

# **Port Sheldon Township 2016 Community Park Plan**



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## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

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Introduction

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

# **1 INTRODUCTION**

The 2016 Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan is a guide for the future development of recreation opportunities for the residents and visitors of the Township. The plan addresses current recreation opportunities and identifies future needs of the community and the means for meeting those needs over the up-coming five-year period. In addition, the plan serves as an educational tool to acquaint local officials and residents of the need for a sound and balanced recreation system.



**KOUW PARK**

The last Port Sheldon Township Parks and Recreation Plan was adopted by the Township in 2006. This new Plan has been developed both to reflect the changed needs and goals of the community and to meet the Michigan Department of Natural Resources requirements for qualifying for Federal and State funding assistance. These funds are used for land acquisition, development and improvements to new and existing park facilities.

### **PLAN PURPOSE**

Recreation planning plays an important role in maintaining the quality of life in a community. If a community is to provide effective recreational opportunities, it needs a way of addressing current and future needs. Recreation planning is one



**KOUW PARK**





## Introduction



**WINDSNEST PARK**



**WINDSNEST PARK**

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

means of obtaining a perspective on these problems; developing realistic alternatives; formulating goals, policies, and recommendations for public and private determinations; developing criteria to measure change; and involving people in the planning, design and decision processes.

This Community Park, Recreation, Open Space and Greenway Plan presents an evaluation of the Township's recreational needs, opportunities and available resources. It considers the existing facilities in and around the Township, the anticipated demand for additional or improved facilities, and the means for providing those facilities.

This plan is to serve as a guideline for the operation and maintenance of existing and future facilities and programs to meet the recreational needs of the Township citizen's and to protect important environmental features for future generations. The plan summarizes long-term recommendations intended to guide the development of recreation opportunities within the Township, and describes an action and financial program to implement improvements during the next five years.



Community Description

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

# 2 COMMUNITY DESCRIPTION

Port Sheldon Township is a rural township located in Southwest Ottawa County. The Township's Western boundary is formed by Lake Michigan, with Olive Township to the East, Grand Haven Township to the North, and Park Township to the South. The Township consists of approximately 24 square miles and is 6 miles long by 3 1/2 miles wide.



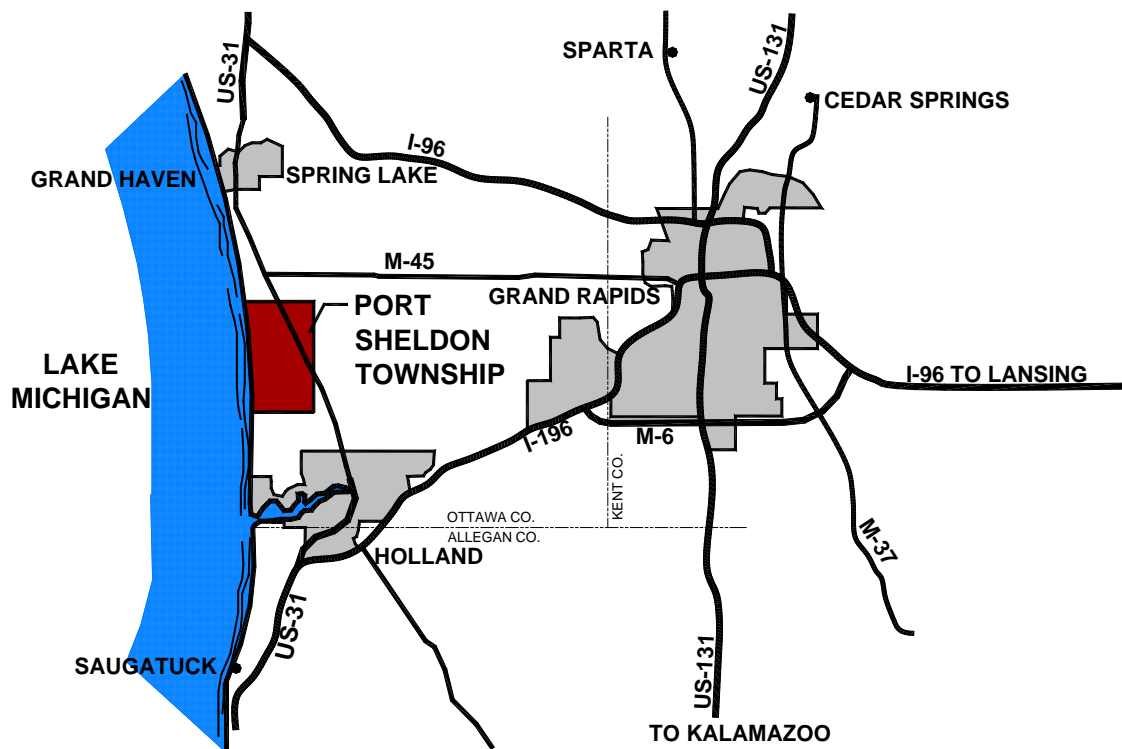


## Community Description

# Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

U.S. 31, a North-South highway cutting across the Northeast corner of Port Sheldon Township, connects the Township to the City of Holland and interstate I-196 to the South, and the cities of Grand Haven and Muskegon to the North. I-196 provides a link to the Greater Grand Rapids area and also links with I-94 to the South that eventually terminates at Chicago. Major East-West travel is by M-45, 2 miles North of Port Sheldon Township.

Within the Township, Lake Shore Drive and Butternut Drive are designated as primary roads by the Ottawa County Road Commission and provide North-South travel along the Lakeshore. Primary East-West roads include Croswell Street and Port Sheldon Road.



## LOCATION MAP

NOT TO SCALE







Community Description

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan



KOUW PARK

Port Sheldon has a population of 4,240 according to the 2010 Census. Land use is primarily agricultural or vacant/unused, with residential development scattered throughout. The Township serves as a bedroom community for the Holland and Grand Haven areas as well as a home base for many seasonal residents. Homes are almost entirely single family, with the highest concentration of residents along the Lake Michigan shoreline.

Port Sheldon Township has a small amount of commercial development, limited to retail, service and office facilities. These are located primarily on the West side of Butternut Drive, and adjacent to U.S. 31 in the Northeast corner of the Township.

The only Industrial land use in the Township is the Consumers Energy Campbell Plant facility located Northeast of Pigeon Lake. This covers approximately 4% of the Township land and contributes significantly to the tax base. Several of the Township's recreational sites are leased from Consumers Energy.

There are a variety of different recreational sites within the Township, owned by Port Sheldon Township, Ottawa County, or the State of Michigan. The rural character of the Township offers a variety of passive recreation opportunities. However, active recreational opportunities are limited.

NEW PHOTO





**Administrative Structure**

## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

### **3 ADMINISTRATIVE STRUCTURE**



**KOUW PARK**

The Township Supervisor administers Port Sheldon Township's Park and Recreation System. The Township Board determines policy, budgets and improvements with advice from the Recreation Committee. The Committee was enabled under the "Recreation and Playgrounds Act, Public Act 156 of 1917" and is currently comprised of seven Port Sheldon Township citizens who are appointed by the Township Board. There is also a Bike Path Committee to oversee the management and development of the Township's bike path/trail system.



**TOWNSHIP HALL PARK**

The Township currently contracts the maintenance of park facilities to private landscape and maintenance companies.

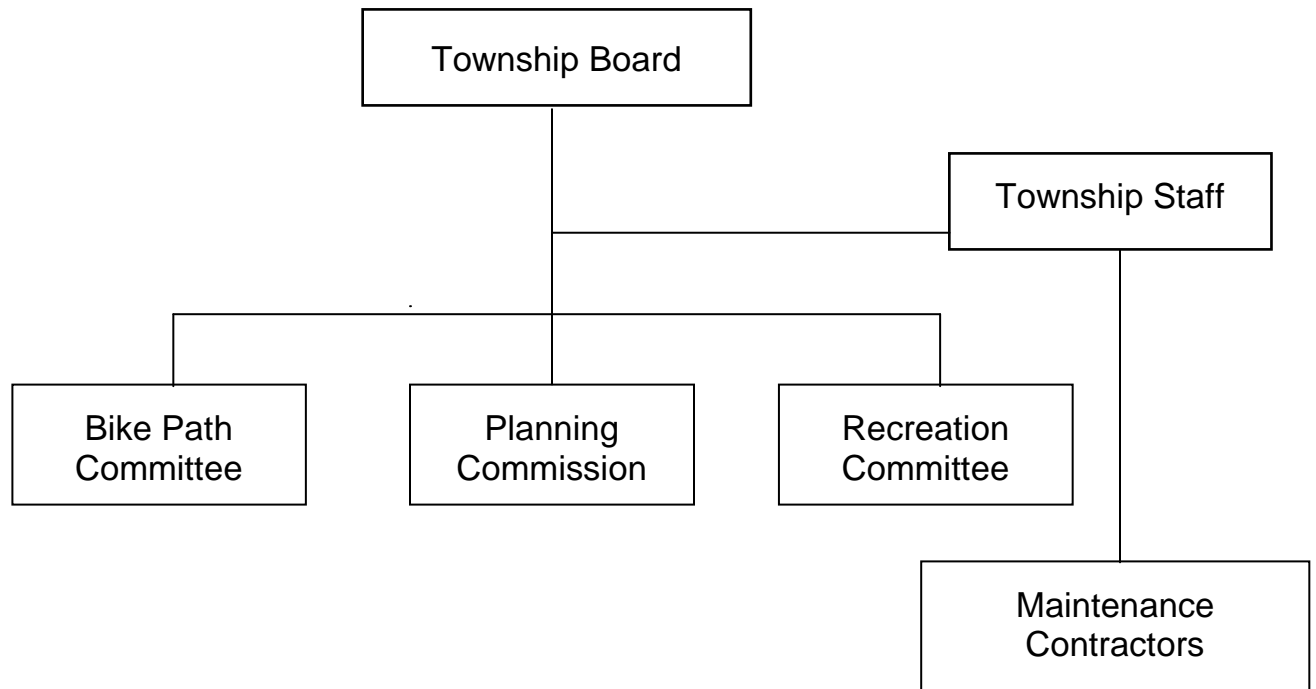
The following diagram illustrates the organizational structure of the Township and relationships between the staff, Township Board and Recreation Committee.



Administrative Structure

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### PORT SHELDON TOWNSHIP ADMINISTRATIVE ORGANIZATIONAL CHART



KOUW PARK



**Administrative Structure**

## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

### **RECREATIONAL PROGRAMMING**

Recreational programming is predominantly provided by the Northwest Ottawa Recreation Authority (NORA) which is housed by the Grand Haven Area Public Schools. Port Sheldon Township allocates funding each year to support NORA for recreational programming to serve the residents. Programming includes youth and adult sports leagues, youth camps, enrichment programs, fitness classes, and aquatics.



**KOUW PARK**

### **BUDGET**

For the year 2015-2016 Port Sheldon Township has allocated \$296,440.00 for Park and Recreation, primarily for general operations and maintenance. Of this fund, \$230,000.00 is for Capital Outlay. The Township does not charge for any of its facilities or events and the funds used are taken from the General Fund. An additional \$200,000 is allocated for Bike Path/Trail maintenance and construction.

A copy of the 2015-2016 Budget follows.



**TOWNSHIP HALL PARK**





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Administrative Structure

### PORT SHELTON TOWNSHIP BUDGET

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BUDGET REPORT FOR PORT SHELTON TOWNSHIP  
Fund: 101 GENERAL FUND

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		2015-16 ORIGINAL BUDGET
GL NUMBER	DESCRIPTION	
Dept 000-GENERAL		
101-000-403.00	GENERAL TAX COLLECITONS	587,884.00
101-000-404.00	MOBILE HOME TAX	1,200.00
101-000-407.00	DELINQUENT PROPERTY TAX	9,000.00
101-000-451.00	LIQUOR LICENSE	2,825.00
101-000-467.00	CABLE FRANCHISE FEES	42,000.00
101-000-476.00	BUILDING PERMITS	32,000.00
101-000-477.00	PLUMBING PERMITS	7,000.00
101-000-478.00	ELECTRICAL PERMITS	11,000.00
101-000-479.00	MECHANICAL PERMITS	11,000.00
101-000-549.00	RIGHT OF WAY MAINTENANCE	3,897.00
101-000-574.00	STATE REVENUE SHARING	324,000.00
101-000-608.10	APPEALS BOARD HEARINGS	2,500.00
101-000-608.20	ZONING CHANGE HEARINGS	600.00
101-000-608.30	SPECIAL USE HEARINGS	1,500.00
101-000-608.50	SAND REMOVAL PERMITS	500.00
101-000-608.60	PRIVATE ROAD PERMITS	200.00
101-000-608.80	SITE PLAN REVIEW	2,000.00
101-000-625.00	GRAVE OPENINGS	150.00
101-000-642.00	FOUNDATIONS	200.00
101-000-643.00	CEMETERY LOTS SOLD	5,000.00
101-000-655.00	ORDINANCE FINES	4,000.00
101-000-664.10	INTEREST ON CERT OF DEPOSIT	600.00
101-000-664.20	CASH MANAGMENT ACCOUNT	1,500.00
101-000-668.00	RENTAL - TOWNSHIP HALL	4,500.00
101-000-672.00	SPECIAL ASSESSMENTS	1,500.00
101-000-685.00	WHISPERING SANDS BOOKS	15.00
101-000-686.00	SANDBAGS & GARBAGE BAGS	900.00
101-000-687.00	PHOTOCOPIES	50.00
101-000-688.00	SCHOOL TAX COLLECTION FEES	9,855.00
101-000-689.00	MISCELLANEOUS	500.00
101-000-696.00	ELECTION REIMBURSEMENT	800.00
NET OF REVENUES/APPROPRIATIONS - 000-GENERAL		1,068,676.00
Dept 101-TOWNSHIP BOARD		
101-101-702.00	SALARIES	5,000.00
101-101-702.10	SALAIRES	450.00
101-101-861.00	EXPENSES & MILEAGE	1,000.00
NET OF REVENUES/APPROPRIATIONS - 101-TOWNSHIP BOARD		(6,450.00)
Dept 171-SUPERVISOR		
101-171-702.00	SALARIES	47,522.00
101-171-726.00	SUPPLIES	500.00
101-171-803.00	DUES & MEMBERSHIP	100.00
101-171-861.00	EXPENSES & MILEAGE	3,000.00
NET OF REVENUES/APPROPRIATIONS - 171-SUPERVISOR		(51,122.00)
Dept 191-ELECTIONS		
101-191-702.00	SALARIES	6,000.00
101-191-726.00	SUPPLIES	1,000.00
101-191-861.00	EXPENSES & MILEAGE	750.00
NET OF REVENUES/APPROPRIATIONS - 191-ELECTIONS		(7,750.00)



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Administrative Structure

### PORT SHELTON TOWNSHIP BUDGET

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET
Dept 201-LEGAL & ACCOUNTING		
101-201-804.00	LEGAL FEES	20,000.00
101-201-805.00	AUDIT FEES	9,000.00
NET OF REVENUES/APPROPRIATIONS - 201-LEGAL & ACCOUNTI		(29,000.00)
Dept 209-ASSESSOR		
101-209-702.10	SALARIES - ASSESSOR	30,000.00
101-209-726.00	SUPPLIES	1,000.00
101-209-801.00	CONTRACTED SERVICES	1,000.00
101-209-803.00	DUES & MEMEBERSHIP	100.00
101-209-804.00	LEGAL FEES	5,000.00
101-209-861.00	EXPENSES & MILEAGE	1,000.00
NET OF REVENUES/APPROPRIATIONS - 209-ASSESSOR		(38,100.00)
Dept 215-CLERK		
101-215-702.00	SALARIES	32,901.00
101-215-726.00	SUPPLIES	500.00
101-215-801.00	CONTRACTED SERVICES	300.00
101-215-803.00	DUES & MEMEBERSHIP	150.00
101-215-861.00	EXPENSES & MILEAGE	4,000.00
101-215-901.00	PRINTING & PUBLISHING	500.00
NET OF REVENUES/APPROPRIATIONS - 215-CLERK		(38,351.00)
Dept 247-BOARD OF REVIEW		
101-247-702.00	SALARIES	2,000.00
101-247-861.00	EXPENSES & MILEAGE	250.00
NET OF REVENUES/APPROPRIATIONS - 247-BOARD OF REVIEW		(2,250.00)
Dept 253-TREASURER		
101-253-702.00	SALARIES	32,997.00
101-253-726.00	SUPPLIES	500.00
101-253-861.00	EXPENSES & MILEAGE	4,500.00
NET OF REVENUES/APPROPRIATIONS - 253-TREASURER		(37,997.00)
Dept 265-TOWNSHIP HALL & GROUNDS		
101-265-702.00	SALARIES	10,920.00
101-265-726.00	SUPPLIES	5,000.00
101-265-851.00	TELEPHONE	5,200.00
101-265-921.00	UTILITIES	11,000.00
101-265-930.00	MAINTENANCE	6,000.00
101-265-931.00	SNOW PLOWING	12,000.00
101-265-936.00	MISCELLANEOUS	1,000.00
101-265-977.00	CAPITAL OUTLAY	65,000.00
NET OF REVENUES/APPROPRIATIONS - 265-TOWNSHIP HALL &		(116,120.00)
Dept 276-CEMETERY		
101-276-702.00	SALARIES	1,000.00
101-276-702.10	SALAIRES - FOUNDATIONS	1,000.00
101-276-726.00	SUPPLIES	1,000.00
101-276-921.00	UTILITIES	850.00
101-276-930.00	MAINTENANCE	1,000.00
101-276-931.00	SNOW PLOWING/LAWNCARE	8,000.00
101-276-970.00	CAPITAL OUTLAY	125,000.00



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Administrative Structure

## PORT SHELTON TOWNSHIP BUDGET

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET
Dept 276-CEMETERY		
NET OF REVENUES/APPROPRIATIONS - 276-CEMETERY		(137,850.00)
Dept 294-GENERAL		
101-294-702.00	SALARIES	20,600.00
101-294-726.00	SUPPLIES	18,000.00
101-294-801.00	CONTRACTED SERVICES-BSA, EDC	15,000.00
101-294-802.00	DATA SERVICES	5,000.00
101-294-803.00	DUES & MEMEBERSHIP	18,000.00
101-294-861.00	EXPENSES & MILEAGE	250.00
101-294-901.00	PRINTING & PUBLISHING	4,000.00
101-294-931.00	EQUIPMENT MAINTENANCE	6,500.00
101-294-956.10	REFUSE SERVICES	70,000.00
101-294-970.00	CAPITAL OUTLAY	20,000.00
NET OF REVENUES/APPROPRIATIONS - 294-GENERAL		(177,350.00)
Dept 301-PUBLIC SAFETY		
101-301-702.00	SALARIES-LIQUOR INSPECTOR	2,550.00
101-301-702.50	SALARY - SHERIFF PATROL	26,000.00
NET OF REVENUES/APPROPRIATIONS - 301-PUBLIC SAFETY		(28,550.00)
Dept 371-ZONING		
101-371-702.00	SALARIES	36,000.00
101-371-702.10	EXTRA INSPECTIONS/BD MEETING	200.00
101-371-703.00	SALARIES - ELECTRICAL INSP	10,000.00
101-371-704.00	SALARIES - MECHANICAL INSP	9,000.00
101-371-705.00	SALARIES - PLUMBING INSP	6,000.00
101-371-706.00	SALARIES - PLAN COMMISSION	4,700.00
101-371-707.00	SALARIES - APPEAL BOARD	2,600.00
101-371-726.00	SUPPLIES	200.00
101-371-801.20	CONSULTANTS	25,000.00
101-371-803.00	DUES & MEMEBERSHIP	700.00
101-371-804.00	LEGAL FEES	15,000.00
101-371-861.00	EXPENSES & MILEAGE	7,000.00
101-371-901.00	PRINTING & PUBLISHING	5,000.00
NET OF REVENUES/APPROPRIATIONS - 371-ZONING		(121,400.00)
Dept 440-PUBLIC UTILITIES		
101-440-972.00	JOINT SEWER CAPITAL OUTLAY	120,000.00
NET OF REVENUES/APPROPRIATIONS - 440-PUBLIC UTILITIES		(120,000.00)
Dept 441-DRAINS AND HYDRANTS		
101-441-808.00	DRAIN CLEAN OUT	5,000.00
NET OF REVENUES/APPROPRIATIONS - 441-DRAINS AND HYDRA		(5,000.00)
Dept 451-ROADS		
101-451-801.20	CONSULTANTS	15,000.00
101-451-809.00	CHLORIDE APPLICATION	2,000.00
101-451-922.00	STREET LIGHTING	22,000.00
101-451-974.10	ROAD CONSTRUCTION	200,000.00
101-451-974.20	SIDEWALK/BIKEPATH CONSTRUCTION	200,000.00
101-451-974.30	SIDEWALK/BIKEPATH MAINTENANCE	50,000.00
NET OF REVENUES/APPROPRIATIONS - 451-ROADS		(489,000.00)





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Administrative Structure

## PORT SHELTON TOWNSHIP BUDGET

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BUDGET REPORT FOR PORT SHELTON TOWNSHIP  
Fund: 101 GENERAL FUND

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET
Dept 751-PARKS & RECREATION		
101-751-702.10	SALARY-KOUW PARK CUSTODIAN CONTR	7,210.00
101-751-702.20	SALARY - WINDSNEST CUSTOD	5,150.00
101-751-702.30	SALARY- S LANDING/HOLLY	900.00
101-751-702.40	SALARY - RECREATION COMM	1,000.00
101-751-702.50	SALARY - WN GUARD	2,000.00
101-751-702.60	ROAD END MAINT	630.00
101-751-726.10	SUPPLIES KOUW	1,500.00
101-751-726.20	SUPPLIES WN	2,000.00
101-751-726.30	TOWNHALL SUPPLIES	1,000.00
101-751-726.40	SUMMERFEST	4,900.00
101-751-727.10	RED CROSS	1,500.00
101-751-727.20	O.A.R.	1,500.00
101-751-727.30	EVERGREEN COMMONS	1,500.00
101-751-727.60	HOLLAND /PK/GR HAVEN REC	4,000.00
101-751-727.70	MISCELLANEOUS	100.00
101-751-861.00	EXPENSES & MILEAGE	250.00
101-751-921.10	UTILITIES KOUW	2,000.00
101-751-921.20	UTILITIES WN	400.00
101-751-931.10	REPAIRS/MAINTENANCE KOUW	3,000.00
101-751-931.20	REPAIRS/MAINTENANCE WN	3,000.00
101-751-931.30	REPAIRS/MAINTENANCE TH	5,000.00
101-751-931.40	LAWNCARE	10,500.00
101-751-931.50	SHELTON LANDING PARK	3,000.00
101-751-931.60	LAWNCARE KP	3,000.00
101-751-936.10	MISCELLANEOUS KOUW PARK	250.00
101-751-936.20	MISCELLANEOUS WN PARK	200.00
101-751-936.30	MISCELLANEOUS TH	200.00
101-751-936.40	ROAD END MISC.	750.00
101-751-970.30	CAPITAL OUTLAY RECREATION	230,000.00
NET OF REVENUES/APPROPRIATIONS - 751-PARKS & RECREATI		(296,440.00)
Dept 851-INSURANCE/BONDS/FRINGES		
101-851-715.00	FICA	19,000.00
101-851-874.00	PENSION PLAN	25,000.00
101-851-911.00	INSURANCE/BONDS	53,000.00
101-851-936.00	MISCELLANEOUS	5,000.00
101-851-957.00	TAX REFUNDS	6,000.00
101-851-965.10	CONTINGENCY FUND	100,000.00
NET OF REVENUES/APPROPRIATIONS - 851-INSURANCE/BONDS/		(208,000.00)
ESTIMATED REVENUES - FUND 101		1,068,676.00
APPROPRIATIONS - FUND 101		1,910,730.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		(842,054.00)
BEGINNING FUND BALANCE		1,498,368.26
ENDING FUND BALANCE		656,314.26



Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

# 4 RECREATION INVENTORY

In order to determine the recreational needs for Port Sheldon Township, an analysis of the existing facilities and programs was undertaken. The intent of the analysis is to provide a clear evaluation of the strengths and weaknesses of the existing recreational facilities the Township has to offer its citizens.

## **PORT SHELDON TOWNSHIP FACILITIES**

There are eight (8) Township parks and one (1) public school that have existing recreational facilities. The Township properties, which include several undeveloped sites, can be classified as follows: one community park, five natural resource areas, and three special use parks. This classification is adapted from “Park, Recreation, Open Space and Greenway Guidelines”, J. D. Mertes and J. R. Hall, as recommended by the Michigan Department of Natural Resources. The various public, quasi-public and private recreation facilities are described in the following section.

An Existing Recreation Facilities map at the end of this section illustrates the location of public park/recreation areas within the Township, and an Existing Recreation Facilities Matrix provides a summary of the facilities provided at each site. A Park Accessibility Assessment is also provided at the end of this section.



KOUW PARK



KOUW PARK



Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Neighborhood Parks

A neighborhood park is the basic unit of the park system and typically serves a residential area of  $\frac{1}{4}$  to  $\frac{1}{2}$  mile distance. A size of 5-10 acres is considered optimal for this type of park. The focus is on informal active and passive recreational activities, such as field games, court games, playground equipment, skating and picnicking. Although all of the developed parks provide some of the functions of a neighborhood park, the school site is the only recreation area considered to fit into this category.



WINDSNEST PARK

***Sheldon Woods Elementary School*** is located at the intersection of Blair Street and 152nd Avenue in a rural residential neighborhood in the East central area of the Township. The 21 acre site, approximately half of which can be considered available for public recreation, includes a softball field, soccer/football field, playground equipment, open play field and natural area. In addition, indoor facilities include an indoor basketball court and gymnasium.

