

**Minutes of a Regular Meeting of the
Port Sheldon Township Board – Held by Teleconference
January 14, 2021 – 12:00 P.M.**

1. Call to order

2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith

Absent: None

Also present via teleconference: Attorney, Ron Bultje and one township resident.

3. Pledge of allegiance – not given because of teleconference attendance.

4. Invocation

Gerald Smith offered the invocation.

5. Additions to Agenda: None

6. Approval of Agenda

Motion by Smith to approve the agenda. Supported by Frantom and carried with five yes roll call votes.

7. Consent Agenda Approval

a. Approve Minutes- December 10, 2020 Regular Meeting and January 4, 2021 Special Meeting.

b. Approve Financial Report

c. Approve Correspondence

d. Approve Committee Reports

- Building – December – sixteen permits issued with seven new house starts.

- Fire Department – December report – nineteen calls and two meetings. 2020 total calls for the year totaled two hundred sixty.

e. Approve payment of Bills - \$37,845.21

Motion by Monhollon to approve the consent agenda. Supported by Smith and carried with five yes roll call votes. Yes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None.

8. Fire Truck bids.

Motion by Frantom to approve the recommendation of the Fire Commission and accept the \$681,451.00 proposal from Pierce Manufacturing for the purchase of a Top Mount Pumper Truck and authorize Supervisor to sign contract. Supported by Smith and carried with five yes roll call votes. Yes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None.

9. BS&A software and service proposal.

Motion by Frantom to approve the \$6,125 proposal from BS&A Software for implementation, training and support of a Miscellaneous Receivables module and authorize Clerk to sign. Supported by Monhollon and carried with five yes roll call votes. Yes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None.

10. Consider Wage Resolutions.

Motion by Monhollon to adopt a resolution increasing the Supervisor wages by 2% for the 2021-2022 fiscal year. Supported by Smith and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

Motion by Smith to adopt a resolution increasing the Clerk wages by 2% for the 2021-2022 fiscal year. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

Motion by Smith to adopt a resolution increasing the Treasurer wages by 2% for the 2021-2022 fiscal year. Supported by Monhollon and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

Motion by De Graaf to adopt a resolution increasing the Trustee wages by 2% for the 2020-2021 fiscal year. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

11. Consider Poverty Guidelines Resolution.

Motion by Smith to adopt the 2021 Poverty Guidelines resolution. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Smith, Monhollon. Nay: None

12. Additions to the agenda:

None

13. Public Comment:

Discussion regarding the timing of in-person open meetings.

14. Adjourn

Motion by Monhollon to adjourn. Supported by Smith and carried.

The meeting adjourned at 12:27 p.m.

Teresa De Graaf, Clerk