

**Minutes of a Regular Meeting of the  
Port Sheldon Township Board  
June 11, 2020 – 6:00 P.M.**

1. Call to order
2. Teleconference Process
3. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith  
Absent: None

Also present: Attorney, Ron Bultje, Fire Chief, Brad Dirkse, and fourteen township residents

Also present via phone: Two township residents

4. Pledge of allegiance
5. Invocation

Gerald Smith offered the invocation.

6. Additions to Agenda – Fireworks funding request & Mosquito aerial spraying request.

7. Approval of Agenda

**Motion** by Smith to approve the agenda with additions. Supported by Monhollon and carried.

8. Consent Agenda Approval

- a. Approve Minutes- May 14, 2020 Regular Meeting.
- b. Approve Financial Report – Point & Pay system is live and available for online tax payments.
- c. Approve Correspondence – Sid Hibma retirement letter, emails in support of No-Wake ordinance.
- d. Approve Committee Reports
  - Building – May – thirteen permits issued with four new house starts.
  - Fire Department – May report – thirty-three calls and two meetings. Chief Dirkse reported the death of fire fighter, Adam Trowbridge, from a vehicular accident.
- e. Approve payment of Bills.

**Motion** by Monhollon to approve the consent agenda. Supported by Frantom and carried.

9. **Motion** by Smith to adopt a Temporary Local Watercraft Control Ordinance as recommended by the Department of Natural Resources for Pigeon Lake. Supported by Frantom and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom, and Smith. Nays: Monhollon.

10. Fire Department Millage, operating and sinking fund.

Supervisor Baumann reported the Fire operating millage expired in 2019. A need exists for both an operating millage and a sinking fund millage for the purchase of new fire equipment.

**Motion** by Frantom requesting attorney, Ron Bultje to draft two Fire Department millage proposals. Supported by De Graaf and carried.

11. Kouw Park erosion, rock revetment wall.

**Motion** by Smith to approve an \$20,000 expenditure for the installation of a rock revetment wall on the waterfront area of Kouw Park. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None.

12. COVID-19 Preparedness and Response Plan.

**Motion** by Smith to adopt, in principle, the MTA COVID-19 Preparedness and Response Plan form and allow the supervisor to make minor changes as necessary. Supported by Frantom and carried.

13. Additions to the Agenda:

-Fireworks Funding Request. The event is cancelled; no funding necessary.

-Mosquito Spraying Request. Aerial spraying of the township is cost-prohibited. Township residents encouraged to pursue at their own expense.

-Offices opening June 15. Wednesday evening hours changing to 5:00 p.m. until 7:00 p.m. effective immediately.

-Supervisor Baumann reported the death of one of our Planning Commissioners, David VanGinhoven.

14. Public Comment:

No wake enforcement.

Fire department custodial position.

15. Adjourn

**Motion** by Smith to adjourn. Supported by Monhollon and carried.

The meeting adjourned at 6:55 p.m.

Teresa De Graaf, Clerk