

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
March 12, 2020 – 6:00 P.M.**

1. Call to order
2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith

Absent: None

Also present: Ron Bultje, Township Attorney, Brad Dirkse, Fire Chief, Tom Prince, Assistant Fire Chief, as well as five township residents.

3. Pledge of allegiance

4. Invocation

Gerald Smith offered the invocation.

5. Additions to Agenda – Little Bookhouse, Tennis Court Cleaning Estimate, Budget Amendments.

6. Approval of Agenda

Motion by Smith to approve the agenda. Supported by Monhollon and carried.

7. Consent Agenda Approval

- a. Approve Minutes- February 13, 2020 Regular Meeting minutes.

- b. Approve Financial Report – Scheduled Point & Pay launch is March 17th.

- c. Approve Correspondence – OAR Thank you letter

- d. Approve Committee Reports

- Building – February – fifteen permits issued with four new house starts.

- Fire Department – February report – nineteen calls and two meetings.

- e. Approve payment of Bills

Motion by Frantom to approve the consent agenda. Supported by Smith and carried.

8. **Motion** by De Graaf to appoint Judy Leese as an at-large member to the NORA board. Supported by Frantom and carried.

9. **Motion** by Smith to adopt a resolution proclaiming April 19-25, 2020 as National Library Week. Supported by De Graaf and carried with four yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

10. Cost Recovery Ordinance Discussion.

Supervisor Baumann will provide a sample ordinance for board review in the near future.

11. Windsnest and Kouw Park discussion.

Erosion has stabilized. Signage for prohibiting traffic on critical due areas will be determined. Neighboring property owners at Kouw Park are installing rocks to prevent erosion. Discussed the possibility of this being an option for the township. Tabled action until further information can be obtained.

12. Additions to the Agenda:

Motion by Smith to allow the installation of Rotary Youth Library Book Houses at Kouw and Windsnest Park entrances. Supported by Frantom and carried.

Motion by Frantom to approve the \$500.00 estimate from OC3 Pressure Wash for Tennis Court cleaning. Supported by Smith and carried.

Motion by De Graaf to amend the budget transferring \$5,000.00 from General to Parks and Recreation. Supported by Frantom and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

Motion by Smith to amend the budget transferring \$2,500.00 from General to Public Safety. Supported by Monhollon and carried with five yes roll call votes. Ayes: Baumann, De Graaf, Frantom, Monhollon and Smith. Nays: None

13. Public Comment:

Cost Recovery Ordinance. Pickleball court openings dependent on weather. Christy Lane residents voiced easement concerns. The board directed them to the Planning Commission.

14. Adjourn

Motion by Monhollon to adjourn. Supported by Smith and carried.

The meeting adjourned at 7:16 p.m.

Teresa De Graaf, Clerk