### Community Parks

Community-wide parks serve a broader purpose than neighborhood parks and provide a range of facilities and areas capable of supporting structured and unstructured community participation. These



KOUW PARK





Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan



KOUW PARK

areas are typically between 30 and 50 acres in size and serve two or more neighborhoods and ½ to 3 mile distance. Facilities may include wooded or natural areas, picnic shelters and grills, bike or hiking trails and other semi-active and passive uses for large groups of people. They may also contain specialized recreational facilities such as swimming pools, community centers and lighted ball diamonds. Community Parks should be serviced by arterial or connector streets and should be easily accessible from throughout their service area by interconnecting trails.

Currently there is one Port Sheldon Township park classified within this category.



SHELDON LANDING

***Township Hall Park.*** This park is located in the center of the township, North of Port Sheldon Street, and incorporates the Township offices. The park consists of a 40 acre parcel, a large portion of which remains as an undisturbed natural area. However, the Southwest portion of the site provides

a variety of recreational facilities, including a softball diamond, two tennis courts, two basketball courts, shuffleboard carts, play equipment, and ample parking. Indoor facilities are available to the public on a rental basis and include a multipurpose room, a kitchen area and public rest rooms.



Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Natural Resource Areas

Natural Resource Areas are lands set aside for preservation of significant natural resources, landscapes and open space. These sites are typically unsuitable for development but can support recreational activities at a level that preserves the integrity of the natural resource. The location and size of these parks are largely governed by availability.

Given the rural nature of the Township and its lakes and streams, Natural Resource Areas form an important part of the Township's recreational land.



TOWNSHIP CEMETERY

***Zwemer Park.*** The Township owns 3.2 acres of wooded land along Stanton Street right-of-way between Lake Shore Drive and Lake Michigan. It is separated from the lake by 5-6 residences and is currently undeveloped except for informal parking for beach users. Access to the beach is via Stanton Street right-of-way, which is owned by Ottawa County and maintained by the Township.



HIAWATHA PROPERTY

***Stanton Street.*** The Township owns a 40 acre parcel of woods and open fields South of Stanton Street. Five acres of the site are used for a Cemetery, but the remaining land is currently undeveloped. Part of the site is occupied by an old landfill, which could limit its potential uses.





Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

***Hiawatha Property.*** The Township owns 40 acres of undeveloped land off Hiawatha Street, South of the Stanton property. Part of the land is used as a monitoring station for the DEQ.

***VanBuren Street.*** In the South, the Township owns a 20 acre parcel of mixed woodland, which is also undeveloped at this time.

### Special Use Parks

Due to Port Sheldon Township's lakeside location, several Special Use Parks have developed. Special Use Parks are park areas that have specialized or single-purpose activities such as golf courses, nature centers, boat launches, arenas, outdoor theaters or stadiums. Three Special Use Parks are listed below.

***Kouw Park*** is an attractive 3.7 acre Township park located at the end of VanBuren Street, on Lake Michigan. It consists of a dune area with mature deciduous forest cover and approximately 200 feet of beach frontage. A \_\_ LF Boardwalk with access to Lake Michigan, and a public restroom improvement were completed in 2013.

***Windsnest*** is a 4 acre parcel of sandy beach frontage on Lake Michigan. It is leased from Consumers Power Company for \$250.00 a year. Primary emphasis is on swimming and picnicking activities. It has picnic tables, play equipment, parking and restrooms, in addition to a large beach area. This is a popular park providing much-needed Lake Michigan waterfront access to Township residents.



KOUW PARK



KOUW PARK





Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan



**WINDSNEST PARK**

***Sheldon Landing.*** The Township leases approximately 6-7 acres of land from Consumers Power Company along the North side of the Pigeon River at Lake Shore Drive. The land includes a vacated street right-of-way and a linear wooded area between the right of way and the riverbank. The property has approximately 1/3 mile of river frontage and is confined to the North and East by Consumers Power Company land. Facilities include a gravel drive and informal gravel parking, with pedestrian and small boat access to the Pigeon River. There are currently a few picnic tables at the site. Lack of vehicular and pedestrian control has resulted in some erosion and indiscriminate trampling and littering. Some modest improvements would make better use of this site, which has potential as a future trailhead for the extension of the Pigeon Creek Trail.

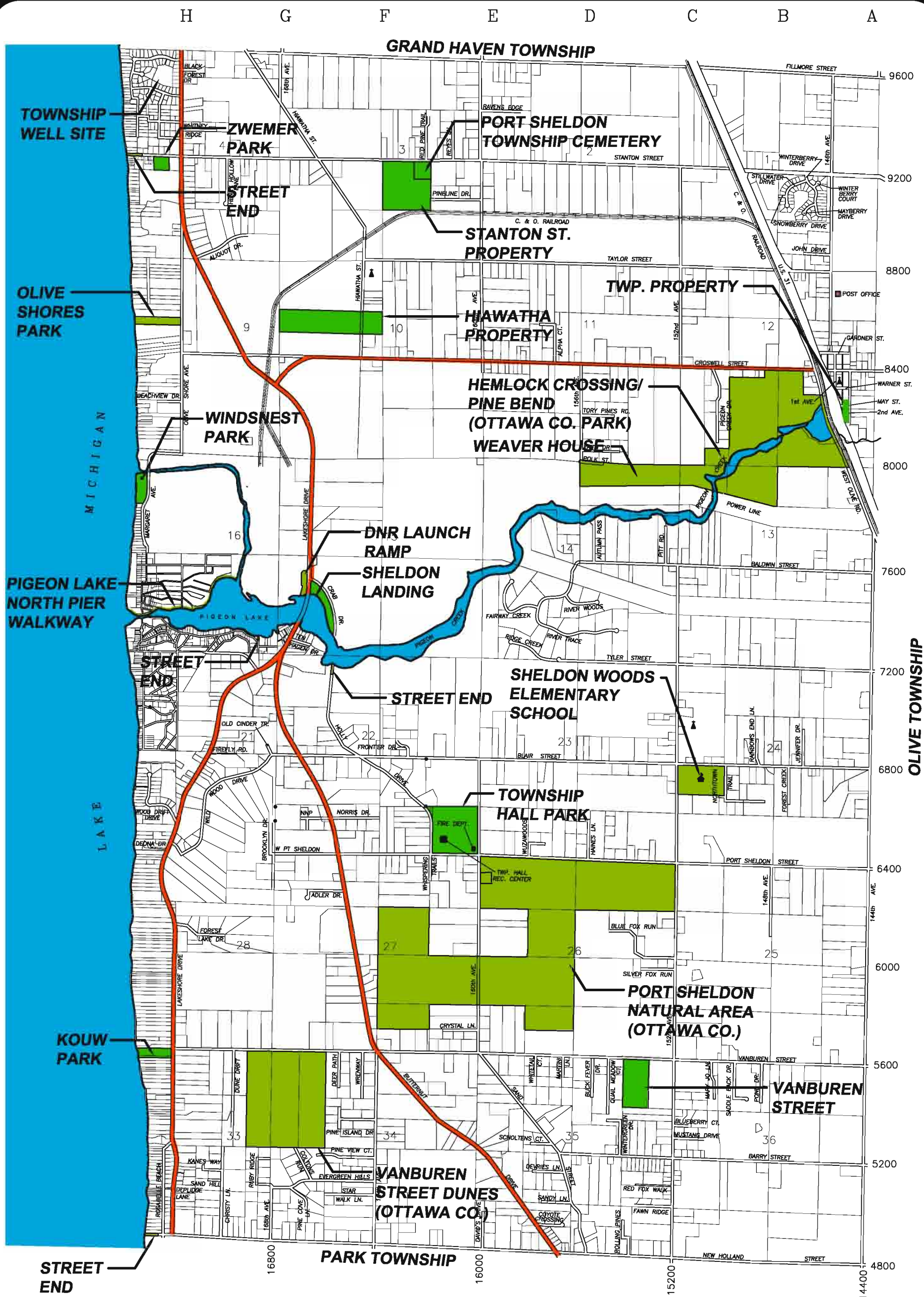


**KOUW PARK**

### Trails




Trails are described as multipurpose trails that emphasize safe travel for pedestrians and bicyclists to and from parks and around the community. The focus is on transportation as well as recreation.

A bituminous bike trail runs North-South through the Township, along Lakeshore Drive and Butternut, providing a link between the Holland and Grand Haven areas. The trail is in most parts separated from the road by a grassy area, but small portions of the trail are contiguous with the road surface.



**EXISTING RECREATION FACILITIES**

**PORT SHELDON TOWNSHIP**  
**OTTAWA COUNTY, MICHIGAN**

-  **PORT SHELDON TOWNSHIP FACILITY**
-  **OTHER PUBLIC FACILITY**
-  **EXISTING BIKE PATH**

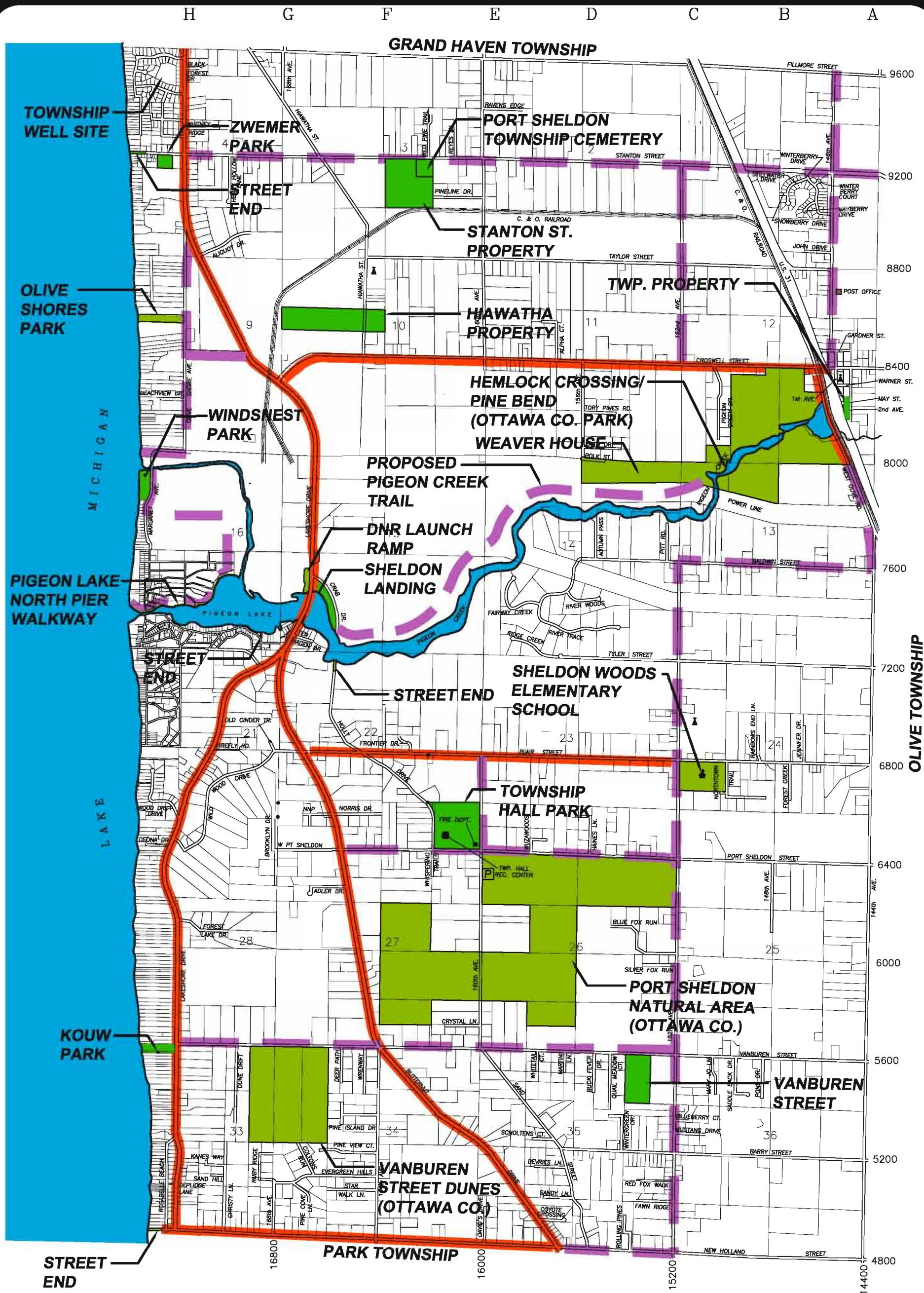
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SCALE IN FEET



**M.C. SMITH ASSOCIATES AND ARCHITECTURAL GROUP, INC.**  
Landscape Architecture, Park & Recreation Planning, Architectural Design, Planning  
239 Greenwood Avenue S.E. • East Grand Rapids, MI 49506  
616-461-8344 • FAX: 616-461-1955 • EMAIL: mcsagroup@aol.com

JUNE 2015





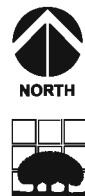
# **SIDEWALK/ TRAIL DEVELOPMENT**

## **PORT SHELDON TOWNSHIP OTTAWA COUNTY, MICHIGAN**

- PORT SHELDON TOWNSHIP FACILITY
- OTHER PUBLIC FACILITY
- EXISTING BIKE PATH
- FUTURE BIKE PATH



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AUGUST 2015





**Recreation Inventory**



**TOWNSHIP HALL PARK**



**WEAVER HOUSE**

## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

A bike trail is also provided along New Holland Street on the Southern boundary of the Township. Although owned and maintained by Park Township, this is also a useful resource for Port Sheldon Township residents.

### **REGIONAL FACILITIES WITHIN PORT SHELDON TOWNSHIP**

An inventory was taken of the facilities that are in operation within Port Sheldon Township but operated by other public entities, including State and County lands. The following is a short description of regional parks and recreation facilities within Port Sheldon Township.

***Pigeon Lake Public Access*** (MDNR) – This 2.7 acre site is located West of Lakeshore Drive, opposite the Township’s Sheldon Landing. This popular facility includes a hard-surface ramp, 63 parking spaces and rustic bathroom. The parking frequently overflows onto the street on summer weekends.

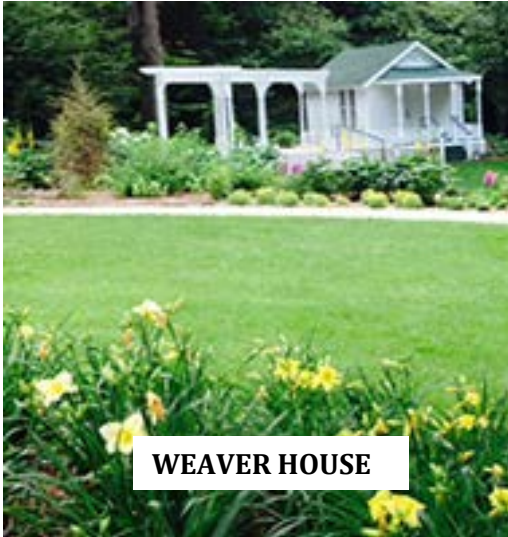
***Hemlock Crossings/Pine Bend*** (Ottawa County Parks) – 239 acres of woods and wetlands along the Pigeon River in Port Sheldon Township just West of US 31 on West Olive Road. A pedestrian bridge and numerous overlooks offer scenic views of the river corridor, wetlands, natural springs and woods. Facilities include two small picnic shelters, a kayak/canoe launch, over a mile of paved trail and over 6 miles of trails for hiking and cross country skiing. Pine Bend is also the site of beautiful



Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

ceremonial trellis and the Weaver House, a restored 1901 home that is available to reserve for business meetings, weddings and other activities. Pine Bend is a secondary access on the West end of the property that offers parking and a trailhead.



**160<sup>th</sup> and Port Sheldon** (Ottawa County) – 440 acres of natural woodland offering some bow hunting. Hiking and cross-country ski trails (not groomed) are provided off Port Sheldon Street, just South of the Township offices. However, there is limited parking and the trails are not well identified or signed. This site is not considered part of the Ottawa County Parks system.

**VanBuren Street Dunes** (Ottawa County) – 120 acres of low open dunes and pine plantations open for firearm and bow hunting.

**Olive Shores** (Ottawa County Parks) - This mostly wooded 20-acre site includes a mature beech-maple-hemlock forest, a steep dune formation, and 738' of Lake Michigan frontage. Improvements completed in 2012 include a paved parking area, modern restrooms, a barrier-free trail loop, and an extensive series of stairs and boardwalks traversing the dune and providing access to the sandy beach. Decks provide seating and views of Lake Michigan.



KOUW PARK



Recreation Inventory

## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

### **SCHOOL FACILITIES**

There is just one (1) school located within the Township, although the West Ottawa Middle and High School complex in neighboring Park Township also provides recreation facilities and program opportunities for Port Sheldon Township residents.

***West Ottawa Middle and High School Complex*** lies 2 miles South of the Township, off 152nd Avenue. It provides extensive indoor and outdoor recreational facilities for school related events.



**KOUW PARK**

### **PRIVATE RECREATIONAL FACILITIES**

#### **Parks and Campgrounds**

The following is a list of private campgrounds currently operating in and around Park Township.

***Geneva Camp and Retreat Center***, private church camp on 55 acres off Lake Shore Drive in Park Township

***Camp Blodgett***, Lakeshore Drive, West Olive. Retreat center, hall, sleeping rooms and cabins located on Lake Michigan. Provides children's camp programs, and is available for groups, individuals and businesses for special events.

***Dutch Treat Campgrounds and Recreation***, Gordon Street, Zeeland. RV and tent camping with swimming pool and other recreational facilities



**WINDSNEST PARK**





Recreation Inventory



??? MARINA



??? GOLF COURSE

## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

***Oak Grove Campground and Resort***, Ottawa Beach Road, Holland. Family RV resort with 135 sites, rental cabins, swimming pool and playground.

***Yogi Bear Jellystone Park***, U.S. 31, Grand Haven. Large campground with over 200 sites, rental cabins, swimming pool and other recreational facilities.

***Drew's Country Camping*** off U.S. 31, 4½ miles North of Holland. Campground with 86 sites, swimming pool, playground and ballfield.

### **Marina Facilities**

There are several privately owned marinas in the Holland area. Some of these docks or slips are expensive to own or lease and all should not be considered as accessible to the general public. A partial list of the marinas in the area include:

**Anchorage Marina**, Ottawa Beach Road, Park Township

**Barney's Marina**, South Shore Drive, Holland

**Bay Haven Marina**, Ottawa Beach Road, Holland

**Eldean Shipyard**, South Shore Drive, Holland

### **Golf Courses**

There is one private golf club in Port Sheldon Township, Wuskowhan Players Club on Blair Street.



Recreation Inventory



CAPTION



CAPTION

## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

This is a members only club with 18 holes. Other golf courses in the area include:

***West Ottawa Golf Course*** (Open to Public) 27 holes and practice range  
6045 136th Avenue, Holland

***Grand Haven Golf Club*** (Open to Public) 18 holes close to Lake Michigan  
17000 Lincoln Street, Grand Haven

***Garland*** (Open to Public) 18 holes in Park Township, North of Lake Macatawa  
1413 Waukazoo Drive, Holland

***Pheasant Run Golf Course*** (Open to Public) 9 holes  
Port Sheldon Street, Zeeland

***Pigeon Creek*** (open to public)  
10195 120<sup>th</sup> Avenue, West Olive

***Macatawa Legends*** (Private) new 18 hole course and housing development on New Holland Street just West of Township boundary.

### **Miscellaneous Private Facilities**

***Holland Beagle Club***, a large preserve located on Port Sheldon Street available to members only.

## **REGIONAL RECREATION FACILITIES**

Due to the location of the Township close to Lake Michigan and other natural resources, and the City of Holland, there are a wide range of regional



## Recreation Inventory

### Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

recreational facilities available to Port Sheldon Township residents within close proximity.

***Pigeon Creek Park*** (Ottawa County Parks) – 282 acres located in Olive Township. This park consists of inland dunes, mature deciduous forest, pine plantations and bottomland forests along the River. The facilities include over 10 miles of hiking, biking, equestrian and cross-country skiing trails, a small sledding hill, picnic area, group camping area, boardwalks, and lodge building with restrooms, concessions and ski rentals.



**“BIG RED”**

***Kirk Park*** (Ottawa County Parks) – 68 acres located on Lake Michigan in Grand Haven Township. The park is primarily undeveloped consisting of shoreline dunes, mature deciduous forest, pine plantations and varying topography. Facilities include 1,350 feet of beach, picnic areas with grills and shelters, some playground equipment, lodge, nature trails and lake overlook deck, restrooms and parking.

***Holland State Park*** (State of Michigan) – Regional State Park of 142 acres located in wooded dune area at the Northwestern end of Lake Macatawa along the shore of Lake Michigan within Park Township. Holland State Park contains 2 camping areas with 342 campsites, ¼ mile of sand beach, fishing access, bathhouse, shelter, picnic area, playground, concession facilities, and an open area along Lake Macatawa. The park is staff-supported





Recreation Inventory



TUNNEL PARK



ROSY MOUND



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

and has one of the highest visitor attendances of all the state parks in Michigan.

***Tunnel Park*** (Ottawa County Parks) - A County park of 22 acres located in Park Township on Lake Michigan in a wooded dune area. Tunnel Park contains picnic areas with 2 shelters, 770-foot sand beach, bathhouse, a dune-top boardwalk, baseball diamond, playground, sand volleyball and a man-made tunnel constructed through a dune leading from the parking and play areas to the beach.

***Riley Hiking and Cross-County Ski Trails*** (Ottawa County) - This property is located in, and maintained by, Park Township. Hiking and cross-country ski trails are sited on the perimeter of a 300-acre landfill site, bordered by Riley and James Streets and 160th and 168th Avenues. There is limited parking and access to this site.

***Rosy Mound Natural Area*** (Ottawa County Parks) - The Rosy Mound Natural Area in Grand Haven Township is 164 acres of wooded and open dunes along the Lake Michigan shoreline. A large dune blowout is a unique natural feature of the site. Rosy Mound is owned by the State of Michigan and is currently leased and managed by Ottawa County Parks. The site's development includes parking, picnic area, boardwalk trails, overlook viewing decks and beach pavilion area.



Recreation Inventory

## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

### **RECREATIONAL PROGRAMS**

As stated, Port Sheldon Township offers financial support to the Northwest Ottawa Recreation Authority (NORA) administered by the Grand Haven Area Public Schools, which provide a wide range of organized recreational activities. The activities take place at facilities owned and operated by the neighboring Townships, West Ottawa Public Schools and Grand Haven Area Schools.



The Township organizes an annual Summerfest at the Port Sheldon Township Hall in August of each year. This is a free family oriented event featuring food and drinks, live music and a variety of children's activities and games, such as face painting and an Egg Toss.

### **PARK ACCESSIBILITY ASSESSMENT**

As part of the planning process, each of the Township properties was visited and evaluated for compliance with current Americans with Disabilities Act (ADA) standards. Each park was given a score based on the accessibility of the facilities provided. Recommendations are made for all future improvements to bring the Township's parks in line with accessibility guidelines.



The table on the following page summarizes the assessment and recommended improvements. The recommended improvements shall be completed during the renovation of each specific park as outlined in the Action Program of this document.





Recreation Inventory

## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

The rating system used is as follows:

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park areas meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines
- 5 = the entire park was developed/renovated using the principals of universal design.



**TOWNSHIP HALL PARK**





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Recreation Inventory

### ADA ACCESSIBILITY EVALUATION

<b><u>PARK</u></b>	<b><u>RATING*</u></b>	<b><u>DESCRIPTION OF FACILITIES</u></b>	<b><u>RECOMMENDED IMPROVEMENTS</u></b>
Township Hall Park	2	The Community building is accessible with a barrier free restroom building that has an accessible route from the parking area. The existing basketball courts are not accessible. There is currently no route to the basketball courts. The tennis courts are not accessible. There are no barrier free parking spaces from the parking area to the tennis and basketball courts. The tennis courts have lighting. The baseball field and supporting amenities are not accessible. The playground has fibar safety surfacing.	A master plan of this park has been completed and improvements should be made based upon the new master plan. Increase the number of barrier free parking spaces per the ADA requirements.
Zwemer Park	1	This is an unimproved park with no formal facilities.	Any future development will be designed with ADA guidelines.
Stanton Street	1	This site is currently undeveloped. There is currently a cemetery to the East across from Red Pine Trail. The cemetery has a paved parking.	Provide barrier free parking spaces. Provide an adjacent entrance to the Stanton Property that is not connected to the cemetery.
Hiawatha	1	The site is currently undeveloped. There is a utility easement through the property as well as a DEQ air quality division monitoring station.	No planned improvements at this time.
VanBuren Street	1	Site is currently undeveloped.	Any future development will be designed with ADA guidelines.
Sheldon Landing	1	The site provides informal facilities that do not meet current ADA standards. A gravel road from the entrance to a turn around that outlet to Pigeon Lake.	Future improvements should include surfaced parking and trails through the site with accessible overlook areas, fishing docks, canoe/kayak launch and picnic tables.



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Recreation Inventory

### ADA ACCESSIBILITY EVALUATION

<b><u>PARK</u></b>	<b>RANKING*</b>	<b>DESCRIPTION OF FACILITIES</b>	<b>RECOMMENDED IMPROVEMENTS</b>
Windsnest Park	2	Paved parking with one barrier free parking space. The playground consists of swings, a slide and a spring ride, which do not meet accessibility guidelines. There are grills and picnic tables. The access to the beach is not accessible. The fence entrances to the beach area are not wide enough to meet ADA standards. The restrooms are not accessible.	A master plan was done previously. All proposed improvements should be implemented with ADA guidelines. The restroom building should be new or renovated; a new playground should be installed with an accessible route. An overlook deck to the water should be provided.
Kouw Park	5	Paved parking with designated barrier free parking spaces. Accessible restroom building. Accessible playground with barrier free surfacing. Picnic tables and grills with accessible walkway routes. Picnic shelter with six barrier free picnic tables with accessible route. Trash receptacles and bike racks are available.	Pave under the wooden benches that are connected to the path and pave under the benches and picnic tables that are in the grass areas along with an accessible route. Add interpretive signage throughout the park discussing the Dunes. Additional natural accessible pathways at the front of the park in the wooded area.
Township Property May Street	1	This property is an easement for a lift station.	This property could be a connection to the trail system in Port Sheldon Township.

