

**Minutes of a Regular Meeting of the  
Port Sheldon Township Board  
December 12, 2019 – 6:00 P.M.**

1. Call to order

2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith

Absent: None

Also present: Ron Bultje, Township Attorney, Kelly Kuiper, Nederveld representative, Brad Dirkse, Fire Chief and three township residents.

3. Pledge of allegiance

4. Invocation

Teresa De Graaf offered the invocation.

5. Additions to Agenda – Fire Commission Appointments.

6. Approval of Agenda

**Motion** by Smith to approve the agenda with additions. Supported by Monhollon and carried.

7. Consent Agenda Approval

a. Approve Minutes- November 14, 2019 Regular Meeting

b. Approve Financial Report

c. Approve Correspondence – None

d. Approve Committee Reports

- Building – November – eleven permits issued with six new house starts.

- Fire Department – November report – twenty-five calls and two meetings.

e. Approve payment of Bills

**Motion** by Smith to approve the consent agenda. Supported by Frantom and carried.

8. **Motion** by De Graaf to approve the Phase 1 Final Plan for Ventura Shores site condominium. Supported by Frantom and carried.

9. **Motion** by Smith to grant the request from OAISD to collect the 2020 summer taxes. Supported by Monhollon and carried.

10. **Motion** by Frantom to grant the request from Grand Haven Public Schools to collect the 2020 summer taxes. Supported by Smith and carried.

11. **Motion** by Smith to approve the Supervisor's appointments and re-appoint David VanGinhoven, Lori Stump and Josh Van Malsen to the Planning Commission for three-year terms expiring 1/1/2023. Supported by Frantom and carried.

12. **Motion** by Monhollon to re-appoint Steve Grilley to the Zoning Board of Appeals for a three-year term expiring 1/1/2023. Supported by Frantom and carried.

13. Additions to the Agenda:

**Motion** by De Graaf to re-appoint Tom Van Voorst and Gerald Smith to the Fire Commission with six-year terms expiring 1/1/2026. Supported by Monhollon and carried.

14. Public Comment:

Discussion regarding Windsnest Park construction and grant closure.

**Motion** by Smith to authorize upcoming final payment for Windsnest Park construction. Supported by Frantom and carried.

Discussion regarding possibility of Ottawa County taking over the lease for the Sheldon Landing property.

15. Adjourn

**Motion** by Smith to adjourn. Supported by Monhollon and carried.

The meeting adjourned at 6:20 p.m.

Teresa De Graaf, Clerk