

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
April 9, 2020 – 12:00 P.M.**

1. Call to order

2. Roll Call

Present by phone: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith

Absent: None

Also present: Ron Bultje, Township Attorney, and Dave Killian from Elite. No township residents participated.

3. Pledge of allegiance – none due to remote meeting

4. Invocation

Teresa De Graaf offered the invocation.

5. Additions to Agenda –

6. Approval of Agenda

Motion by Smith to approve the agenda inserting item 13 before item 8. Supported by Monhollon and carried.

7. Consent Agenda Approval

a. Approve Minutes- March 12, 2020 Regular Meeting & March 16, 2020 Budget Workshop minutes with a correction to March 12, 2020 minutes for item 9 - roll call votes – change to five.

b. Approve Financial Report – Frantom reported Fire CD renewal made at a 6-month term.

c. Approve Correspondence – Resident letter regarding food gardens

d. Approve Committee Reports

- Building – March – seventeen permits issued with five new house starts.

- Fire Department – March report – fifteen calls and two meetings.

e. Approve payment of Bills

Motion by Monhollon to approve the consent agenda. Supported by Smith and carried.

8. Kouw Park erosion discussed. Dave Killian from Elite answered questions and submitted a quote for the installation of a rock wall and matting. Board consensus to continue discussion and obtain another quote.

Motion by Smith to obtain an additional quote for erosion control at Kouw Park. Supported by Monhollon and carried.

9. **Motion** by De Graaf to adopt an Emergency Action Resolution. Supported by Smith and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

10. **Motion** by Smith to collect the OAISD 2020 summer tax levy. Supported by Frantom and carried.

11. **Motion** by Monhollon to continue primary banking with Macatawa Bank, Huntington Bank, Chemical Bank and West Michigan Community Bank, and add Michigan CLASS for the 2020-2021 fiscal year. Supported by Smith and carried.

12. **Motion** by Smith to adopt a resolution setting forth regular township board meetings the second Thursday of every month at 6:00 p.m. with the exception of the May 14, 2020 meeting which will be held at 12:00 p.m. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

13. Cost Recovery Ordinance discussion. Table for input from Fire Chief.

14. Fire Department Millage discussion. August and November elections were discussed with a decision to proceed with a millage proposal on the November ballot.

15. Additions to the Agenda:

Frantom shared the listing on the 5646 Lakeshore property is expiring.

Motion by Smith to renew the property listing for 5646 Lakeshore Drive. Supported by Monhollon and carried.

16. Public Comment: None

17. Adjourn

Motion by Monhollon to adjourn. Supported by Frantom and carried.

The meeting adjourned at 12:37 p.m.

Teresa De Graaf, Clerk