The rating system used is as follows:

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park areas meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines
- 5 = the entire park was developed/renovated using the principals of universal design

The recommended improvements are scheduled to be completed during the renovation of each specific park as outlined in the Action Program.

References used: 2010 ADA Standards for Accessible Design, Evaluation by Tiffany Smith



## TURNPIKE TRAIL— THROUGH WETLAND

**LOOP WALKING  
TRAIL 0.7 MILES**

## BACKSTOP

**BOARDWALK —  
THROUGH WETLAND**

## STAIRS UP HILL

**EXISTING SOFTBALL  
FIELD WITH NEW  
PLAYERS BENCH  
AREAS**

## SHADE SHELTER

## PLAYGROUND

**RENOVATED —  
PARKING AREA**

## RESTROOM ADDITION TO TOWNSHIP HALL WITH EXTERIOR ACCESS

400-005

HOLLY DRIVE

400-006

**SOCCER FIELD  
MULTI-PURPOSE  
OPEN SPACE**

PORT SHELTON STREET

**FIRE STATION**

— TURNPIKE TRAIL  
THROUGH WETLAND

— (2) BASKETBALL COURTS

**PARKING AREA,  
9 SPACES**

— **ENTRANCE SIGN**

**ENTRANCE GATE**

**RESTROOM BUILDING**

**— PARKING AREA,  
69 SPACES**

— LIMIT OF MOWING LINE

— PLAY AREA WITH SHADE SHELTER

— **GROUP PICNIC  
SHELTER WITH GRILLS  
AND SERVING TABLES**

— (2) NEW TENNIS COURTS

--- (2) SAND VOLLEYBALL  
COURTS

— 8' PAVED PATH  
— EXISTING TENNIS COURTS

**EXPANDED PARKING  
39 SPACES**

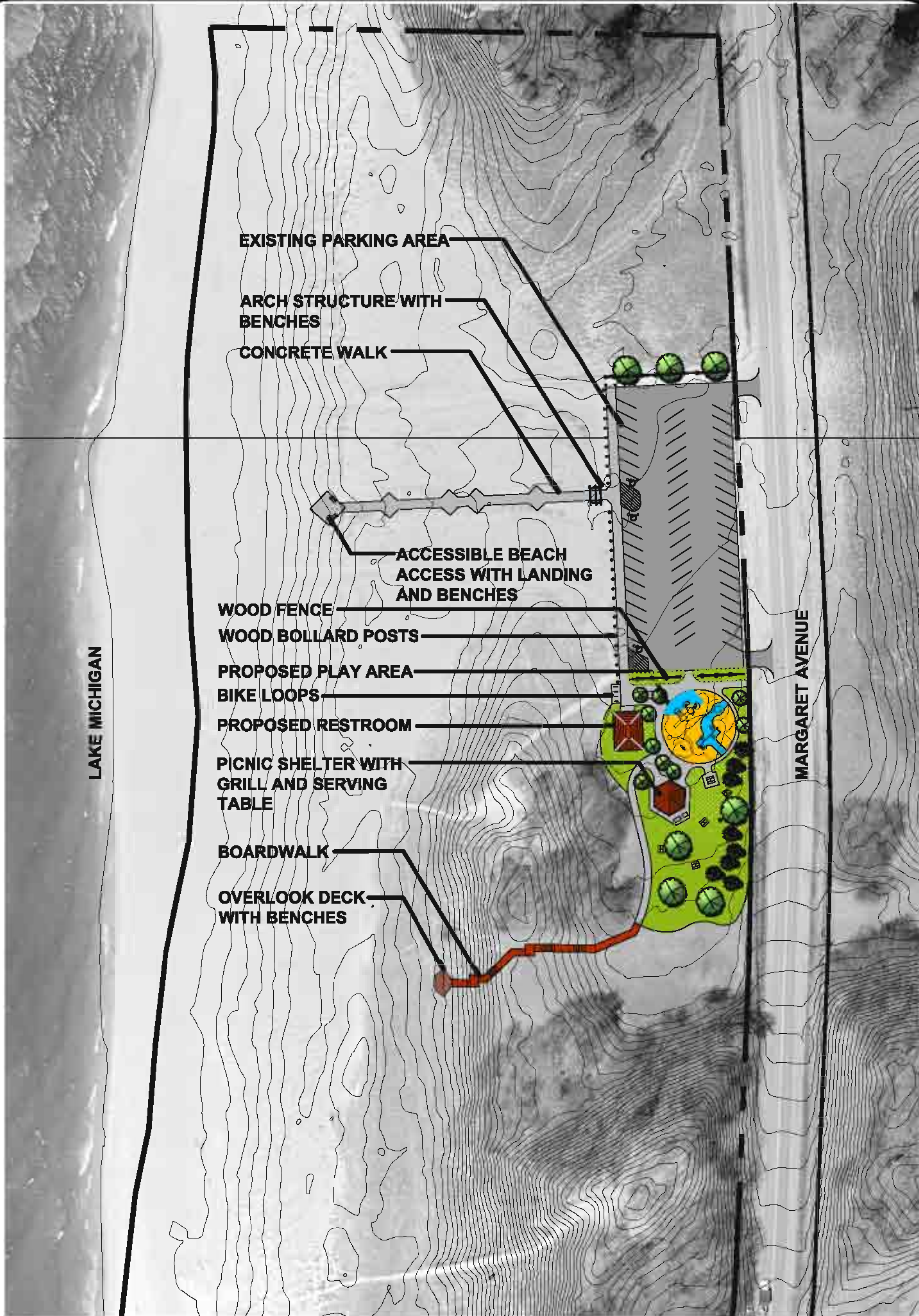
# MASTER PLAN TOWNSHIP HALL PARK PORT SHELDON TOWNSHIP, MICHIGAN



**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**  
*Leadership Architecture • York & Richardson Planning • Applications  
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610 Grosvenor Avenue S.E. • Post Office Box 11, 46003  
019-451-3300 FAX: 019-451-1030 EMAIL: mcsa\_group@aol.com







LAKE MICHIGAN

MARGARET AVENUE

EXISTING PARKING AREA

ARCH STRUCTURE WITH  
BENCHES

CONCRETE WALK

ACCESSIBLE BEACH  
ACCESS WITH LANDING  
AND BENCHES

WOOD FENCE

WOOD BOLLARD POSTS

PROPOSED PLAY AREA

BIKE LOOPS

PROPOSED RESTROOM

PICNIC SHELTER WITH  
GRILL AND SERVING  
TABLE

BOARDWALK

OVERLOOK DECK  
WITH BENCHES



NORTH

**M.C. SMITH ASSOCIATES AND  
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0' 40' 80' 160' 320'



SCALE IN FEET

**CONCEPT PLAN  
WINDSNEST PARK  
OTTAWA COUNTY, MICHIGAN**



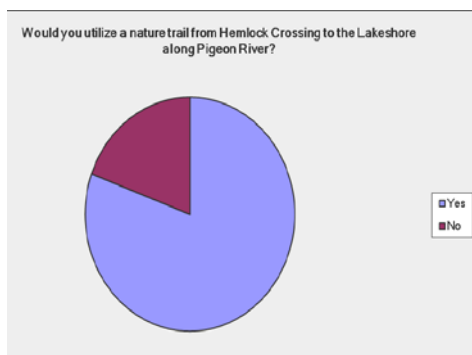
## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

# 5 PLANNING AND PUBLIC INPUT

The 2016 Parks, Recreation, Open Spaces and Greenway Plan was developed by the Port Sheldon Township Staff and the Township Recreation Committee, with the assistance of M. C. Smith Associates, Inc., a park and recreation planning consultant.

*Public Workshop/Open House  
was held on August 19, 2015  
at Township Hall to gather  
input and suggestions from  
residents.*

One public workshop was held to solicit public input and suggestions regarding parks and recreation and the Recreation Plan, on Wednesday, August 19, 2015, at 6:30 p.m. at the Port Sheldon Township Hall on Port Sheldon Street. The workshop was held as an open house to gather input from residents in regards to their thoughts and desires for future Park and Recreation improvements. The meeting was advertised on the Township website and in the newspaper.



A Community Survey was created and designed to gather input from the residents and distributed to in the Township Newsletter, which is distributed to all Township residents. The survey was made available in the Township Offices and at Summerfest, an annual event that draws thousands of participants. The survey was made available on the Township Website for easy accessibility.

Township staff met regularly between April 2015 and December 2015 with representatives of M. C. Smith Associates, Inc. to discuss existing facilities,





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

needs and deficiencies, and concerns of Committee and residents, goals and objectives, and finally the writing of the 2016 Community Parks, Recreation, Open Space and Greenway Plan.



May Street Property



Windsnest Park

Criteria considered and evaluated for plan development evolved from the examination of goals and recreation standards determined through a wide variety of input sources. This information was collected from the inventory and review of existing ; natural resource inventory; the identification of recreation needs and deficiencies; public opinion; current statewide recreation issues and priorities; and future expectations. The plan was then revised and subjected to further review and input.

A final draft of the Plan was made available to the public on October 12, 2015 for a 30 day review to solicit further comments prior to a public hearing. This was advertised in the Holland Sentinel, along with the Public Hearing Notice.

The Recreation Committee officially adopted the 2016 Community Park, Recreation, Open Space and Greenway Plan on January 14, 2016. After this unanimous adoption the plan was presented during a public meeting to the Township Board on Thursday, January 14, 2016. The Township Board officially adopted the Plan on Thursday, January 14, 2016.

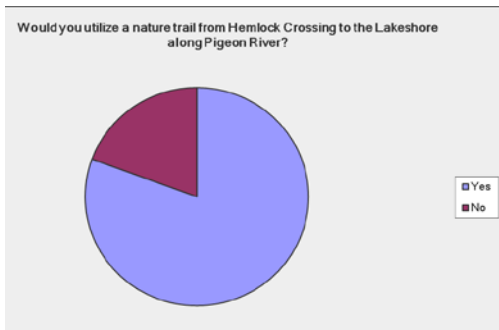




## [Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan](#)

### Survey Content

Questions addressed recreation facilities, recreation programming and park maintenance. A copy of the survey can be found at the end of this section. As well as choosing from a list of given responses, people were given the opportunity to write in their own answers.



### Survey Results

Following is a summary of the results to each question. The full range of responses can be found at the end of this section.

### Survey Analysis

Kouw Park, Trails and the Township Hall Park were among the most popular recreation facilities that are utilized in the Port Sheldon Area. Nearly 48% of survey respondents would like to see Windsnest Park improved.

Walking, going to the beach, and cycling were rated the highest as the activities people enjoy. The addition of walking trails was the most requested type of amenity the public would like to see added to Port Sheldon Township. Canoe/Kayak access was mentioned as a need throughout the survey. Linking parks and nature areas with trails is important to the survey respondents.

*82% of the people responded YES to utilizing a nature trail from Hemlock Crossing to the Lakeshore along Pigeon River.*



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

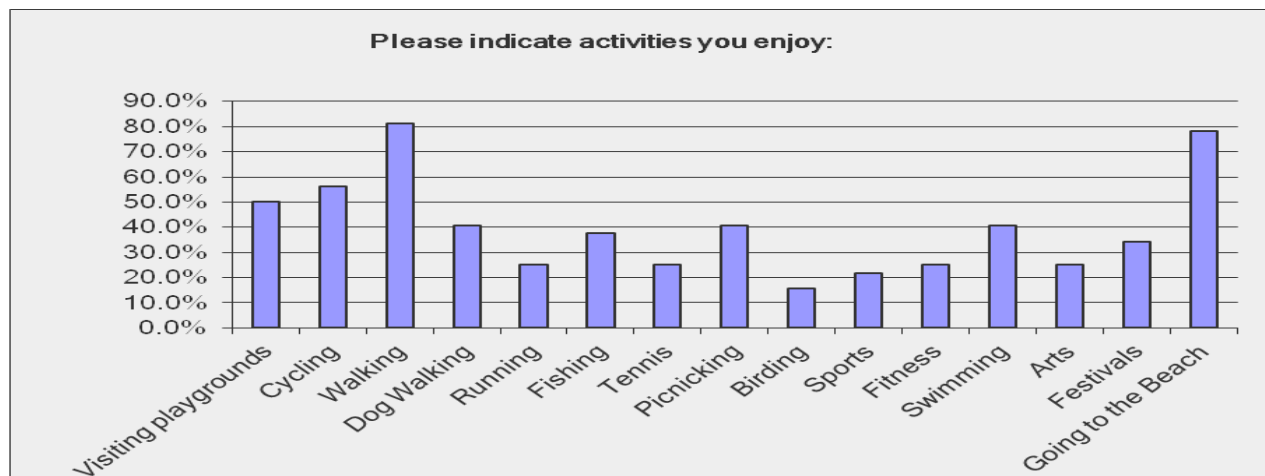
61% of survey respondents reported it was very important to have Trails in Port Sheldon Township. 59% of the people said it was very important to offer have Community Parks.

Over 68% of the people would pay a reasonable fee to participate in recreation programs.

### **Conclusion**

Comments from the public meetings and Community Survey were incorporated into a final draft of the Plan, which was made available to the public for one month commencing on October 12, 2015 to solicit further comments prior to a public hearing and plan adoption.

Following the one month review period, the final plan was presented to the public during a Public Hearing on January 14, 2016. The Township Board passed a Resolution to formally adopt this plan, copies of which can be found in the following sections.



## Port Sheldon Township Parks and Recreation Survey

**1. Do you live in Port Sheldon Township? If not, what City or Township?**

☐ Yes☐ No

Other (please specify)

--	--

## 2. Please select your gender

 **Male**

 **Female**

**Other (please specify)**

--

### 3. How many people live in your household?

1

2-3

4-5

6-7

 **8+**

Other (please specify)

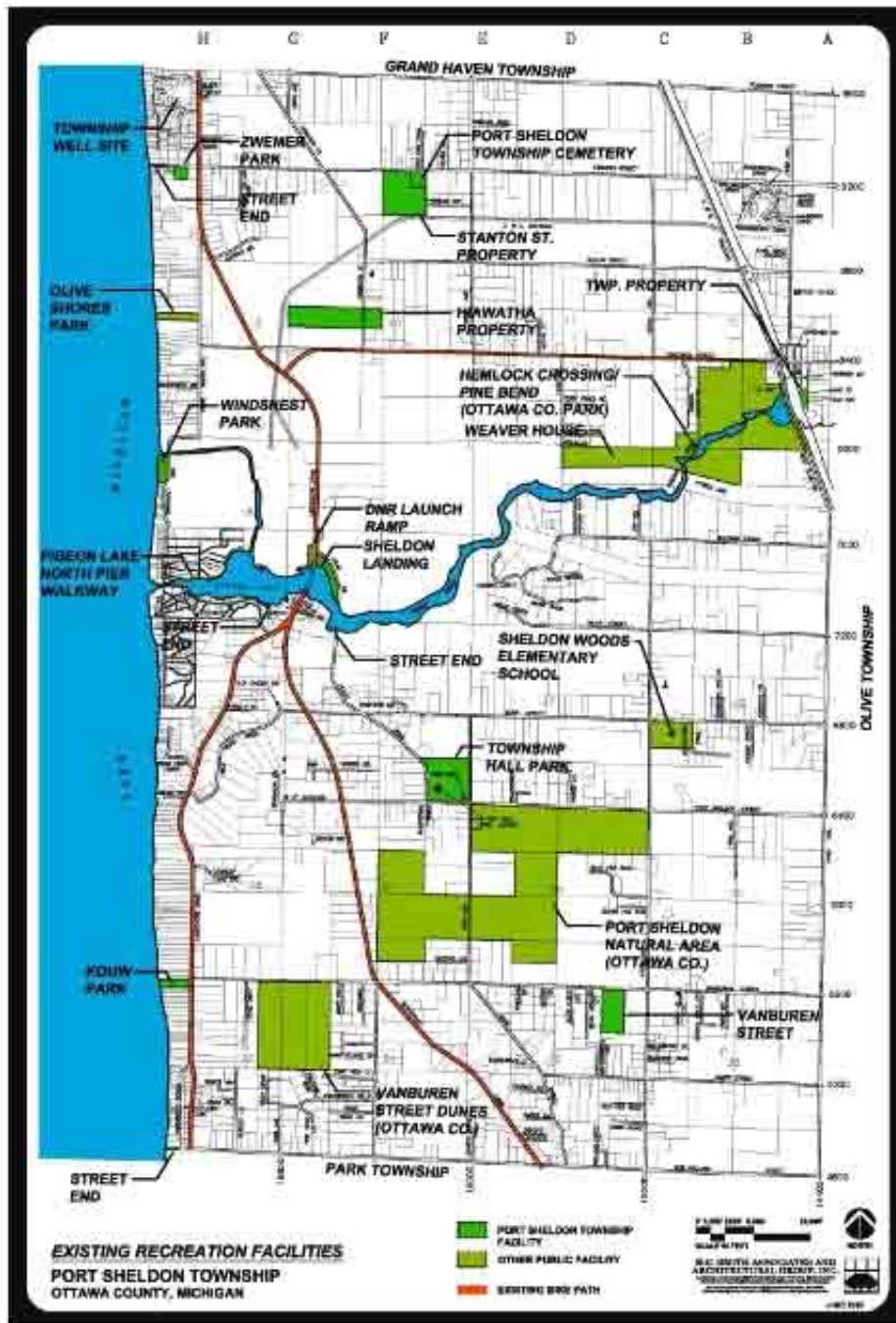
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**4. How many people in your household are:**

	0	1	2	3	4	5	6+
Less than 6 years old							
6-17 years old							
18-24 years old							
25-44 years old							
45-64 years old							



Please refer to the map of the existing recreation facilities to answer some of the following questions.



6. Which of the Port Sheldon parks and facilities have you or members of your family utilized in the last 12 months?

- |  |   |
|--|---|
| <input type="checkbox"/> Kouw Park         | <input type="checkbox"/> VanBuren Street Property |
| <input type="checkbox"/> Hiawatha Property | <input type="checkbox"/> Windsnest Park           |
| <input type="checkbox"/> Sheldon Landing   | <input type="checkbox"/> Zwemer Park              |

☐ Stanton Street Property

☐ Trails/Bike Paths

☐ Township Hall Park

☐ Pigeon Lake North Pier Walkway (Consumer's Property)

Other (please specify)

**6. Which of the Ottawa County parks and facilities have you or members of your family utilized in the last 12 months?**

☐ Hemlock Crossing

☐ Rosy Mound

☐ Weaver House at Pine Bend

☐ Stanton Street End

☐ Kirk Park

☐ Holly Drive Street End

☐ Olive Shores Park

☐ Tunnel Park

☐ Port Sheldon Natural Area

☐ VanBuren Street Dunes

☐ Riley Trails

Other (please specify)

**7. Which of the State parks and facilities have you or members of your family utilized in the last 12 months?**

☐ Grand Haven State Park

☐ Holland State Park

☐ DNR Pigeon Lake Launch Ramp

Other (please specify)

**8. Which other surrounding parks have you or members of your family utilized in the last 12 months?**

**9. Check all the organizations that you or members of your household have used for indoor and outdoor recreation activities during the last 12 months.**

- |   |  |
|---|--|
| <input type="checkbox"/> Public Schools             | <input type="checkbox"/> Port Sheldon Parks and Recreation |
| <input type="checkbox"/> Churches                   | <input type="checkbox"/> Neighboring Cities or Townships   |
| <input type="checkbox"/> Private Youth Sports Teams | <input type="checkbox"/> Michigan State Parks              |
| <input type="checkbox"/> YMCA                       | <input type="checkbox"/> County Parks                      |
| <input type="checkbox"/> Private Clubs              | <input type="checkbox"/> Library                           |

Other (please specify)

**10. Please rank the Township's Facilities you would like to see improved or expanded.**

**1 = High Priority, 8 = Low Priority**

<input type="checkbox"/> ▼ Kouw Park
<input type="checkbox"/> ▼ Hiawatha Property
<input type="checkbox"/> ▼ Sheldon Landing
<input type="checkbox"/> ▼ Stanton Street Property
<input type="checkbox"/> ▼ Township Hall Park
<input type="checkbox"/> ▼ Windsnest Park
<input type="checkbox"/> ▼ VanBuren Street Property
<input type="checkbox"/> ▼ Zwemer Park

**11. Please indicate activities you enjoy:**

- |   |                                     |   |
|---|-------------------------------------|---|
| <input type="checkbox"/> Visiting playgrounds | <input type="checkbox"/> Fishing    | <input type="checkbox"/> Fitness            |
| <input type="checkbox"/> Cycling              | <input type="checkbox"/> Tennis     | <input type="checkbox"/> Swimming           |
| <input type="checkbox"/> Walking              | <input type="checkbox"/> Picnicking | <input type="checkbox"/> Arts               |
| <input type="checkbox"/> Dog Walking          | <input type="checkbox"/> Birding    | <input type="checkbox"/> Festivals          |
| <input type="checkbox"/> Running              | <input type="checkbox"/> Sports     | <input type="checkbox"/> Going to the Beach |



Other (please specify)

**12. Which of the following recreational activities/facilities would you like to see added or expanded.**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Baseball and Softball Fields | <input type="checkbox"/> Natural areas/ open space | <input type="checkbox"/> Skateboard Park           |
| <input type="checkbox"/> Soccer Fields                | <input type="checkbox"/> Walking Trails            | <input type="checkbox"/> Workout Stations          |
| <input type="checkbox"/> Football/Lacrosse Fields     | <input type="checkbox"/> Biking Trails             | <input type="checkbox"/> Camping                   |
| <input type="checkbox"/> Basketball Courts            | <input type="checkbox"/> Horseback Riding          | <input type="checkbox"/> Ice Skating               |
| <input type="checkbox"/> Tennis Courts                | <input type="checkbox"/> Cross Country Skiing      | <input type="checkbox"/> Benches and Seating Areas |
| <input type="checkbox"/> Shuffleboard Courts          | <input type="checkbox"/> Boating Access            | <input type="checkbox"/> Wi-Fi Connections         |
| <input type="checkbox"/> Pickleball Courts            | <input type="checkbox"/> Canoe/Kayak Access        | <input type="checkbox"/> Dog Park                  |
| <input type="checkbox"/> Sand Volleyball              | <input type="checkbox"/> Fishing Access            | <input type="checkbox"/> Special Events            |
| <input type="checkbox"/> Playgrounds                  | <input type="checkbox"/> Disc Golf Course          |  |
| <input type="checkbox"/> Picnic Facilities            | <input type="checkbox"/> Beach                     |  |

Other (please specify)

**13. Please rate the maintenance of Port Sheldon Township parks you have visited.**

	Excellent	Good	Fair	Poor	Don't Know
Kouw Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hiawatha Property	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheldon Landing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stanton Road Property	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Township Hall Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VanBuren Street Property	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windsnest Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zwemer Park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (please specify)

**14. Would you utilize a nature trail from Hemlock Crossing to the Lakeshore along Pigeon River?**

☐ Yes

☐ No

Other (please specify)

**15. Please rate, in order of priority, how you feel park and recreation funding should be spent.**

**1 = High Priority, 4 = Low Priority**

☐ Upgrade and/or Improve Existing Park Facilities

☐ Land Acquisition for New Parks/Open Space

☐ Expand Trails

☐ Maintain Existing Park Facilities

**16. Would you support a small millage to support Parks and Recreation funding?**

☐ Yes

☐ No

Other (please specify)

**17. The Township is considering ways to implement sustainable/green initiatives which may include recycling and energy saving techniques in the Township Parks. How important do you consider this issue?**

☐ Very Important

☐ Important

☐ Not Important

Other (please specify)

**18. Please indicate which green initiatives you think would be most effective in achieving this goal.**

☐ Reduce Mown/Irrigated Lawn Areas

☐ Increase Wildflower Areas

☐ Increase Native Tree and Shrub Planting

☐ Use of Recycled Products

☐ Recycling Bins in Parks

☐ Energy Saving Techniques (Solar Power, LED Lights, Timers, Etc.)

Other (please specify)

**19. How Important Is It to have the following In Port Sheldon Township?**

	Very Important	Important	Not Important
Sports Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Neighborhood Parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community Recreation Center	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Inclusive Programs (Special Needs)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Historical/Cultural programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other (please specify)

**20. I am willing to pay reasonable user fees for recreation opportunities.**



☐ Yes

☐ No

Other (please specify)

**21. How would you rate the overall Parks and Recreation opportunities provided by Port Sheldon Township.**

☐ Excellent

☐ Good

☐ Fair

☐ Poor

Other (please specify)

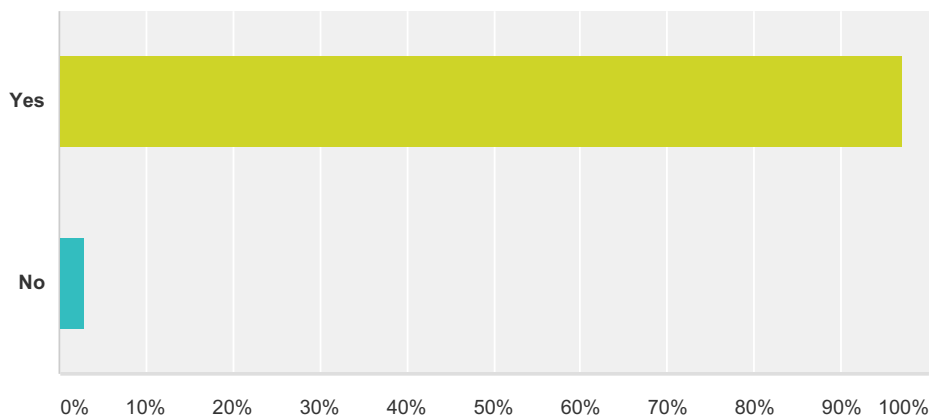
**22. Thank you for your participation. If you have additional comments or suggestions please use the space below.**

Done

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## Q1 Do you live in Port Sheldon Township? If not, what City or Township?

