.

8. Fire Chief recommendation to promote Andrew Beekman to full firefighter status.

**Motion** by De Graaf to accept the recommendation of Fire Chief Dirkse and promote Andrew Beekman to full Firefighter status. Supported by Frantom and carried with four yes roll call votes. Yes: Baumann, Frantom, De Graaf and Monhollon. Nays: None.

9. Siegfried Crandall services for Annual Audit.

**Motion** by Monhollon to approve the services of Siegfried Crandell for the 2020-2021 Annual Audit. Supported by De Graaf and carried with four yes roll call votes. Yes: Baumann, De Graaf, Frantom and Monhollon. Nays: None.

10. Budget Amendment - Drains.

**Motion** by De Graaf to amend the Drains budget, moving \$50,000 from Parks and Recreation/Capital Outlay. Supported by Frantom and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom and Monhollon. Nays: None

11. Consider Grand Haven Young Bucks request to use ballfield.

**Motion** by Monhollon to approve the Young Bucks license for the 2021 season, contingent on the receipt of certificate of liability insurance, and authorize Clerk and Supervisor to sign. Supported by Frantom and carried with four yes roll call votes. Ayes: Baumann, Frantom, De Graaf and Monhollon. Nay: None

12. Set date for Budget Workshop.

Budget workshop date set for February 25, 2021 at noon

13. Consider Resolution to not hold an Annual Meeting.

**Motion** by De Graaf to adopt the Annual Meeting Resolution to discontinue the Annual Meeting. Supported by Monhollon and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom and Monhollon. Nay: None.

14. Additions to the agenda:

None

15. Public Comment:

None

16. Adjourn

**Motion** by Monhollon to adjourn. Supported by Frantom and carried.

The meeting adjourned at 12:27 p.m.

Teresa De Graaf, Clerk