

**Minutes of a Regular Meeting of the  
Port Sheldon Township Board  
July 9, 2020 – 6:00 P.M.**

1. Call to order
2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith

Absent: None

Also present: Attorney, Ron Bultje, Fire Chief, Brad Dirkse, four firefighters and four township residents.

3. Pledge of allegiance
4. Invocation

Teresa De Graaf offered the invocation.

5. Additions to Agenda – none
6. Approval of Agenda

**Motion** by Smith to approve the agenda. Supported by Frantom and carried.

7. Consent Agenda Approval

- a. Approve Minutes- June 11, 2020 Regular Meeting.

- b. Approve Financial Report – Point and Pay active and being used frequently.

- c. Approve Correspondence – Windsnest Park neighbor, request for Pickle Ball shelter. Board agreed park neighbor should install signs at their expense. Board agreed funds are not available this year for a shelter but will re-visit the issue next fiscal year.

- d. Approve Committee Reports

- Building – June – twenty-seven permits issued with three new house starts.

- Fire Department – June report – twenty-one calls and two meetings. Chief Dirkse recommends the promotion of Scott Stegenga and Jeremy Vantatenhove to full Firefighter status.

- e. Approve payment of Bills.

**Motion** by Frantom to approve the consent agenda. Supported by Monhollon and carried.

**Motion** by De Graaf to accept the recommendation of Fire Chief Brad Dirkse and promote Scott Stegenga and Jeremy Vantatenhove to full Firefighter status. Supported by Smith and carried.

8. **Motion** by Smith to adopt a resolution approving ballot proposal language for the November 3, 2020 election. The proposal requests approval of .45 mills for a period of five years for the operation of the township fire department. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

**Motion** by De Graaf to adopt a resolution approving ballot proposal language for the November 3, 2020 election. The proposal requests approval of .65 mills for a period of ten years for the purchase and maintenance of apparatus and equipment for the township fire department. Supported by Smith and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

9. Discuss Cost Recovery Ordinance.

Fire Department and board to review sample ordinance provided by township attorney and make changes as needed.

10. **Motion** by Frantom to adopt a resolution recognizing David VanGinhoven’s years of service on the Planning Commission. Supported by Smith and carried with five yes roll call votes. Ayes: Baumann, Frantom, De Graaf, Monhollon and Smith. Nays: None

11. **Motion** by De Graaf to adopt a resolution recognizing Adam Trowbridge’s years of service on the Fire Department. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

12. **Motion** by Smith to adopt a resolution recognizing Sidney Hibma’s years of service as the Fire Department

Custodian. Supported by Monhollon and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

Supervisor Baumann shared that Fire Department Custodian position is open and posted on the township website as well as in the fire station.

13. Additions to the agenda: None

14. Public Comment:

Brandon Schmidt's plaque dedication at Windsnest Park.

Kouw Park rock revetment project not yet complete.

Fire Department millage communication.

Bike path maintenance.

Question regarding what constitutes harassment by township resident to the township board and employees.

Commercial/business marijuana growing – prohibited by ordinance.

15. Adjourn

**Motion** by Smith to adjourn. Supported by Monhollon and carried.

The meeting adjourned at 7:00 p.m.

Teresa De Graaf, Clerk