Answered: 34 Skipped: 0

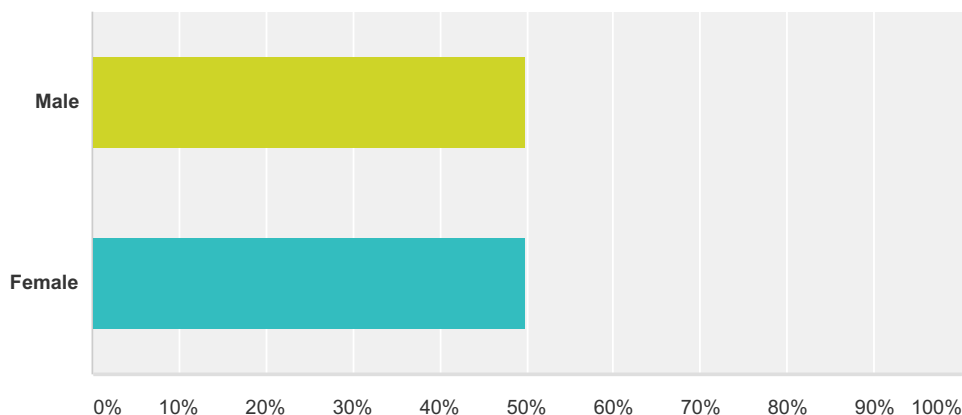


Answer Choices	Responses
Yes	97.06% 33
No	2.94% 1
Total Respondents: 34	

#	Other (please specify)	Date
1	Grand Haven Township. (168th between Filmore and Pierce).	7/22/2015 10:43 AM

## Q2 Please select your gender

Answered: 34 Skipped: 0



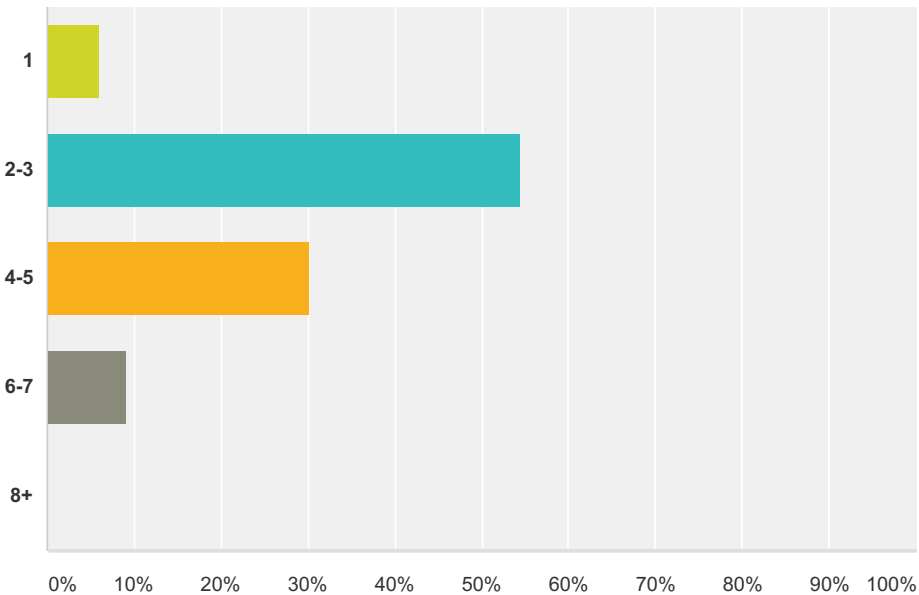
Answer Choices	Responses
Male	50.00% 17
Female	50.00% 17

Total Respondents: 34

#	Other (please specify)	Date
	There are no responses.	

Q3 How many people live in your household?

Answered: 33 Skipped: 1

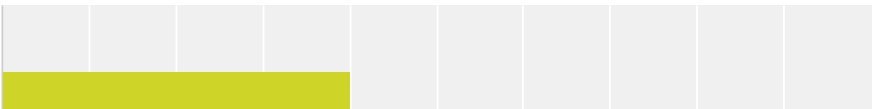


Answer Choices	Responses
1	6.06% 2
2-3	54.55% 18
4-5	30.30% 10
6-7	9.09% 3
8+	0.00% 0
Total Respondents: 33	

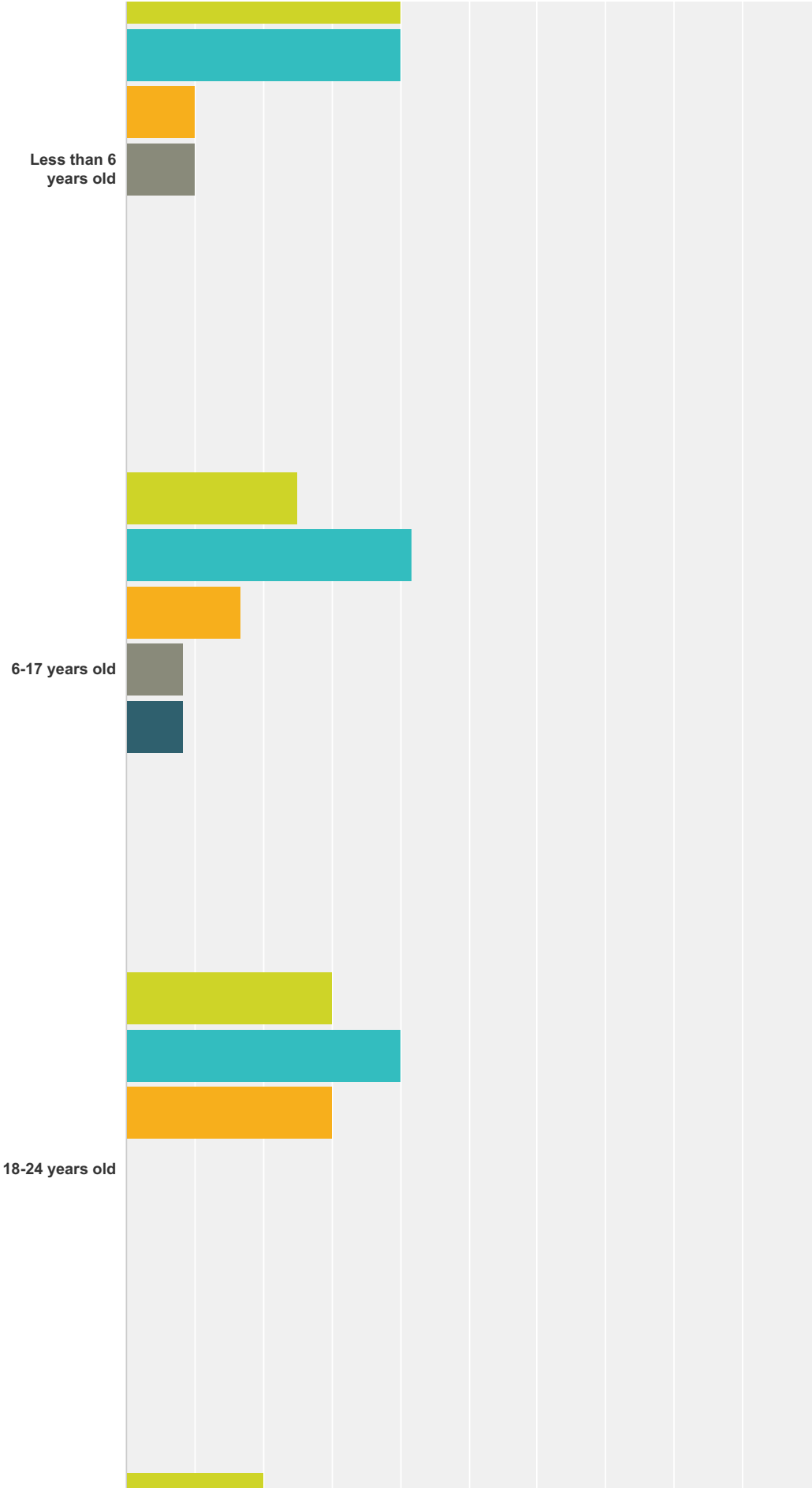
#	Other (please specify)	Date
	There are no responses.	

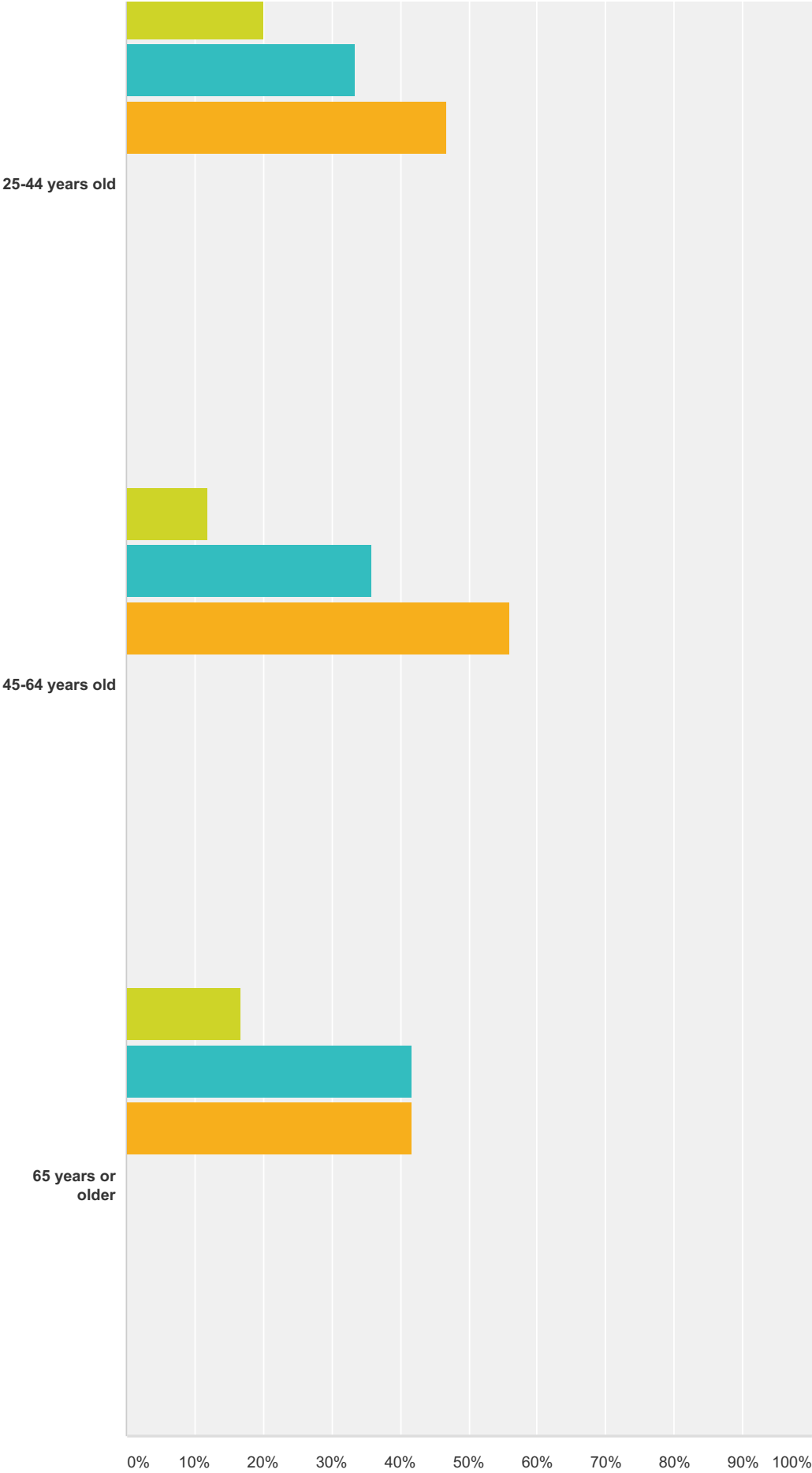
Q4 How many people in your household are:

Answered: 34 Skipped: 0









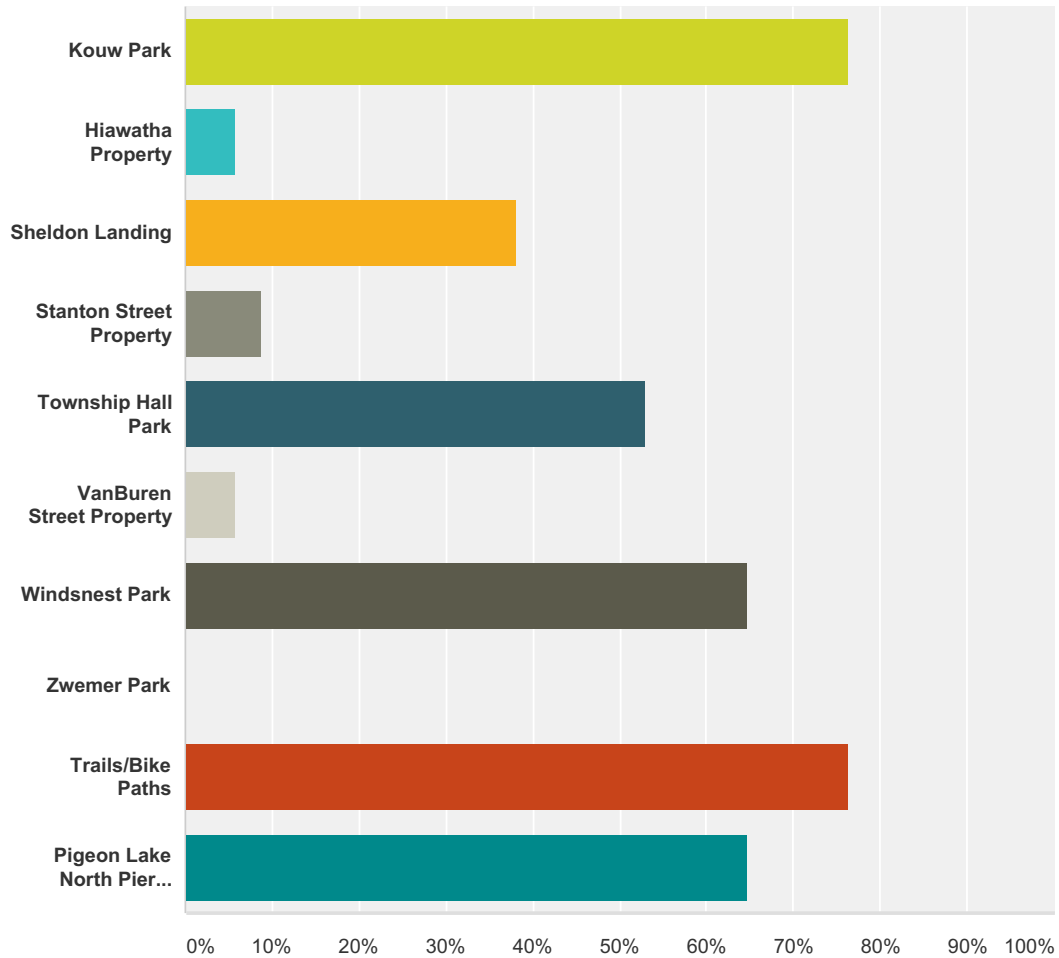
0
  1
  2
  3
  4
  5
  6+

	0	1	2	3	4	5	6+	Total Respondents
Less than 6 years old	40.00% 4	40.00% 4	10.00% 1	10.00% 1	0.00% 0	0.00% 0	0.00% 0	10
6-17 years old	25.00% 3	41.67% 5	16.67% 2	8.33% 1	8.33% 1	0.00% 0	0.00% 0	12
18-24 years old	30.00% 3	40.00% 4	30.00% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	10
25-44 years old	20.00% 3	33.33% 5	46.67% 7	0.00% 0	0.00% 0	0.00% 0	0.00% 0	15
45-64 years old	12.00% 3	36.00% 9	56.00% 14	0.00% 0	0.00% 0	0.00% 0	0.00% 0	25
65 years or older	16.67% 2	41.67% 5	41.67% 5	0.00% 0	0.00% 0	0.00% 0	0.00% 0	12

### Q5 Which of the Port Sheldon parks and facilities have you or members of your family utilized in the last 12 months?

Answered: 34 Skipped: 0





Answer Choices	Responses
Kouw Park	76.47% 26
Hiawatha Property	5.88% 2
Sheldon Landing	38.24% 13
Stanton Street Property	8.82% 3
Township Hall Park	52.94% 18
VanBuren Street Property	5.88% 2
Windsnest Park	64.71% 22
Zwemer Park	0.00% 0
Trails/Bike Paths	76.47% 26
Pigeon Lake North Pier Walkway (Consumer's Property)	64.71% 22
Total Respondents: 34	

#	Other (please specify)	Date
1	Port Sheldon Cemetery	7/25/2015 3:35 PM

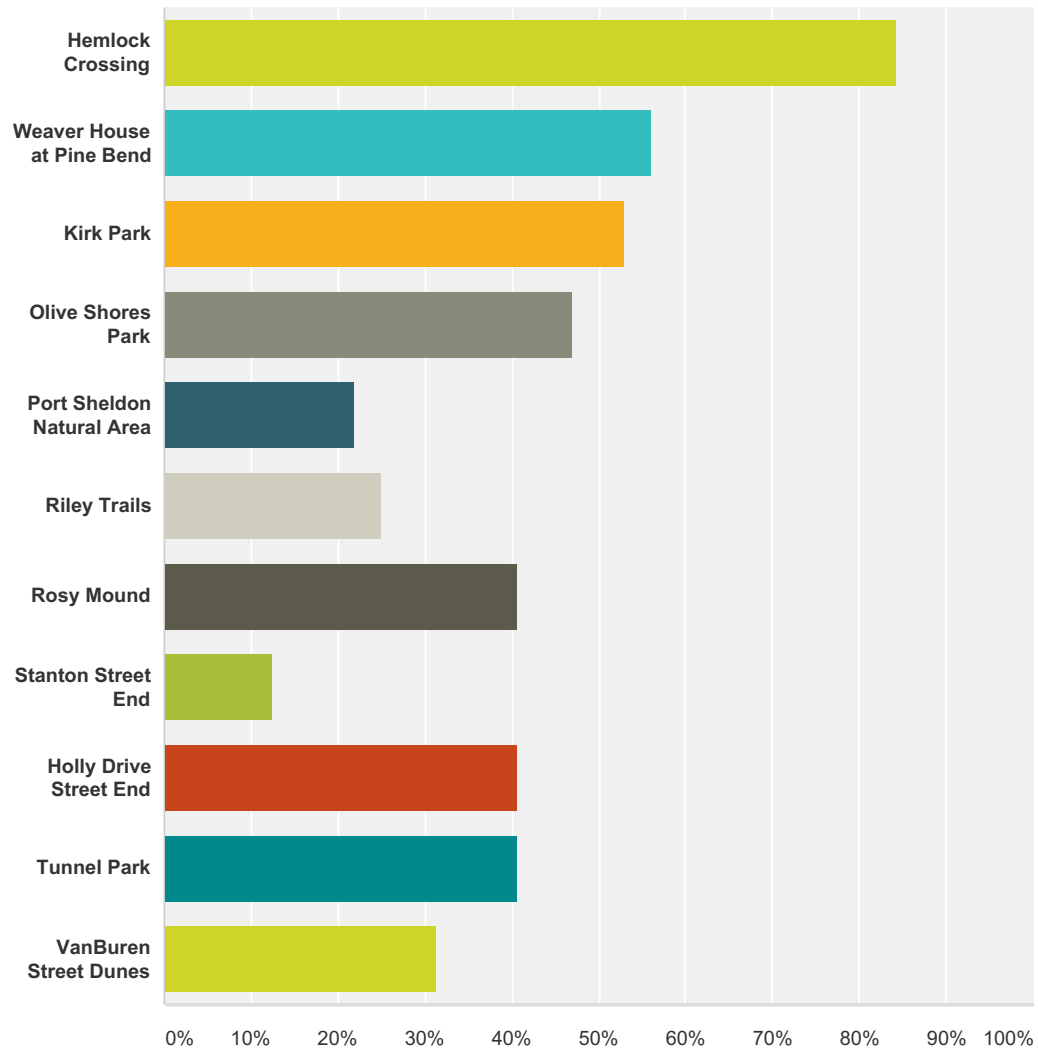
2

street end by Sandy point beach house.

7/3/2015 1:32 PM

### Q6 Which of the Ottawa County parks and facilities have you or members of your family utilized in the last 12 months?

Answered: 32 Skipped: 2



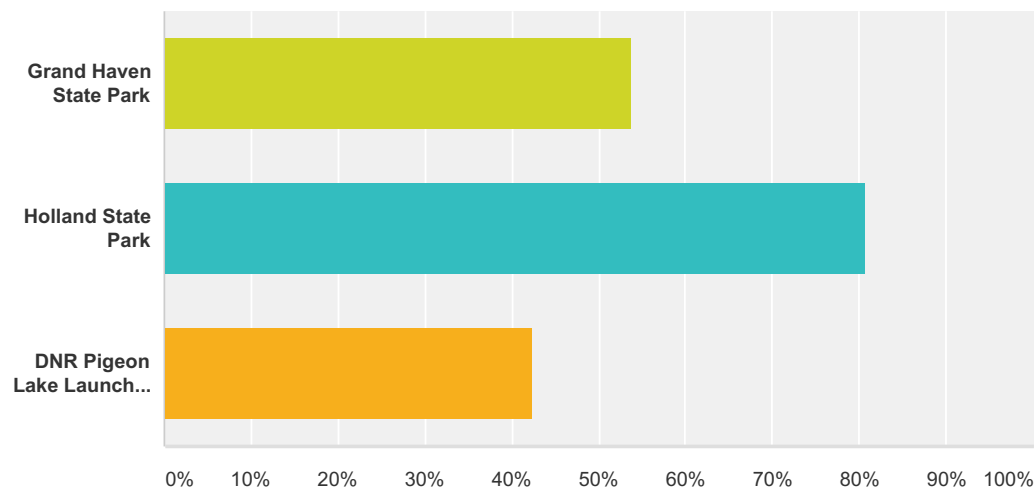
Answer Choices	Responses
Hemlock Crossing	84.38% 27
Weaver House at Pine Bend	56.25% 18
Kirk Park	53.13% 17
Olive Shores Park	46.88% 15
Port Sheldon Natural Area	21.88% 7
Riley Trails	25.00% 8
Rosy Mound	40.63% 13

Stanton Street End	12.50%	4
Holly Drive Street End	40.63%	13
Tunnel Park	40.63%	13
VanBuren Street Dunes	31.25%	10
<b>Total Respondents: 32</b>		

#	Other (please specify)	Date
1	Pigeon Creek Equestrian Trails, Bass Creek Equestrian Trails	7/25/2015 3:35 PM
2	None	7/23/2015 10:21 AM
3	Pigeon Creek Park	7/1/2015 12:12 PM

### Q7 Which of the State parks and facilities have you or members of your family utilized in the last 12 months?

Answered: 26 Skipped: 8



Answer Choices	Responses
Grand Haven State Park	53.85% 14
Holland State Park	80.77% 21
DNR Pigeon Lake Launch Ramp	42.31% 11
<b>Total Respondents: 26</b>	

#	Other (please specify)	Date
1	None	7/23/2015 10:21 AM
2	Other landing by Sandy Point Beach House. On the opposite side of DNR Pigeon Lake. Don't know street name. We put kayaks and watercraft in there. Why isn't that on map?	7/3/2015 1:32 PM



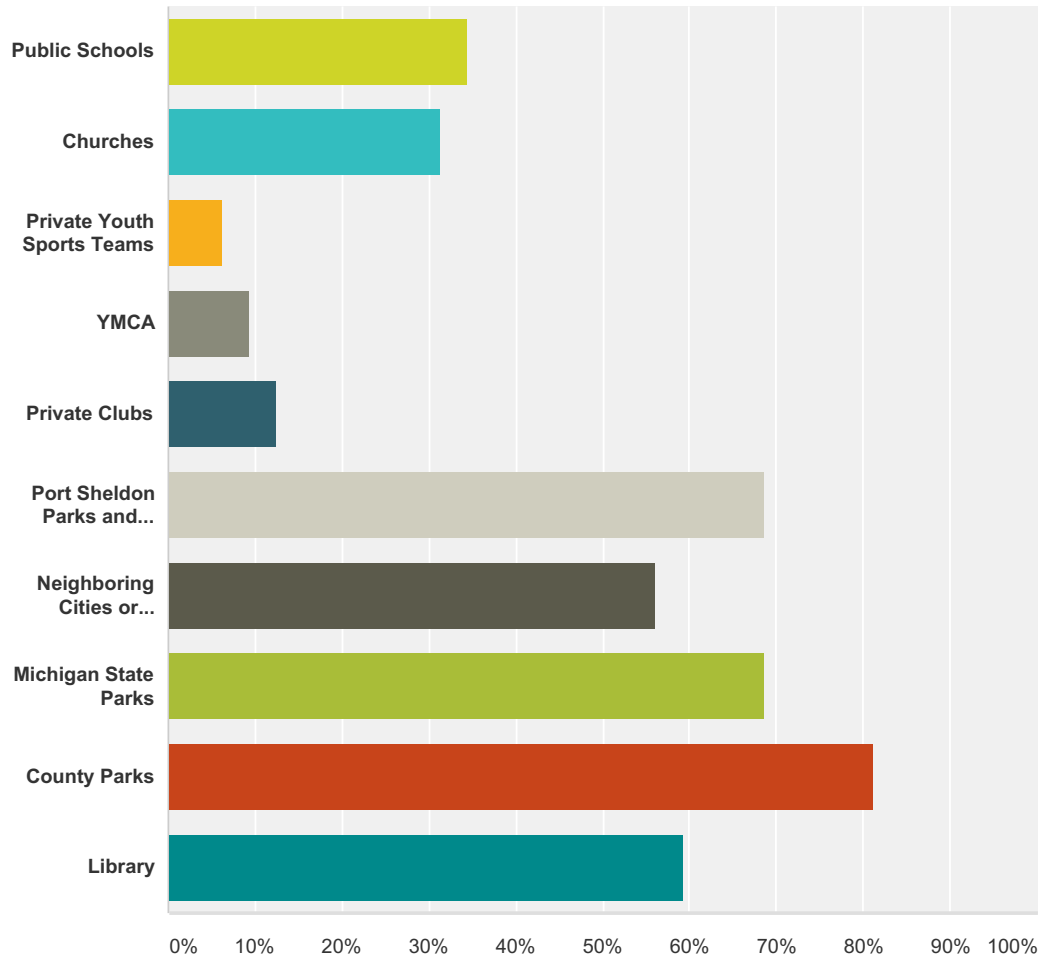
**Q8 Which other surrounding parks have you or members of your family utilized in the last 12 months?**

Answered: 11 Skipped: 23

#	Responses	Date
1	None	7/23/2015 10:21 AM
2	Pigeon Creek for XC skiing and tubing.	7/22/2015 10:43 AM
3	Kollen Park	7/13/2015 8:00 AM
4	Pigeon Creek	7/8/2015 7:11 PM
5	New Holland	7/3/2015 1:32 PM
6	Helder Park, Millenium Park, Saugatuck Dunes	6/29/2015 11:20 PM
7	Eastmanville Park Bass River	6/29/2015 10:40 AM
8	Kollen Park (Holland) Central Park (Grand Haven)	6/29/2015 8:58 AM
9	Ransom Street Park (Park Township) Quincy Park (Holland Township)	6/27/2015 10:24 PM
10	none	6/27/2015 5:12 PM
11	N/A	6/17/2015 8:14 AM

**Q9 Check all the organizations that you or members of your household have used for indoor and outdoor recreation activities during the last 12 months.**

Answered: 32 Skipped: 2



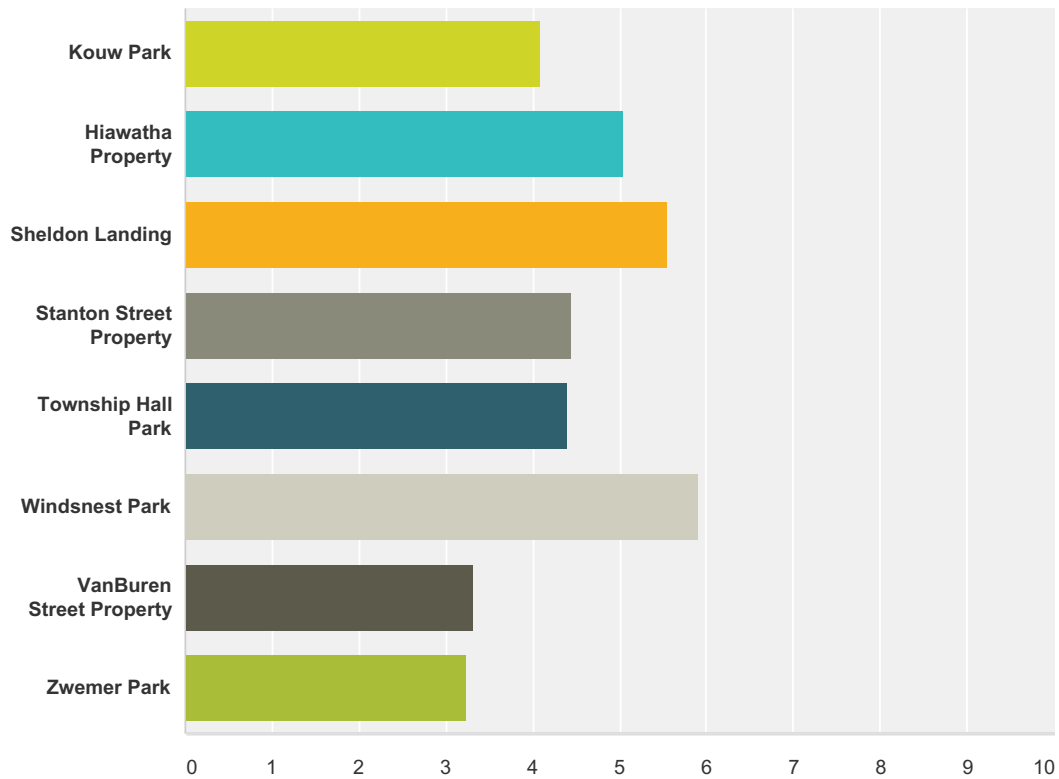
Answer Choices	Responses
Public Schools	34.38% 11
Churches	31.25% 10
Private Youth Sports Teams	6.25% 2
YMCA	9.38% 3
Private Clubs	12.50% 4
Port Sheldon Parks and Recreation	68.75% 22
Neighboring Cities or Townships	56.25% 18
Michigan State Parks	68.75% 22
County Parks	81.25% 26
Library	59.38% 19
Total Respondents: 32	

#	Other (please specify)	Date
1	Boys & Girls Club	7/23/2015 10:21 AM

2	Holland Aquatic Center	7/1/2015 12:12 PM
3	none	6/27/2015 5:12 PM

**Q10 Please rank the Township's Facilities  
you would like to see improved or  
expanded. 1 = High Priority, 8 = Low Priority**

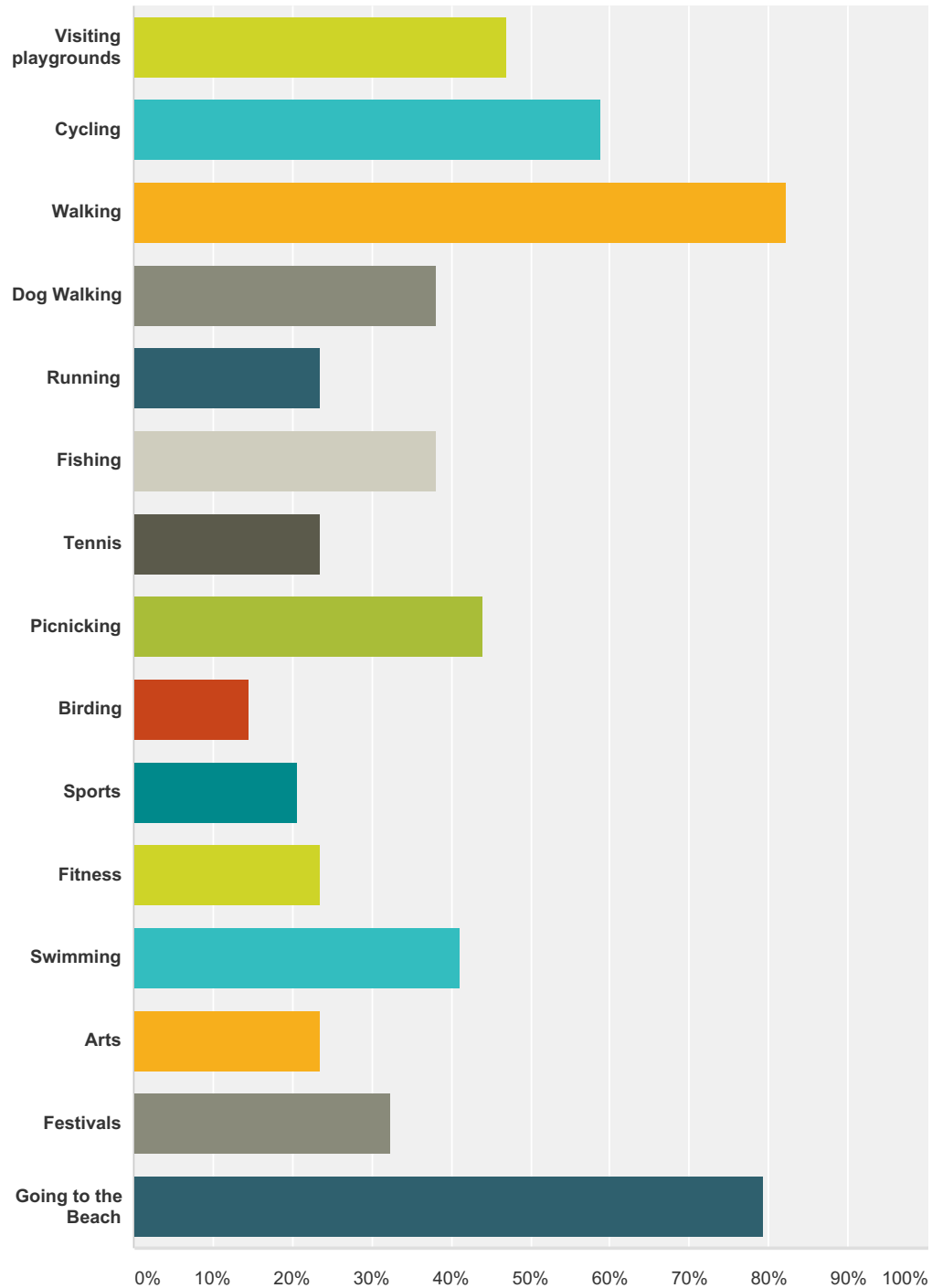
Answered: 22 Skipped: 12



	1	2	3	4	5	6	7	8	Total	Score
Kouw Park	13.64% 3	9.09% 2	13.64% 3	9.09% 2	13.64% 3	4.55% 1	4.55% 1	31.82% 7	22	4.09
Hiawatha Property	0.00% 0	9.09% 2	31.82% 7	36.36% 8	13.64% 3	0.00% 0	4.55% 1	4.55% 1	22	5.05
Sheldon Landing	18.18% 4	18.18% 4	13.64% 3	18.18% 4	18.18% 4	9.09% 2	4.55% 1	0.00% 0	22	5.55
Stanton Street Property	4.55% 1	9.09% 2	13.64% 3	13.64% 3	27.27% 6	22.73% 5	9.09% 2	0.00% 0	22	4.45
Township Hall Park	9.09% 2	22.73% 5	4.55% 1	4.55% 1	13.64% 3	18.18% 4	22.73% 5	4.55% 1	22	4.41
Windsnest Park	50.00% 11	13.64% 3	0.00% 0	4.55% 1	0.00% 0	18.18% 4	4.55% 1	9.09% 2	22	5.91
VanBuren Street Property	4.55% 1	9.09% 2	0.00% 0	9.09% 2	13.64% 3	13.64% 3	40.91% 9	9.09% 2	22	3.32
Zwemer Park	0.00% 0	9.09% 2	22.73% 5	4.55% 1	0.00% 0	13.64% 3	9.09% 2	40.91% 9	22	3.23

**Q11 Please indicate activities you enjoy:**

Answered: 34 Skipped: 0



Answer Choices	Responses	
Visiting playgrounds	47.06%	16
Cycling	58.82%	20
Walking	82.35%	28

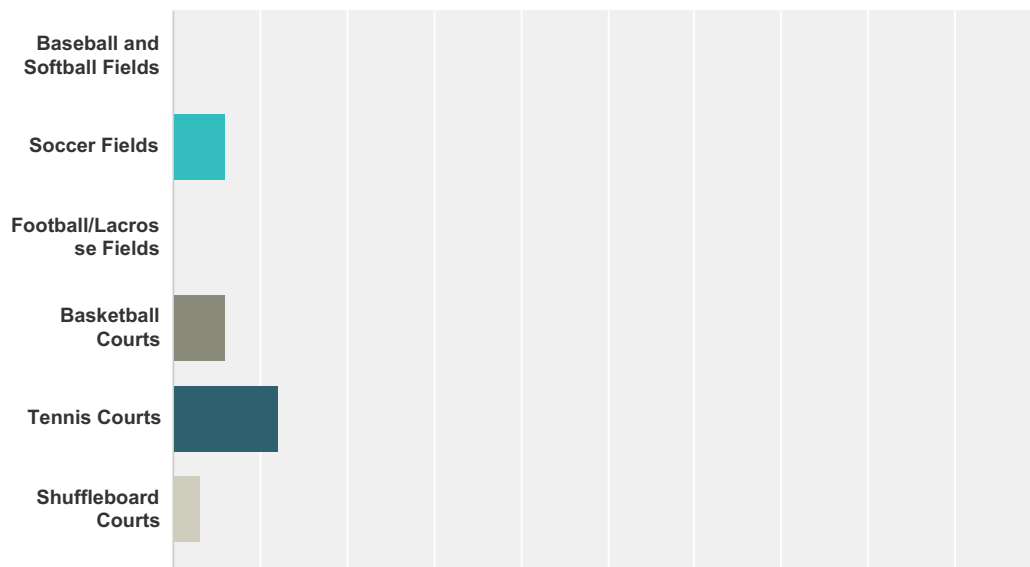


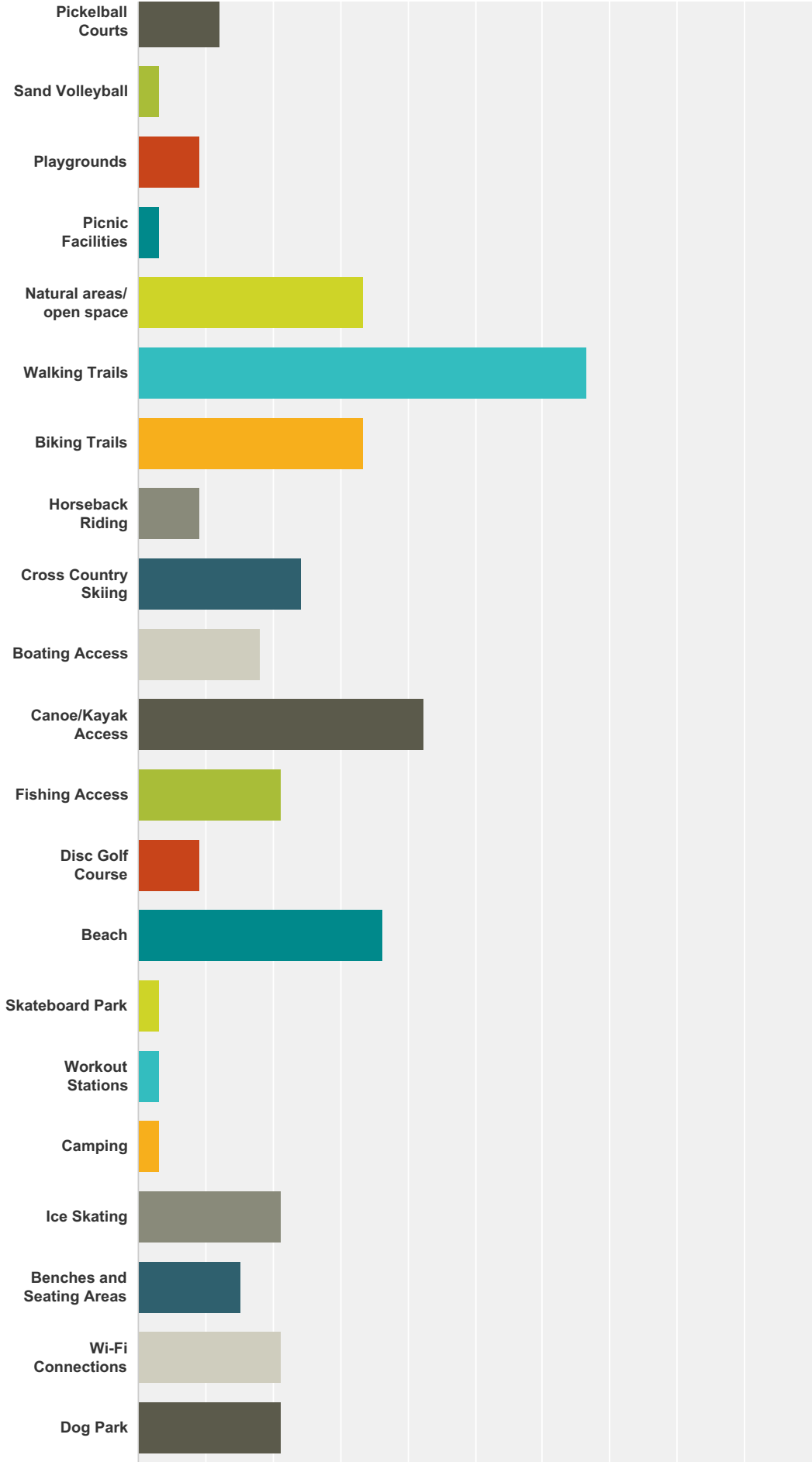
Dog Walking	38.24%	13
Running	23.53%	8
Fishing	38.24%	13
Tennis	23.53%	8
Picnicking	44.12%	15
Birding	14.71%	5
Sports	20.59%	7
Fitness	23.53%	8
Swimming	41.18%	14
Arts	23.53%	8
Festivals	32.35%	11
Going to the Beach	79.41%	27
<b>Total Respondents: 34</b>		

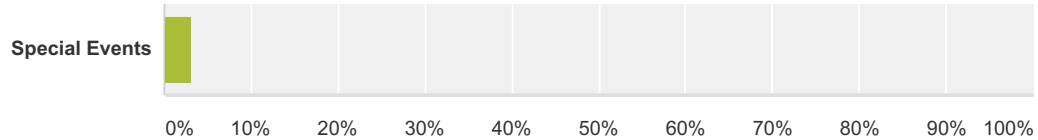
#	Other (please specify)	Date
1	Horseback Riding	7/25/2015 3:35 PM
2	kayaking	7/3/2015 1:32 PM
3	roller blading, taking dog to beach	6/29/2015 11:20 PM
4	pickle ball court	6/27/2015 5:12 PM
5	Kayaking	6/17/2015 8:14 AM

### Q12 Which of the following recreational activities/facilities would you like to see added or expanded.

Answered: 33 Skipped: 1







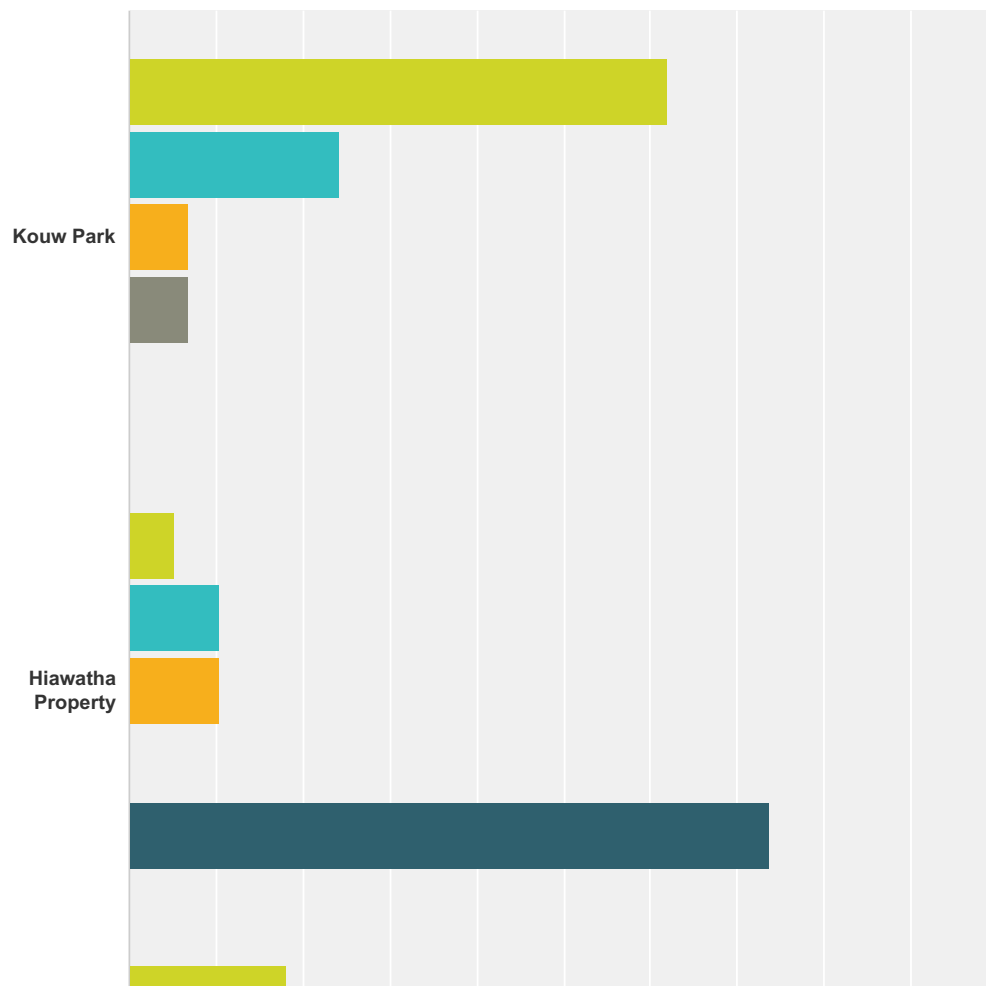
Answer Choices	Responses
Baseball and Softball Fields	0.00% 0
Soccer Fields	6.06% 2
Football/Lacrosse Fields	0.00% 0
Basketball Courts	6.06% 2
Tennis Courts	12.12% 4
Shuffleboard Courts	3.03% 1
Pickelball Courts	12.12% 4
Sand Volleyball	3.03% 1
Playgrounds	9.09% 3
Picnic Facilities	3.03% 1
Natural areas/ open space	33.33% 11
Walking Trails	66.67% 22
Biking Trails	33.33% 11
Horseback Riding	9.09% 3
Cross Country Skiing	24.24% 8
Boating Access	18.18% 6
Canoe/Kayak Access	42.42% 14
Fishing Access	21.21% 7
Disc Golf Course	9.09% 3
Beach	36.36% 12
Skateboard Park	3.03% 1
Workout Stations	3.03% 1
Camping	3.03% 1
Ice Skating	21.21% 7
Benches and Seating Areas	15.15% 5
Wi-Fi Connections	21.21% 7
Dog Park	21.21% 7

Special Events	3.03%	1
<b>Total Respondents: 33</b>		

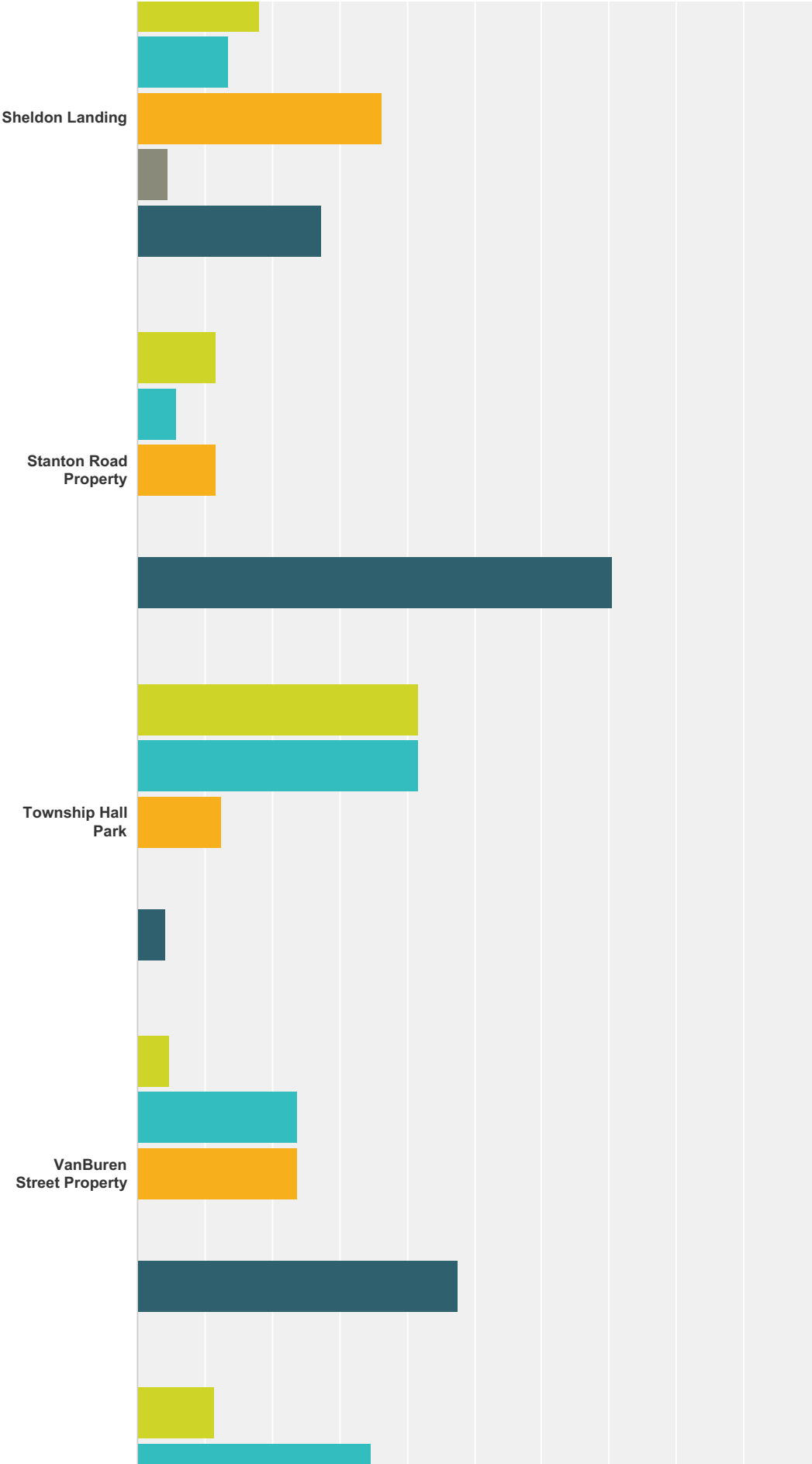
#	Other (please specify)	Date
1	Leave it all alone and put kouw park back the way it was!	8/1/2015 10:40 PM
2	An Equestrian trail to the lake with a hitching post area, compost bin for manure clean up and a couple benches would be an amazing addition to Windsnest Park! That area is fairly flat so erosion would be less of an issue. Keeping the horses to one area of the park would be nice for those who don't wish to be close to all that having horses on a beach entails. A dog beach would also be a great addition to any of the beaches.	7/25/2015 3:35 PM
3	community gardens	7/23/2015 9:32 AM
4	Bike path from Pigeon Creek Park on Stanton street to Lake Shore Drive would be greatly appreciated!	7/3/2015 2:30 PM
5	Bike/walking sidewalk like what was recently completed on Crosswell. It would be great from 31 to Pigeon Creek Park. Best case scenario from Pigeon Creek Park to Lakeshore.	7/3/2015 2:19 PM
6	100 votes for ice skating!!!!!! Dog areas at beaches	6/29/2015 11:20 PM
7	A BIKE PATH IS NEEDED ON VAN BUREN TO KOUW PARK.	6/29/2015 10:40 AM
8	Plow snow off bike paths in winter so they can be used safely.	6/29/2015 8:58 AM

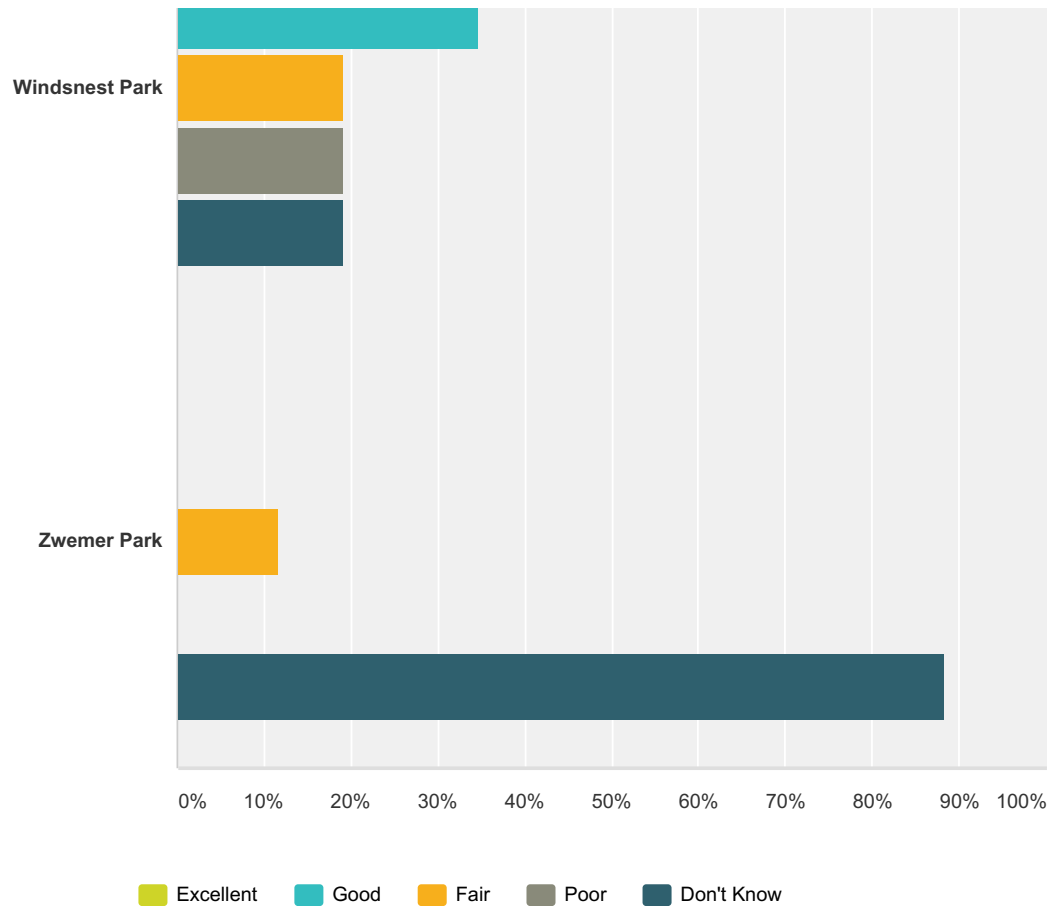
### Q13 Please rate the maintenance of Port Sheldon Township parks you have visited.

Answered: 32 Skipped: 2







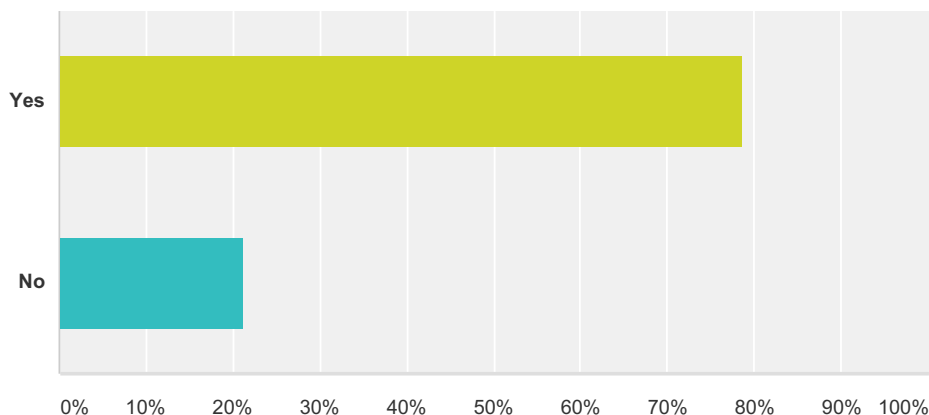


	Excellent	Good	Fair	Poor	Don't Know	Total Respondents
Kouw Park	62.07% 18	24.14% 7	6.90% 2	6.90% 2	0.00% 0	29
Hiawatha Property	5.26% 1	10.53% 2	10.53% 2	0.00% 0	73.68% 14	19
Sheldon Landing	18.18% 4	13.64% 3	36.36% 8	4.55% 1	27.27% 6	22
Stanton Road Property	11.76% 2	5.88% 1	11.76% 2	0.00% 0	70.59% 12	17
Township Hall Park	41.67% 10	41.67% 10	12.50% 3	0.00% 0	4.17% 1	24
VanBuren Street Property	4.76% 1	23.81% 5	23.81% 5	0.00% 0	47.62% 10	21
Windsnest Park	11.54% 3	34.62% 9	19.23% 5	19.23% 5	19.23% 5	26
Zwemer Park	0.00% 0	0.00% 0	11.76% 2	0.00% 0	88.24% 15	17

#	Other (please specify)	Date
1	beach and facility fo4 winds nest and kouw littered and abused.	8/1/2015 10:40 PM
2	people are now having fires on the beach, drinking on the beach, damaging dunes, the small landscape rocks are all over the walk way making difficult to walk bare foot.	8/1/2015 10:15 PM

### Q14 Would you utilize a nature trail from Hemlock Crossing to the Lakeshore along Pigeon River?

Answered: 33 Skipped: 1

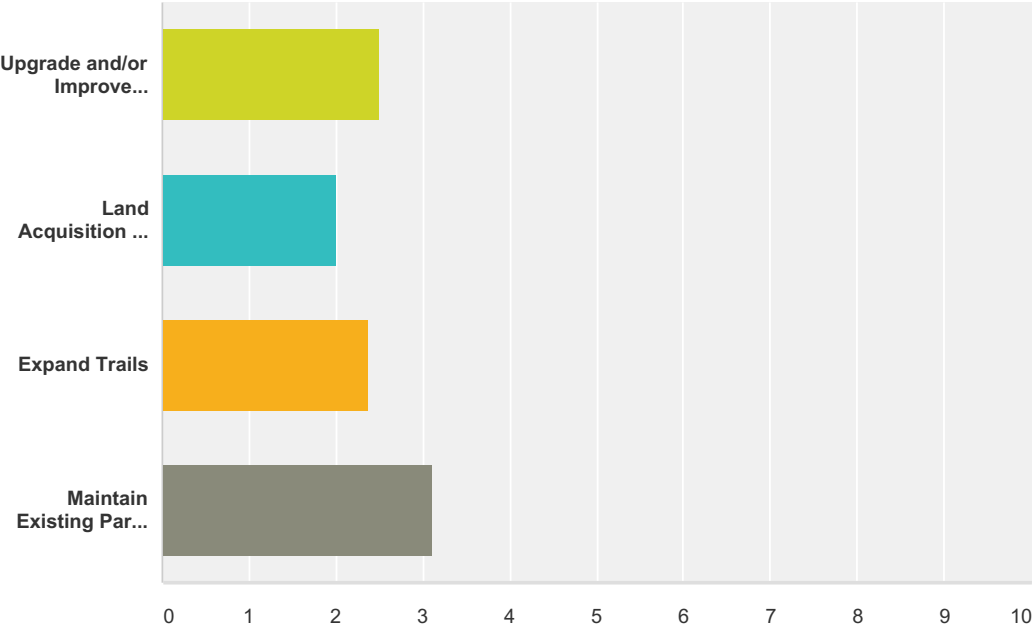


Answer Choices	Responses
Yes	78.79% 26
No	21.21% 7
Total Respondents: 33	

#	Other (please specify)	Date
1	The deer flies and mosquitos would probably be horrendous! If it was far enough away from the river, it might not be so bad.	7/25/2015 3:35 PM
2	unsure	7/3/2015 5:44 PM
3	I thought we already had one. I've walked from Hemlock to the Weaver House.	7/1/2015 12:12 PM
4	Wonderful idea!!!!	6/29/2015 11:20 PM
5	great idea. Let the county lead and fund this project via millage and grants.	6/29/2015 2:19 PM
6	ABSOLUTELY ADD HORSEBACK RIDING ALONG POWER LINES	6/29/2015 10:40 AM
7	Great idea.	6/27/2015 5:12 PM

### Q15 Please rate, in order of priority, how you feel park and recreation funding should be spent. 1 = High Priority, 4 = Low Priority

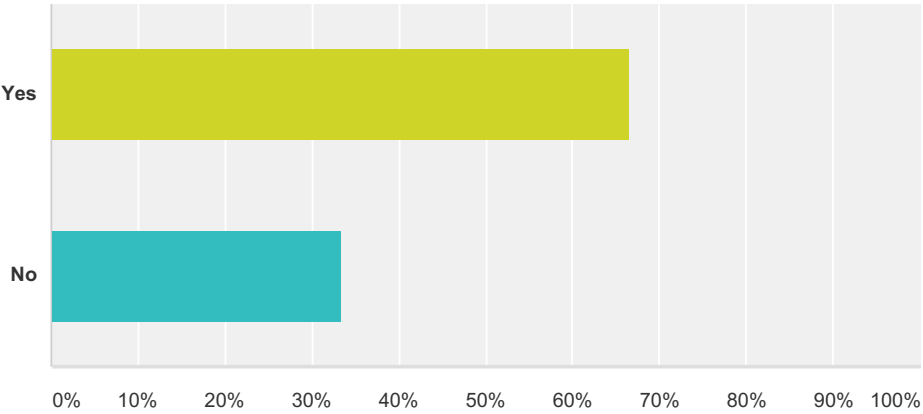
Answered: 34 Skipped: 0



	1	2	3	4	Total	Score
Upgrade and/or Improve Existing Park Facilities	26.47% 9	17.65% 6	35.29% 12	20.59% 7	34	2.50
Land Acquisition for New Parks/Open Space	14.71% 5	23.53% 8	8.82% 3	52.94% 18	34	2.00
Expand Trails	20.59% 7	17.65% 6	41.18% 14	20.59% 7	34	2.38
Maintain Existing Park Facilities	38.24% 13	41.18% 14	14.71% 5	5.88% 2	34	3.12

Q16 Would you support a small millage to support Parks and Recreation funding?

Answered: 30 Skipped: 4



Answer Choices	Responses
Yes	66.67% 20

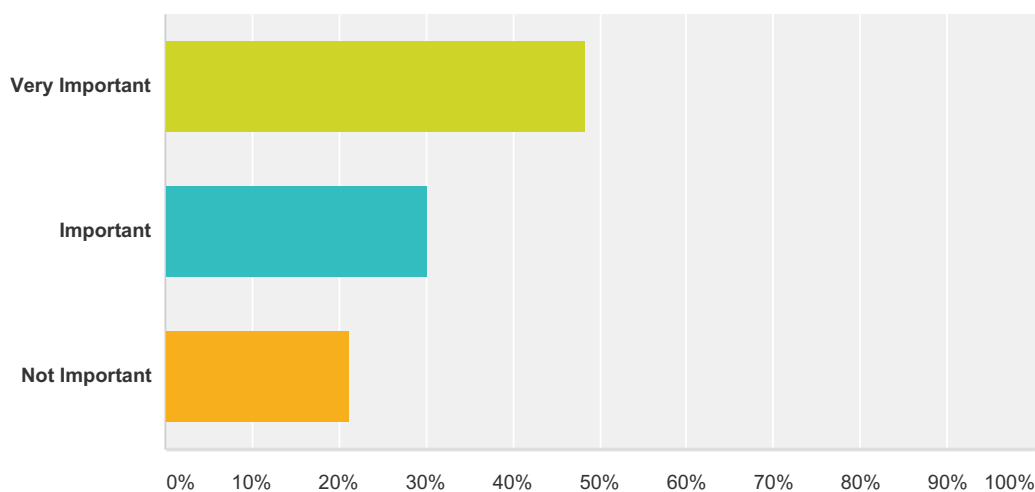


No	33.33%	10
Total Respondents: 30		

#	Other (please specify)	Date
1	yes, only if access is returned to township residents and guests and access is denied to outsiders. there are plenty other facilities that they can use that are funded by state and fed's!	8/1/2015 10:40 PM
2	Only if it means we can return to township residents only for beach use.	8/1/2015 10:15 PM
3	Depends on what it is for.	7/1/2015 12:12 PM
4	It would totally depend on a master plan and specified vision. i.e. still waiting to see our county road millage result in better roads!	6/29/2015 2:19 PM
5	What is small millage (please specify)	6/27/2015 5:12 PM

**Q17 The Township is considering ways to implement sustainable/green initiatives which may include recycling and energy saving techniques in the Township Parks. How important do you consider this issue?**

Answered: 33 Skipped: 1



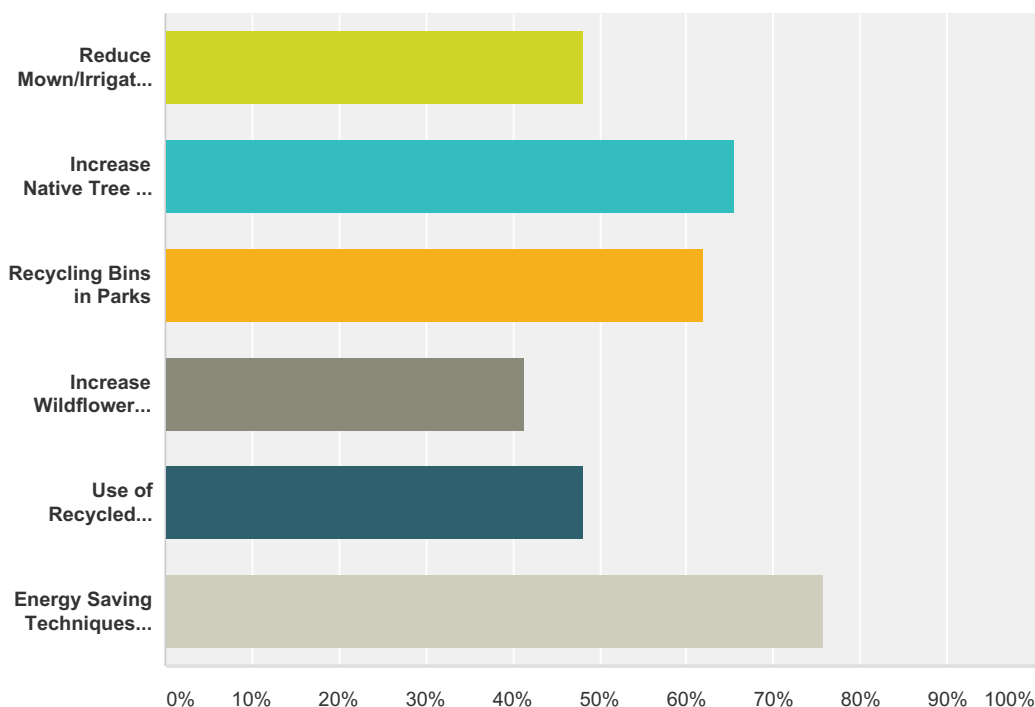
Answer Choices	Responses
Very Important	48.48% 16
Important	30.30% 10
Not Important	21.21% 7
Total Respondents: 33	

#	Other (please specify)	Date
1	I want to be able to go to my park without the crowds and abuse of the facilities.	8/1/2015 10:40 PM
2	WE should also return recycling to the waste pick-up services.	8/1/2015 10:15 PM

3	Bring back recycle bins.	7/23/2015 10:21 AM
4	we need recycling! use township cards instead of buying green trash bags!	7/23/2015 9:32 AM
5	good idea but likely hard to implement.	7/14/2015 9:54 AM
6	We need the free recycling BACK for garbage!!!!	7/3/2015 1:32 PM
7	For a township this small in population the benefits are negligible and energy savings should mean cost reductions and not extensive upfront costs.	6/29/2015 2:19 PM

### Q18 Please indicate which green initiatives you think would be most effective in achieving this goal.

Answered: 29 Skipped: 5



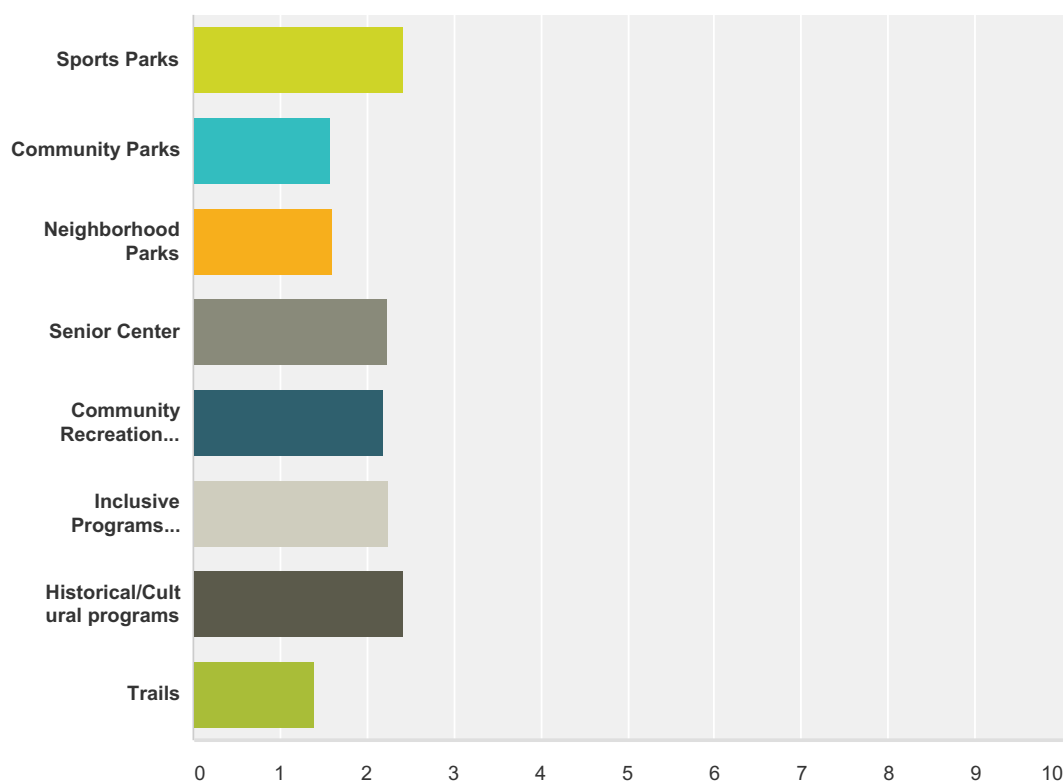
Answer Choices	Responses
Reduce Mown/Irrigated Lawn Areas	48.28% 14
Increase Native Tree and Shrub Planting	65.52% 19
Recycling Bins in Parks	62.07% 18
Increase Wildflower Areas	41.38% 12
Use of Recycled Products	48.28% 14
Energy Saving Techniques (Solar Power, LED Lights, Timers, Etc.)	75.86% 22
<b>Total Respondents: 29</b>	

#	Other (please specify)	Date
---	------------------------	------

1	- please provide recycling services each week--this is very important! - please consider not buying green trash bags anymore...instead, have people show their township card to be able to drop off trash on saturday (and wednesday) - please consider having community gardens at the township office to replace some of the grass/yard--this would be a better use for the space and more sustainable - why do we have large lights at Kouw park when it closes at 10?--this doesn't seem necessary - please consider getting rid of some of the yards/lawns at parks and the township office and replacing them with beach grass - please consider replacing the street lights with LED - please consider putting solar panels on the township office - let's make port sheldon an example of townships that are sustainable--not continue with our wasteful ways!	7/23/2015 9:32 AM
2	recycling bins great idea but likely would cause so many problems would be counterproductive.	7/14/2015 9:54 AM
3	seek funding via grants, local projects, etc.	6/29/2015 2:19 PM
4	None	6/29/2015 1:11 PM
5	Don't care	6/28/2015 6:52 PM

### Q19 How important is it to have the following in Port Sheldon Township?

Answered: 33 Skipped: 1



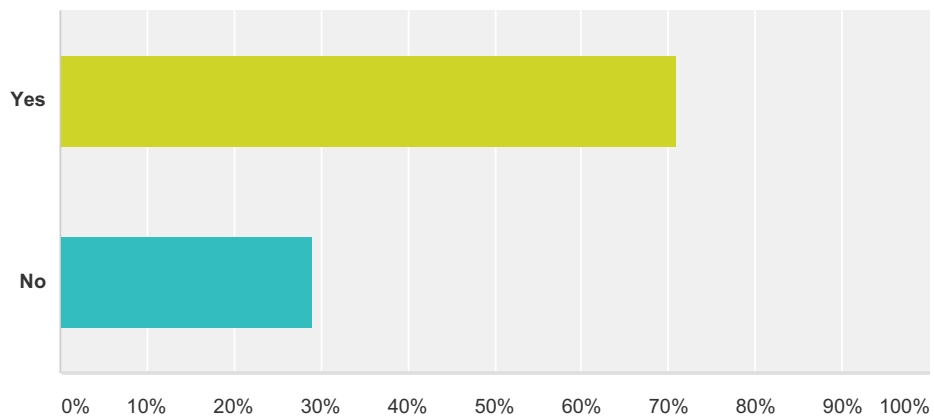
	Very Important	Important	Not Important	Total	Weighted Average
Sports Parks	10.00% 3	36.67% 11	53.33% 16	30	2.43
Community Parks	54.84% 17	32.26% 10	12.90% 4	31	1.58
Neighborhood Parks	45.16% 14	48.39% 15	6.45% 2	31	1.61
Senior Center	20.00% 6	36.67% 11	43.33% 13	30	2.23

Community Recreation Center	16.67% 5	46.67% 14	36.67% 11	30	2.20
Inclusive Programs (Special Needs)	9.68% 3	54.84% 17	35.48% 11	31	2.26
Historical/Cultural programs	9.68% 3	38.71% 12	51.61% 16	31	2.42
Trails	66.67% 22	27.27% 9	6.06% 2	33	1.39

#	Other (please specify)	Date
1	community gardens	7/23/2015 9:32 AM
2	Loved moving here because of all the quality Parks/Recreation areas.	7/3/2015 2:19 PM
3	A BIKE PATH IS NEEDED ON VAN BUREN TO KOUW PARK.	6/29/2015 10:40 AM

### Q20 I am willing to pay reasonable user fees for recreation opportunities.

Answered: 31 Skipped: 3



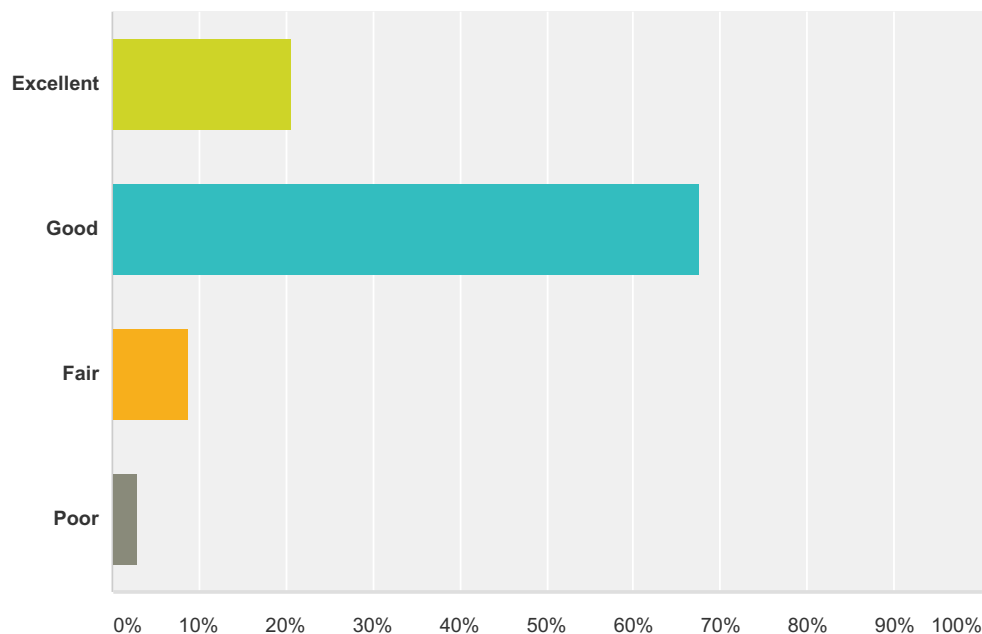
Answer Choices	Responses
Yes	70.97% 22
No	29.03% 9
Total Respondents: 31	

#	Other (please specify)	Date
1	let the non township residents pay	8/1/2015 10:40 PM
2	Primarily Beach if we have to - just crazy that Kouw and Windsnest are the only places in town that are free- so we cannot even get in to the beach at the end of our road.	8/1/2015 10:15 PM
3	People who live outside of the township should have to pay to use the parks within the confines of Port Sheldon Township.	7/15/2015 5:34 PM
4	Charge people who are not in township.	7/3/2015 1:32 PM
5	please define "reasonable"	6/29/2015 2:19 PM
6	A BIKE PATH IS NEEDED ON VAN BUREN TO KOUW PARK.	6/29/2015 10:40 AM



## Q21 How would you rate the overall Parks and Recreation opportunities provided by Port Sheldon Township.

Answered: 34 Skipped: 0



Answer Choices	Responses
Excellent	20.59% 7
Good	67.65% 23
Fair	8.82% 3
Poor	2.94% 1
Total Respondents: 34	

#	Other (please specify)	Date
1	can't get into kouw park on weekends	8/1/2015 10:40 PM
2	Parks are crowded by too many people from outside the township. Specifically beaches such as Kouw Park which our township taxes paid for to update.	7/15/2015 5:34 PM
3	They use to be private and free to township residents, but now with New Holland being basically closed, Kouw park is open to everyone.	7/3/2015 1:32 PM
4	Would like more bike paths in the Township Hall area and hiking trails.	7/1/2015 12:12 PM

## Q22 Thank you for your participation. If you have additional comments or suggestions please use the space below.

Answered: 13 Skipped: 21

#	Responses	Date
1	Notification of the survey has been poorly executed given the importance of the subject to PS residents' quality of life. The conduct of the township with regard to the changes to Kouw Park have been reprehensible. The character of the park has been destroyed, suburbanized, and made unfriendly to traditional barefoot access. While county and state beaches require a fee, no such fee is required in Port Sheldon. This exposes our VanBuren neighborhood to word-of mouth popularity where this is now the place to go to avoid fees. With this popularity comes prohibitive access for township residents via limited parking, and added risk of criminal behavior due to the relative seclusion of our homes. A major aspect of our quality-of-life has been destroyed. The extent of the upgrades seem to have been grossly exaggerated and were not required. We view them as profoundly detrimental. The survey does not give voice to the concerns that I have stated. This disregard for clear, concise communication of the township administration for their plans is most troubling.	8/1/2015 10:40 PM
2	We found out about this survey accidentally from a friend. Even when I called about a month ago to check on allowed use of Kouw park I was not told about it. We are very unhappy with the changes at Kouw park. I do not recall being asked for input or ever told that it was going to be open to anyone free of charge or why this is so. We bought our house on Van Buren because of that beach and have many happy memories there. It is so sad to see fires on the beach, the destruction of the dunes, alcohol use, burying beer cans, parking on Van Buren St. and it is so crowded that we can no longer gain access the park. Why are small rocks used under benches and wood chips under the playground equipment? We loved going bare foot there and can no longer do so. The sand that was already there was free. Why was money spent on this? Why is this park open to anyone for free? We are also concerned about general safety/traffic in the area with so many people now travelling here since it is a free beach. All other non- Port Sheldon township beaches require payment.	8/1/2015 10:15 PM
3	Looking forward to meeting.	7/23/2015 10:21 AM
4	Please consider opening Windsnest beach permits to Grand Haven township or Ottawa county residents too. Our family lives close to the park but are located one block out of Port Sheldon Township and wish to go to Windsnest beach as it has the best access for kayaks / paddleboards. The other county parks have lots of steps /stairs which are not optimal for kayaks, etc. As we are not Port Sheldon residents, we recognize that a fee would be required and are willing to pay \$25-40 for year access (comparable to other parks). This could be a revenue opportunity for additional funding too. Please consider this. Thank you. Best Regards, Miklos Kovach 9760 168th Ave West Olive, MI 49460 cell: 616.953.9049	7/22/2015 10:43 AM
5	I think that the two beach parks need to be reserved for township residents as they were for years. If non residents are allowed, they should be charged day rates comparable to state and county beaches	7/16/2015 6:58 PM
6	There should be a bike path along 164th Ave. This is a highly utilized street for walking/biking/running and is extremely busy at rush hours and when schools are in session. Bike paths could use better plowing in winter so people can stay off the streets. Park Twnshp does this very well, but Port Sheldon Twbshp doesn't.	7/8/2015 7:11 PM
7	clear bike paths off during winter months	7/6/2015 10:09 AM
8	We pay enough taxes and should have people pay that are from other townships.	7/3/2015 5:44 PM
9	It would be great to have dog areas at beaches.	6/29/2015 11:20 PM
10	If larger, more extensive and expensive, facilities are built by township taxpayers then more efforts need to be pro-actively considered to limit the use of such facilities to township residents. Especially beach parks.	6/29/2015 2:19 PM
11	A BIKE PATH IS NEEDED ON VAN BUREN TO KOUW PARK. ADD HORSEBACK RIDING AREAS TO TWP PARKS	6/29/2015 10:40 AM
12	Plow snow off bike paths in winter so they can be used safely.	6/29/2015 8:58 AM
13	It is time to charge a park fee to those who do NOT live in the township. Kouw park is a good example. Many are coming from Grand Rapids. County parks charge. Also LOCK the parks at Night. Kouw needs to be locked. It is a very nice park and I want it to stay that way. Thank you.	6/27/2015 5:12 PM



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

# **6 NEEDS AND DEFICIENCIES**

This section of the Plan identifies recreation deficiencies determined through a variety of means. Study methods include comparison to recreational standards for acreage and facilities, geographic distribution of existing facilities, direct input from Township staff and representatives and public input and participation. While each of these methods has its limitations, using a combination of methods will yield a more accurate assessment of recreational needs and deficiencies. The following is a brief description of each of the methods used.



Kouw Park

### **RECREATION STANDARDS**

While only a guide, recreation standards provide a benchmark for evaluating the relative adequacy or inadequacy of the Township's recreation system. This Plan has been used as a guide since the 1983 Recreation, Park, and Open Space, Standards and Guidelines and 2015 Park, Recreation, Open Space and Greenway Guidelines published by the National Recreation and Park Association.



Sheldon Landing

Beginning in 2008, the American Park and Recreation Society (APRS) branch of NRPA sought a means of updating the facility and area standards that had become guidelines in the 1980's. Park and Recreation Operating Ratio and Geographic Information System (PRORAGIS) is becoming a replacement for the NRPA standards that have guided land acquisition and development for the past 45 years. PRORAGIS is the first searchable online national park and recreation database. NRPA will rely on agencies to input their information into the database that will allow Park and Recreation Departments throughout the United States to compare information with similar sized agencies.



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

NRPA has separated the database by Small Agency and Large Agency. Small Agency's are defined as those with a population of less than 35,000, staff with 25 or fewer full time employees and a budget of less than \$4 Million.

Large Agency's are defined as those with a population of greater than 35,000, staff with over 25 full time employees and a budget of greater than \$4 Million. The database will cover topics that include: Department Governance, Staffing, Budgeting, Programming, Maintenance, and Planning. It is expected that all agencies will submit GIS data for their profile to be considered complete. Each agency will be able to access the database and compare topic specific reports easily and quickly. The PRORAGIS database will assist Park and Recreation professionals in their day to day management of their operations, resources and facilities. The PRORAGIS database is fairly new and as it grows, NRPA will compile the information and make it available to the various agencies.



Township Hall Park



Sheldon Landing

Typical recreation standards establish a certain number of activity-specific recreational facilities per 1,000 of population (e.g. 1 tennis court per 2,000 persons). Other standards establish a certain number of acres per 1,000 of population for different types of park facilities, such as neighborhood, community and regional parks. These standards are adapted to reflect the Township's character and compared with National Standards. While only a guide, recreation standards provide a benchmark for Space, Standards and Guidelines and 2012 Park, Recreation, Open Space and Greenway Guidelines published by the National Recreation and Park Association (NRPA).





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

There are two basic types of recreational experiences: "active" and "passive." "Active" recreation requires space and facilities capable of exertive activities. Such facilities include: sports fields, play apparatus areas, open areas, special facilities, such as pools and court areas, and areas for organized activities. On the other hand, "passive" recreation requires little more than space and furniture for quiet, non-active activities for limited numbers of users. Recreation areas should provide for both types of use and preferably include a variety of opportunities for each to respond adequately to a wide range of interests and age groups.



Sheldon Landing

Parks are generally classified by purpose and area per population served. The categories used for this plan will be as follows: *Mini Parks; Neighborhood Parks; Community Parks; Natural Resource Areas; Trails and Bike Paths*

### **RECREATION STANDARDS FOR ACREAGE**

#### **MINI PARKS**

**Description** - Mini-parks serve a concentrated or limited population or specific group, such as tots or senior citizens, as determined by the distance that can be easily traveled by the local user. The facilities that are provided in these types of parks are generally specialized, such as play equipment or green space with benches for passive activities.

**Service Areas** - The area served by a mini-park is generally considered to be less than one-quarter (1/4) mile radius in size. This may, in reality, vary slightly depending on ease or difficulty of access and character of the facility, but should be adhered to for planning purposes.



Township Hall Park





## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

***Mini-Park Acreage Standards*** - Nationally accepted standards for mini-parks recommend 1/4 to 1/2 an acre per 1,000 of population with one (1) acre as a desirable size. It is recommended that the minimum of one (1) acre per 1,000 population projected ten (10) years hence be used as a guide for a selection.

***Existing Mini-Park Recreation Acreage*** - Port Sheldon Township currently does not have a park that meets this criteria.

### **NEIGHBORHOOD PARKS**

***Description*** - Neighborhood Parks serve individual neighborhood populations as determined by the distance that can easily be traveled by local users for relatively short periods of recreation. Facilities provided in these parks are generally active in nature and include multipurpose open play areas for pick-up games, play equipment, court areas, landscaping, site furnishings, and possibly a picnic shelter. Special areas for skateboarding, bike riding or specific court games may also be provided. Activities for all seasons should also be included.

***Service Area*** - The area served by neighborhood parks is generally considered to be a maximum of one half (½) mile radius in size to serve a population up to 5,000. This may, in reality, vary slightly depending on ease or difficulty of access and character of the facility, but should be adhered to for planning purposes.

***Neighborhood Park Acreage Standards*** - Nationally accepted standards for neighborhood parks recommend 1-2 acres per 1,000 of population, with 10-15 acres as a workable minimum size. It is recommended that the minimum of one and a half (1-1/2) acres per 1,000 population projected ten (10) years hence be used



Windsnest Park



Kouw Park



## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

as a guide for site selection. It is also recommended that neighborhood facilities be combined with elementary schools. In such cases, the minimum site size should be seven (7) acres. Including neighborhood facilities within the scope of community parks should also be considered in certain situations.

### ***Existing Neighborhood Recreation Acreage***

Port Sheldon Township currently has no true neighborhood parks. One school site provides neighborhood recreational facilities. The school site is not owned and operated by the Township; therefore, it is not available for public use at all times.

Despite the deficiency in neighborhood parks, it should be noted that several of the Township's other park sites also meet some of the needs of this category; for example Township Hall Park and Kouw Park have many of the elements associated with neighborhood parks.

The distribution, location, and accessibility of the recreation acreage within the park system service area should also be considered. As there is only one site it cannot sufficiently serve the needs of all Township residents. The issue of balanced geographic distribution of neighborhood parkland significantly impacts the idea of current adequate available acres. When evaluating the geographical distribution of neighborhood parks, it becomes evident that there is both an existing and future need for more balanced distribution of the neighborhood parks.

### **COMMUNITY PARKS**

**Description** - Community parks provide a range of facilities and areas capable of supporting organized community participation programs that would not



Windsnest Park



Kouw Park



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

be appropriate in neighborhood parks because of size or traffic generated. Facilities should be centrally located, easily accessible, and diverse enough to accommodate all age groups for both active and passive experiences, and organized so compatible uses relate to one another by both type and intensity of use. Adequate parking and vehicular circulation is also an important consideration, since park users will generally arrive at these parks by vehicle. Lighted use areas significantly increase the recreational value of parks of this type and should be provided on athletic fields, court areas and special gathering areas whenever possible. Typical facilities recommended for community parks include ball fields, open use areas, tennis courts, horseshoe and shuffleboard courts, picnic areas, play equipment areas, restrooms, shelters and landscaping.



Windsnest Park

Additional special facilities could include band shells, amphitheaters, swimming and splash parks, community meeting buildings, special interest exhibits, skating facilities, skate board parks, bicycle courses and nature study areas.

As with neighborhood parks, it is often desirable to combine community parks with school facilities. This arrangement assures the maximum level of use as well as the most practical expenditure of development monies.



Sheldon Landing

***Service Area*** - The area served by community parks varies significantly from one municipality to another because of the distribution of population and related factors. However, a recognized average service radius is approximately one to two miles, serving several neighborhoods.

***Community Park Acreage Standards*** - The recommended size for community parks is over 25 acres, with a minimum size of 15 acres.





## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

It is recommended that 5 to 8 acres per 1,000 population be used as a standard basis for development.

### ***Existing Community Recreation Acreage***

Port Sheldon Township currently has one park that provides community wide recreation acreage.

### ***Needs and Deficiencies***

Port Sheldon Township meets the required need for Community Park acreage. However, when the population increases there will be a need for more community park acreage in the future.

The Natural Resource Areas can offset the acreage deficiency to some extent. However, additional community parkland should also be sought to offset the projected future deficiency and to provide a more geographically balanced system. The Township currently has a lack of sports facilities traditionally provided by community parks and municipalities for organized activities.

### **NATURAL RESOURCE AREAS**

**Description** - There are no recommended design standards established for natural resource areas as their location and size are largely governed by availability. Wetlands are perhaps the most important natural resource lands in the service area, providing an important wildlife habitat as well as providing flood and ground water protection in this developing area.

**Existing Natural Resource Area Acreage** – There are currently four properties that fit into this category in Port Sheldon Township. Zwemer Park, Stanton Street Property, Hiawatha Property and VanBuren Street Property are all natural resource areas.



Township Hall Park



Township Hall Park





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### **Needs and Deficiencies**

There are no recognized acreage standards for natural resource areas. It is important to identify and protect natural resources under the control of Port Sheldon Township. It is also important to provide improved access and facilities, while maintaining integrity as a wildlife habitat.

### **TRAILS**

**Description** – Connector Trails are defined as “multi-purpose trails that emphasize safe travel for pedestrians to and from parks and around the Community”. These trails are generally located within the road right-of-way and can be divided into two types. Type I has separate paths for different user types, such as pedestrians and bicyclists. Type II has mixed uses and is suited to lighter use patterns.

**Service Area** - There are no generally accepted standards for the service areas of these parks. These parks should have a sufficient width to protect the resource and provide maximum use.

**Existing Facilities** – Port Sheldon Township currently has over 10 miles of connector trails. The trails are all mixed use (type II) and are generally separated from vehicular traffic by a green buffer space.

**Needs and Deficiencies** – Continuing development within Port Sheldon Township is resulting in an increase in vehicular traffic on the local roads. The Township plans to expand its sidewalk/bike path systems to provide safe bicycle and pedestrian routes between parks, schools and residential areas.



Hiawatha Park



Sheldon Landing



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### **Special Use Parks**

**Description** - Special use parks are areas for specialized or single purpose recreational activities. The specialized recreational activities may include boat launches, swimming beaches, plazas or squares, historic sites, stadiums, urban greenspaces, and nature centers. There are no generally accepted standards for the size or service areas of these parks.

**Service Area** - There are no generally accepted standards for the service areas of these parks. Citizens of the community, as well as tourists to the Township, make use of these areas. The size of these parks also is variable.

**Existing Facilities** - Port Sheldon Township currently has three parks that are included in this category; Kouw Park, Windsnest Park and Sheldon Landing.

<b>ANALYSIS OF PARK LAND ACREAGE</b>				
<b>Park Class</b>	<b>NRPA Guidelines Per 1,000*</b>	<b>Recommended for Port Sheldon Township</b>	<b>Provided</b>	<b>Analysis</b>
Mini Parks	0.375	1.59	0	-1.59
Neighborhood Parks	1.75	7.42	10.5	+3.08
Community Parks	6.5	27.56	40	+12.44
Regional Parks	7.5	31.80	821.00	+789.20
<b>TOTAL ACREAGE</b>		<b>68.37</b>	<b>871.50</b>	<b>+803.13</b>

\*Based upon a population of 4,240 (2010 Census)



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### ***RECREATION STANDARDS FOR ACTIVITIES/FACILITIES***

A comparison of activity-specific recreational facilities within Port Sheldon Township to recreation standards indicates that the Township contains many of the recreational facilities desirable for the current population.

The following table compares the recommended number of facilities per population for Port Sheldon Township with the existing facilities available and illustrates any current or projected deficiencies.

This comparison must take into account the popularity of a particular activity or current trends. While standards for comparison address the quantity of facilities desirable for a particular number of persons, they do not address quality or location concerns. Consequently, any community that has the appropriate numbers of facilities may not have facilities of a useful or desirable quality, or may not have facilities located where they would be most accessible to residents.





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### **PORT SHELDON TOWNSHIP 2015 Population: 4,240**

FACILITY	FACILITY STANDARD	RECOMMENDED FACILITIES	EXISTING* FACILITIES	FACILITIES DEFICIENCIES
Softball	1:5,000	1	3	OK
Baseball	1:5,000	1	2	OK
Soccer	1:10,000	1	1	OK
Basketball (outdoor)	1:5,000	1	3	OK
Football	1:20,000	1	0	OK
Tennis	1:2,000	2	2	OK
Playground Equipment*	1:3,000	1	4	OK
Volleyball (indoor)	1:5,000	1	1	-1
Running Track	1:20,000	1	1	OK
Swimming Pool (Indoor)	1:20,000	1	0	-1
Picnic Shelters	1:2,000	2	1	OK
Boat Ramp	As available	--	1	OK
Ice Rink (Outdoor)	1:20,000	1	0	-1
Ice Rink (Indoor)	1:100,000	1	0	-1
Sledding Area	Provide as Available	--	1	OK
Swimming Beaches*	As available	--	7	OK
Trails*	1 system per region	--	2	OK

\*Total existing facilities include Township Park facilities, County Park facilities and school property.





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

# 7 GOALS AND OBJECTIVES

Port Sheldon Township has developed the following goals and objectives for Parks and Recreation facilities and programs. These goals and objectives are based upon the recreation inventory and needs assessment, the Community Survey and direct input from citizens, elected and appointed Township officials and Township staff.

The goals are long-range, broad in scope and flexible to accommodate future change. Objectives are the actions the Township intends to follow to achieve the stated goals. The objectives are specific and intended to direct program and development decisions to be made during the next five years. The goals and objectives are flexible enough to reflect changing attitudes and opportunities as may present themselves. Time and attitude changes can impact specific options. It is therefore essential for the Township to be responsive to its citizens and evolving needs.

**GOAL 1.      *CONTINUE TO EXPAND AND  
IMPROVE EXISTING PARK  
FACILITIES AND LANDS TO  
OPTIMIZE EXISTING  
OPPORTUNITIES FOR THE  
RESIDENTS***

### Objectives/Actions:

- Improve and redevelop all of Windsnest Park consistent with the quality of Kouw Park.



Stanton Street Park/Township  
Cemetery



Stanton Street Park/Township  
Cemetery



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan



Kouw Park

- Improve and develop Zwemer Park as Passive Park.
- In association with Ottawa County develop a trail system from Hemlock Crossing along the Pigeon River to Sheldon Landing.

**GOAL 2.      *PROVIDE A VARIETY OF FACILITIES  
WITHIN EACH PARK TO SERVICE  
ALL AGE GROUPS AND PROVIDE  
ACTIVITIES TO FULFILL DIVERSE  
RECREATIONAL NEEDS FOR  
PERSONS OF ALL ABILITIES***

### Objectives/Actions:

- Renovate and install new playgrounds in line with current safety standards, providing more diverse play opportunities.
- Enhance existing facilities to meet or exceed barrier-free requirements.
- Provide a wider range of active and passive recreational facilities and strive to reduce known deficiencies.
- Acquire new property to address geographical and specific facility deficiencies.



Windsnest Park



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

**GOAL 3.      *PROVIDE A GEOGRAPHICALLY  
BALANCED PARK SYSTEM TO  
ENSURE RECREATION FACILITIES  
ARE IN CLOSE PROXIMITY TO ALL  
RESIDENTS AND TO KEEP PACE  
WITH THE NEEDS OF THE  
COMMUNITY.***

### **Objectives/Actions:**

- Target location specific acquisition of land to ensure a good geographical distribution of recreational facilities.
- Develop recreation facilities on existing park land owned by the Township.
- Acquire new land for future recreation opportunities.
- Acquire property/develop in northwest corner of township near Stanton St and 31.

**GOAL 4.      *PROVIDE YEAR ROUND  
RECREATIONAL FACILITIES THAT  
WILL MEET THE PRESENT AND  
FUTURE NEEDS OF THE  
COMMUNITY.***

### **Objectives/Actions:**

- Expand opportunities for passive recreation and un-programmed activities such as picnic facilities, walking trails, fishing and wildlife viewing.
- Connecting Hemlock Crossing and Sheldon Landing.



Township Hall Park



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

- Allow Township Hall gymnasium to be used on specified times.

### **GOAL 5. UTILIZE CORRIDORS, DRAINAGE EASEMENTS, AND SERVICE AREAS FOR OPEN SPACE, RECREATIONAL AND TRAIL USES.**

#### **Objectives/Actions:**

- Develop walking trail along the Pigeon River connecting Hemlock crossing and Sheldon Landing.
- Continue to work with Ottawa County to connect park land.



Stanton Street Property

### **GOAL 6. STRIVE TO CONNECT RECREATIONAL FACILITIES TO SCHOOLS, RESIDENTIAL AREAS AND TO EACH OTHER WITH NON-MOTORIZED TRAIL SYSTEM.**

#### **Objectives/Actions:**

- Continue to develop the Township's trail system, both on and off road.



Kouw Park

### **GOAL 7. PROMOTE AND MAINTAIN RELATIONSHIPS WITH OTTAWA COUNTY, NEIGHBORING TOWNSHIPS AND PRIVATE ENTITIES TO ENHANCE RECREATIONAL OPPORTUNITIES.**





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### Objectives/Actions:

- Complement the recreational opportunities provided at the Ottawa County Parks.
- Maintain a strong relationship with Consumer's Energy to ensure the long term lease agreements at Windsnest Park and Sheldon Landing.
- Expand opportunities with Consumer's Energy to provide high quality park and recreation facilities.
- Continue communication with neighboring Townships to collaborate on recreational opportunities.



Kouw Park

### ***GOAL 8. PRESERVE IMPORTANT NATURAL FEATURES SUCH AS STREAMS, WETLANDS, WOODED AREAS, AND MAJOR WILDLIFE HABITAT.***

### Objectives/Actions:

- Implement "Best Management Practices" on Township owned property adjacent to wetlands and watercourses to improve the water quality.
- Develop management/maintenance strategies for natural areas owned by the Township.
- Design parks to encourage appropriate use and minimum impact to important natural features.



Kouw Park



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### ***GOAL 9. CONTINUE TO MAINTAIN AND ENHANCE EXISTING PARKS AND FACILITIES IN THE TOWNSHIP.***

- Upgrade existing facilities to exceed accessibility standards.
- Maintain current park amenities to ensure safety and security for the residents.

### ***GOAL 10. ACQUIRE PROPERTY AS IT BECOMES AVAILABLE TO ENSURE THAT RECREATIONAL OPPORTUNITIES KEEP PACE WITH THE NEEDS OF THE COMMUNITY.***

#### **Objectives/Actions:**

- Acquire and develop waterfront access sites.



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

# **8 ACTION PROGRAM AND CAPITAL IMPROVEMENT SCHEDULE**

### **Action Program**

The Action Program and Capital Improvement Schedule for Port Sheldon Township states the proposed course of acquisition and development action that will be taken over the next five-year period. The Goals and Objectives serve as the Action Program. The Capital Improvement Schedule will focus on the needs identified in the Action Program and will project potential expenditures for the five year action period on a year-by-year basis, beginning in 2016 and extending through 2020.

The Action Program focuses on the reduction of current deficiencies and the expansion and improvement of facilities in a manner that not only meets current needs, but diversifies the quantity and quality of recreational opportunities within the Township. This Parks and Recreation Plan identifies these needs in general terms in the Recreation Needs and Deficiencies section; the Action Program describes specific actions to be taken to address these needs; and the Capital Improvement Schedule specifically itemizes those projects which will be most feasible during the next five years. The proposed schedule will allow for flexibility as funds become available and as opportunities are presented. Proposed actions involve improvements to existing facilities and the addition of new facilities and programs as outlined below.



Kouw Park



Hiawatha Property





## **Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan**

This Action Program looks at some of the potentials that might evolve in the next five years, but also looks beyond to future years. Some of the acquisitions listed may not be necessary for several years or more but should be accomplished as opportunities occur, to place the land necessary for future generations in the Public Trust. A degree of flexibility should be maintained to take advantage of opportunities as they present themselves, which will revise and refine these actions based upon both funding opportunities and community opinion.

### **Capital Improvement Schedule**

As stated in the Action Program, improvements and development will occur as funds and opportunities evolve. Assistance will be solicited from all available sources and will include both physical and financial support. Local businesses, service organizations, land developers, governmental agencies and the school district will be solicited for monetary and material support. The Township will also seek funding assistance from all available sources such as trusts, charitable foundations, and all Federal and State funding programs.

The following schedule is a breakdown of the anticipated projects and projected funding for the next five years beginning in 2016. All projections are based upon year 2016 costs and will be refined as the program progresses and the scope of work is determined. Changes in the program may occur if projected funding levels increase or decrease, but it is anticipated that the changes would be related more to adjustments in the time schedule rather than specific projects. Proposed projects will be scaled back as necessary if funding goals are not met.



Township Hall Park



Township Hall Park





## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

### **Port Sheldon Township Capital Improvement Schedule**

<u>Year</u>	<u>Project</u>	<u>Township</u>	<u>Other Funds*</u>	<u>Total ** Project Costs</u>
<b>2016</b>	<u>Windsnest Grant Application and Master Plan Update</u> Park Improvements include new playground, picnic shelter, grills and picnic tables, beach access, lake overlook, fencing and landscape improvements.	\$ 5,000		\$ 5,000
<b>2016</b>	<u>Township Hall Park Pickle Ball Court</u> Improvements to include surfacing, fencing, nets and striping of three new pickle ball courts with green space.	\$60,000		\$ 60,000
<b>2016</b>	<u>Township Hall Park Shelter</u> Park improvements including shelter construction including picnic tables, grills and serving tables.	\$75,000		\$ 75,000
<b>2016</b>	<u>Sheldon Landing &amp; Pigeon River Trail Planning</u> Complete planning for a trail connection from Hemlock Crossing/ Pine Bend (Weaver House) to Sheldon Landing and the Planning of improvements at Sheldon Landing.	\$10,000		\$10,000

### **Port Sheldon Township Capital Improvement Schedule**

***Proposed Capital Improvement Schedule continues on the next page***



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

<u>Year</u>	<u>Project</u>	<u>Township</u>	<u>Other Funds*</u>	<u>Total ** Project Costs</u>
<b>2017</b>	<u>Windsnest Development</u> Park improvements include new playground, picnic shelter, grills and picnic tables, beach access, lake overlook, fencing and landscape improvements.	\$300,000	\$300,000	\$600,000
<b>2017</b>	<u>Bike Path Development</u> Construct new bike path on Port Sheldon Street from 152 <sup>nd</sup> Ave to Butternut Drive and North on 152 <sup>nd</sup> Avenue to school and North on 160 <sup>th</sup> to Blair	\$450,000		\$450,000
<b>2018</b>	<u>Park Land Management and Master Plan</u> Planning of Undeveloped properties at Zwemer Park, Stanton Street Property, Hiawatha Property and Van Buren Street Property	\$15,000		\$15,000
<b>2018</b>	<u>Township Park Improvements Phase 1</u> New park entrance drive, parking, playground, natural trails and open recreation area/soccer field.	\$600,000		\$600,000
<b>2018</b>	<u>Bike Path Development</u> Construct new bike path on VanBuren Street from 152 <sup>nd</sup> Street to Lakeshore Drive.	\$500,000		\$500,000

***Proposed Capital Improvement Schedule continues on the next page***



## Port Sheldon Township Community Park, Recreation, Open Space and Greenway Plan

<u>Year</u>	<u>Project</u>	<u>Township</u>	<u>Other Funds*</u>	<u>Total ** Project Costs</u>
<b>2019</b>	<u>Sheldon Landing &amp; Pigeon River Trail Development</u> Improvements for a trail connection from Hemlock Crossing/ Pine Bend (Weaver House) to Sheldon Landing and the Planning of improvements at Sheldon Landing	TBD		TBD
<b>2020</b>	<u>Bike Path Development</u> Construct new bike path on 152 <sup>nd</sup> Ave. from New Holland Street to Baldwin Street and Baldwin/West Olive Road to Croswell Street.	\$1,000,000		\$1,000,000

The following acquisition and development projects have been placed within the 2016 through 2020 time period and will be acted upon as property becomes available and matching funds identified.

<b>2016-2020</b>	<u>Park Land Acquisition</u> Acquire additional park land for neighborhood, active and natural area parks as it becomes available.	Acquire property and develop as land becomes available, cost unknown.
------------------	---	---

\* Other Funds include: Michigan Natural Resources Trust Fund (MNRTF); Michigan Land and Water Conservation Fund; Michigan DNR Waterways Grant; Coastal Zone Management Grant; MDOT Transportation Enhancement Program; other State or Federal funding sources; foundation grants; private contributions and others.

\*\* All cost projections are based on best available data and year 2015 costs, factored for inflation by 3% per year (compounded) for years beyond 2015. Final costs for grant applications and development will be refined as the program progresses.





STREET ADDRESS: Hiawatha Street

PROPERTY ACREAGE: 38.12

— — — — — **PROPERTY BOUNDARY**  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION

**HIAWATHA PROPERTY  
SITE INVENTORY  
PORT SHELDON CHARTER TOWNSHIP**



JUNE 2019

**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**  
Landscape Architecture Park & Recreation Planning Architecture  
Development Planning Interior Design Graphic Public Planning  
200 Commercial Avenue, S.E. • Port Sheldon, Michigan 49782  
616-461-0346 FAX: 616-461-1026 EMAIL: info@mcsmith.com







STREET ADDRESS: 5599 Lakeshore Drive

PROPERTY ACREAGE: 3.7

--- PROPERTY BOUNDARY  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION





STREET ADDRESS: May Street  
PROPERTY ACREAGE: 2.06

— — — — — PROPERTY BOUNDARY  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION

**MAY STREET PROPERTY**  
SITE INVENTORY  
PORT SHELDON CHARTER TOWNSHIP



JUNE 2019

**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**  
Landscape Architecture • Park & Recreation Planning • Architecture  
Development Planning • Interior Design • Historic Preservation  
200 Commercial Avenue, Suite 100 • Port Sheldon, NY 11850  
610-481-6264 • FAX: 610-481-1800 • EMAIL: info@mcsmithgroup.com








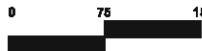
STREET ADDRESS: Lakeshore Drive  
PROPERTY ACREAGE: 6-7

— — — — — PROPERTY BOUNDARY  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION

**SHELDON LANDING/ SHORES  
SITE INVENTORY  
PORT SHELDON CHARTER TOWNSHIP**



NORTH



0 75 150  
SCALE IN FEET

JUNE 2015

**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**  
Landscape Architecture • Parks & Recreation Planning • Architecture  
Development Planning • Interior Design • Historic Building Planning  
310 Commercial Avenue S.W. • Post Office Building, MI 48068  
(616) 461-1234 • FAX: (616) 461-1235 • [mcsa.com](http://mcsa.com)







STREET ADDRESS: 16232 Stanton Street

PROPERTY ACREAGE: 40.67

— — — — — **PROPERTY BOUNDARY**  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION

**STANTON STREET PROPERTY  
PORT SHELDON TOWNSHIP CEMETERY  
SITE INVENTORY**

**PORT SHELDON CHARTER TOWNSHIP**

**NORTH**

0 150 300

**SCALE IN FEET**

**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**

Landscape Architecture • Park & Recreation Planning • Architecture  
Development Planning • Historic Design • Historic Public Planning  
600 Commercial Avenue S.E. • West Grand Rapids, MI 49508  
616-461-6346 FAX: 616-461-1686 EMAIL: info@mcsmithgroup.com

JUNE 2019






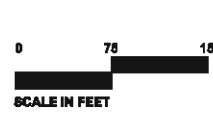
STREET ADDRESS: 16201 Port Sheldon Street  
PROPERTY ACREAGE: 40.00

— — — — — PROPERTY BOUNDARY  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION

**TOWNSHIP HALL PARK**  
**SITE INVENTORY**  
**PORT SHELDON CHARTER TOWNSHIP**



NORTH



0 75 150  
SCALE IN FEET

JUNE 2019

**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**  
Landscape Architecture • Park & Recreation Planning • Architecture  
Development Planning • Interior Design • Historic Building Planning  
250 Commercial Avenue S.E. • Port Sheldon, NY 14850  
610-481-0340 FAX: 610-481-1686 EMAIL: info@mcsmith.com







STREET ADDRESS: VanBuren Street  
PROPERTY ACREAGE: 20.00

— — — — — PROPERTY BOUNDARY  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION

**VANBUREN STREET  
SITE INVENTORY  
PORT SHELDON CHARTER TOWNSHIP**



JUNE 2019

**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**  
Landscape Architecture: Park & Recreation Planning Architecture  
Development Planning: Interior Design Graphic Design  
200 Commercial Avenue, S.E. (1) West Grand Rapids, MI 49508  
616-461-0542 FAX: 616-461-1046 EMAIL: info@mcsmithgroup.com







STREET ADDRESS: Margaret Avenue

PROPERTY ACREAGE: 4.0

— — — — — **PROPERTY BOUNDARY**  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION





STREET ADDRESS: Stanton Street

PROPERTY ACREAGE: 3.2

— — — — — **PROPERTY BOUNDARY**  
THIS HAS BEEN INTERPRETED  
FROM OTTAWA COUNTY  
MAPPING INFORMATION

**ZWEMER PARK**  
SITE INVENTORY

PORT SHELDON CHARTER TOWNSHIP



JUNE 2019

**M.C. SMITH ASSOCIATES AND  
ARCHITECTURAL GROUP, INC.**  
Landscape Architecture • Park & Recreation Planning • Architecture  
Development Planning • Interior Design • Graphic Public Planning  
600 Commercial Avenue S.E. • Port Grand Rapids, MI 49680  
616-461-6346 FAX: 616-461-1686 EMAIL: info@mcsmith.com





**COMMUNITY PARK, RECREATION, OPEN SPACE, AND  
GREENWAY PLAN CERTIFICATION CHECKLIST**

*By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this  
information is required for eligibility to apply for grants*

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than March 1 of the year the local unit of government is applying for grants.

**PLAN INFORMATION**

Name of Plan:

Port Sheldon Township Park and Recreation Plan

List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.

County

Month and year plan adopted by the community's governing body

Port Sheldon Township

Ottawa

January 2016

**PLAN CONTENT**

**INSTRUCTIONS:** Please check each box to certify that the listed information is included in the final plan.

☒ **1. COMMUNITY DESCRIPTION**☒ **2. ADMINISTRATIVE STRUCTURE**☒ Roles of Commission(s) or Advisory Board(s)☒ Department, Authority and/or Staff Description and Organizational Chart☒ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming☒ Current Funding Sources☒ Role of Volunteers☒ Relationship(s) with School Districts, Other Public Agencies or Private Organizations**Regional Authorities or Trailway Commissions Only**☒ Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities☒ Articles of Incorporation☒ **3. RECREATION INVENTORY**☒ Description of Methods Used to Conduct the Inventory☒ Inventory of all Community Owned Parks and Recreation Facilities☒ Location Maps (site development plans recommended but not required)☒ Accessibility Assessment☐ Status Report for all Grant-Assisted Parks and Recreation Facilities☒ **4. RESOURCE INVENTORY (OPTIONAL)**☒ **5. DESCRIPTION OF THE PLANNING PROCESS**

☒ **6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

☒ Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

☒ Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice 8-03-2015

Type of Notice Newspaper Ad

Plan Location Port Sheldon Township Hall

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 30 Days

☒ Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice 1-02-2016

Name of Newspaper Holland Sentinel

Date of Meeting 1-14-2016

☒ Copy of the Minutes from the Public Meeting

☒ **7. GOALS AND OBJECTIVES**

☒ **8. ACTION PROGRAM**

☐ **9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)**

**PLAN ADOPTION DOCUMENTATION**

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

☒ 1. Official resolution of adoption by the governing body dated: 1-14-2016

☒ 2. Official resolution of the 2016 Port Sheldon Township Park and Rec Plan Commission or Board, recommending adoption of the plan by the governing body, dated: 1-14-2016

☒ 3. Copy of letter transmitting adopted plan to County Planning Agency dated: 1-29-2016

☒ 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: 1-29-2016

**OVERALL CERTIFICATION**

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

*I hereby certify that the recreation plan for*

Port Sheldon Township

(Local Unit of Government)

*above and as set forth by the DNR.*

*includes the required content, as indicated*

Howard Baumann Jr.  
Authorized Official for the Local Unit of Government

1/14/16  
Date

**This completed checklist must be uploaded in MiRecGrants.**



AFFP  
PORT SHELTON TOWNSHIP PARKS

**Affidavit of Publication**


STATE OF MICHIGAN }  
COUNTY OF OTTAWA & } SS  
ALLEGAN }

Debra Long, being duly sworn, says:

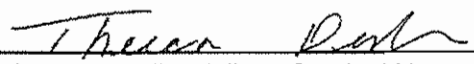
That she is Classified Advertising Manager of the The  
Holland Sentinel, a daily newspaper of general circulation,  
printed and published in Holland, Ottawa & Allegan  
County, Michigan; that the publication, a copy of which is  
attached hereto, was published in the said newspaper on

August 03, 2015

The said newspaper was regularly issued and circulated  
on those dates.

SIGNED:   
Classified Advertising Manager

Subscribed to and sworn to me this 3rd day of August  
2015.

  
Theresa Donlin, Holland Sentinel Notary, Ottawa &  
Allegan County, Michigan  
My commission expires: November 23, 2016

00002870 00116256

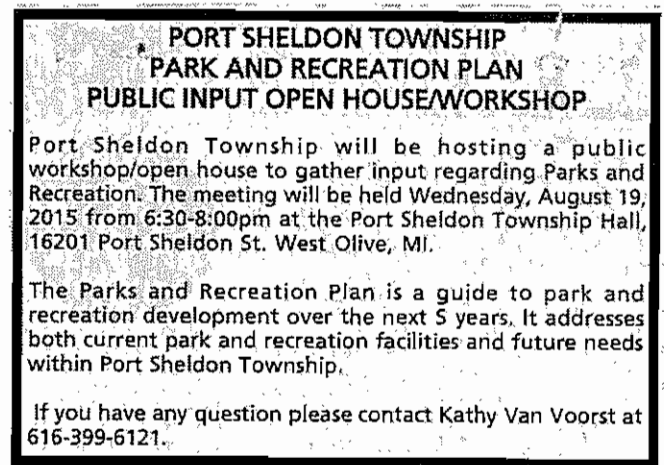
PORT SHELTON TWP  
16201 PORT SHELTON  
WEST OLIVE, MI 49460

PORT SHELTON TOWNSHIP  
PARK AND RECREATION PLAN  
PUBLIC INPUT OPEN HOUSE/WORKSHOP

Port Sheldon Township will be hosting a public workshop/open house to gather input  
regarding Parks and Recreation. The meeting will be held Wednesday, August 19,  
2015 from 6:30-8:00pm at the Port Sheldon Township Hall, 16201 Port Sheldon St.  
West Olive, MI.

The Parks and Recreation Plan is a guide to park and recreation  
development over the next 5 years. It addresses both current park and recreation  
facilities and future needs within Port Sheldon Township.

If you have any question please contact Kathy Van Voorst at 616-399-6121.



Theresa L. Donlin  
Notary Public, State Of Michigan  
County Of Ottawa  
My Commission Expires Nov. 23, 2016  
Acting in the County of Ottawa

AFFP

PORT SHELTON TOWNSHIP PARKS

## Affidavit of Publication

STATE OF MICHIGAN }  
COUNTY OF OTTAWA & } SS  
ALLEGAN }

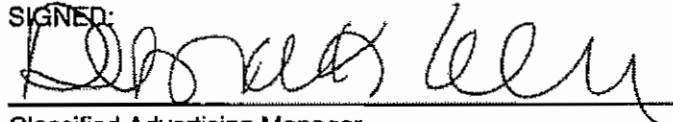
Debra Long, being duly sworn, says:

That she is Classified Advertising Manager of the The Holland Sentinel, a daily newspaper of general circulation, printed and published in Holland, Ottawa & Allegan County, Michigan; that the publication, a copy of which is attached hereto, was published in the said newspaper on

October 06, 2015


It said newspaper was regularly issued and circulated those dates.

SIGNED:



Classified Advertising Manager

Subscribed to and sworn to me this 6th day of October 2015.



Theresa Donlin, Holland Sentinel Notary, Ottawa & Allegan County, Michigan

My commission expires: November 23, 2016

00002870 00145722

PORT SHELTON TWP  
16201 PORT SHELTON  
WEST OLIVE, MI 49460

### PORT SHELTON TOWNSHIP PARKS AND RECREATION PLAN PUBLIC NOTICE

A draft of the Port Sheldon Township Park and Recreation Plan will be available for public review and comment for a period of one month beginning October 13, 2015 at 16201 Port Sheldon Street, West Olive, MI 49460. The Plan is a guide to recreation Development over the next 5 years. The plan required by the Michigan Department of Natural Resources to allow the participating entities to apply for State and Federal grant funding For park and recreation improvement

If you have any comments or questions please contact  
Kathy Van Voorst at 399-6121.

PORT SHELTON TWP  
RECREATION PLAN  
PUBLIC NOTICE

A draft of the Port Sheldon Township Park and Recreation Plan will be available for public review and comment for a period of one month beginning October 13, 2015 at 16201 Port Sheldon Street, West Olive, MI 49460. The Plan is a guide to recreation Development over the next 5 years. The plan is required by the Michigan Department of Natural Resources to allow the participating entities to apply for State and Federal grant funding For park and recreation improvements.

If you have any comments or questions please contact  
Kathy Van Voorst at 399-6121.

THERESA L. DONLIN  
Notary Public, State Of Michigan  
County Of Ottawa  
My Commission Expires Nov. 23, 2016  
Acting in the County of Ottawa

AFFP  
PORT SHELTON TOWNSHIP

## Affidavit of Publication

STATE OF MICHIGAN }  
COUNTY OF OTTAWA & } SS  
ALLEGAN }

Debra Long, being duly sworn, says:

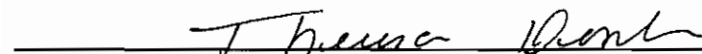
That she is Classified Advertising Manager of the The Holland Sentinel, a daily newspaper of general circulation, printed and published in Holland, Ottawa & Allegan County, Michigan; that the publication, a copy of which is attached hereto, was published in the said newspaper on January 02, 2016

That said newspaper was regularly issued and circulated on those dates.

SIGNED:

  
Classified Advertising Manager

Subscribed to and sworn to me this 2nd day of January 2016.

  
Theresa Donlin, Holland Sentinel Notary, Ottawa & Allegan County, Michigan  
My commission expires: November 23, 2016

00002870 00168503

PORT SHELTON TWP  
16201 PORT SHELTON  
WEST OLIVE, MI 49460

### PORT SHELTON TOWNSHIP OTTAWA COUNTY, MICHIGAN NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Board of Trustees of the Township of Port Sheldon, West Olive Michigan, will hold a public hearing on Thursday January 14, 2016 at our 6:00 p.m. regular scheduled meeting at 16201 Port Sheldon St. West Olive, MI 49460.

Said hearing will be on the proposed 2016 Community Parks and Recreation Plan for Port Sheldon Township. A draft of the plan is available for inspection and review at the township office between the hours of 9 a.m. and 12 noon Monday through Friday.

The purpose of this hearing will be to explain and review the 2016 Community Parks and Recreation Plan. Comments and questions from the public will be heard.

The Township of Port Sheldon will provide necessary and reasonable auxiliary aids and services at this hearing upon receipt of five days prior notice. Disabled persons requiring such auxiliary aids or services should notify the township Clerk Kathy Van Voorst, 16201 Port Sheldon St. West Olive, MI 49460. Telephone 616-399-6121.

Dated December 31, 2015  
Kathy Van Voorst, Clerk  
Port Sheldon Township

PORT SHELTON TWP  
OTTAWA COUNTY,  
NOTICE OF PUBLIC

PLEASE TAKE NOT  
Sheldon, West Olive  
2016 at our 6:00 p.m.  
Olive, MI 49460.

Said hearing will be  
for Port Sheldon Twp  
at the township  
through Friday.

The purpose of this hearing will be to explain and review the 2016 Community Parks and Recreation Plan. Comments and questions from the public will be heard.

The Township of Port Sheldon will provide necessary and reasonable auxiliary aids and services at this hearing upon receipt of five days prior notice. Disabled persons requiring such auxiliary aids or services should notify the township Clerk Kathy Van Voorst, 16201 Port Sheldon St. West Olive, MI 49460. Telephone 616-399-6121.

Dated December 31, 2015  
Kathy Van Voorst, Clerk  
Port Sheldon Township

THESA L. DONLIN  
Notary Public for the State of Michigan  
County of Ottawa  
My Commission Expires Nov. 23, 2016  
Active



**Port Sheldon Township  
Parks and Recreation Plan  
Resolution of Adoption**

WHEREAS Port Sheldon Township has undertaken a five year Park and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities within Port Sheldon Township during the period between 2016 and 2020; and

WHEREAS multiple public input meetings were held at the Port Sheldon Township Offices to provide opportunities for citizens to express opinions, ask questions, and discuss all aspects of the Park and Recreation Plan. A public input survey was made available through Survey Monkey; and

WHEREAS Port Sheldon Township has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the park and recreation needs of the community; and

WHEREAS a Public Hearing was held at the regularly scheduled Township Board Meeting on Thursday January 14, 2016 to take further public comment; now

THEREFORE BE IT RESOLVED that the Port Sheldon Township Board hereby adopts the Port Sheldon Township Park and Recreation Plan as a guideline for improving recreation for the residents of Port Sheldon Township.

The foregoing resolution was offered by Kathy Van Voorst, supported by Gerald Smith, with the vote being as follows:

YEAS: Esther Van Slooten, Kathy Van Voorst, Gerald Smith and Howard Baumann Jr.

NAYS: None

ABSENT: Bill Monhollon

ABSTAIN: None

I do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Port Sheldon Township Board at a regular meeting thereof held on the 14th day of January, 2016.

Kathy Van Voorst  
Signed

1-15-16  
Date



Landscape Architecture  
Park & Recreation Planning  
Architecture • Urban Design  
Sports Facility Planning

January 29, 2016

Mr. Dave Bee  
West Michigan Regional Planning Commission  
820 Monroe Avenue N.W.  
Suite 214  
Grand Rapids, Michigan 49503

Dear Mr. Bee:

Enclosed for your review is a copy of the Port Sheldon Township 2016 Parks and Recreation Plan adopted by the Township Board on January 14, 2016. The Plan has recently been updated and we would appreciate your review and any comments you have concerning the Plan's contents. We are submitting this Plan in accordance with the Michigan Department of Natural Resources' Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans.

If you have any questions or need additional information, please feel free to call.

Sincerely,

M. C. Smith Associates and Architectural Group, Inc.

Tiffany Smith  
Vice President

Enclosure

cc: Mr. Howard Baumann, Port Sheldon Township  
Mr. Michael C. Smith



Landscape Architecture  
Park & Recreation Planning  
Architecture • Urban Design  
Sports Facility Planning

January 29, 2016

Mr. Mark Knudsen  
Director, Planning and Performance Improvement  
12220 Fillmore Street  
West Olive, MI 49460

Dear Mr. Knudsen:

Enclosed for your review is a copy of the Port Sheldon Township 2016 Parks and Recreation Plan adopted by the Township Board on January 14, 2016. The Plan has recently been updated and we would appreciate your review and any comments you have concerning the Plan's contents. We are submitting this Plan in accordance with the Michigan Department of Natural Resources' Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans.

If you have any questions or need additional information, please feel free to call.

Sincerely,

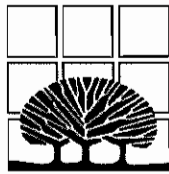
M. C. Smith Associates and Architectural Group, Inc.

Tiffany Smith  
Vice President

Enclosure

cc: Mr. Howard Baumann, Port Sheldon Township  
Mr. Michael C. Smith





**M.C. SMITH  
ASSOCIATES AND  
ARCHITECTURAL GROUP**

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Park & Recreation Planning  
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**PORT SHELDON TOWNSHIP  
2016 PARKS AND RECREATION PLAN  
PLANNING SCHEDULE**

<b>PROGRAM REVIEW MEETING (#1):</b>	April 30, 2015
Plan Goals and Objectives	
Survey Program	
Parks and Recreation Plan Content	
Future of Parks - Brainstorming	
Refine Schedule	
<b>SITE INVENTORY:</b>	May 2015
Site review and ADA analysis	
<b>PROGRESS REVIEW MEETING (#2):</b>	June 3, 2015
Final Draft of Survey	
Plan Sections: Introduction; Administrative Structure; And Recreation Facilities Inventory	
<b>RELEASE/DISTRIBUTE SURVEY:</b>	June 15, 2015
<b>SURVEY RETURN DEADLINE:</b>	July 24, 2015
<b>OPTIONAL PUBLIC INPUT WORKSHOP:</b>	August 19, 2015
(Post newspaper ad at least 7 days in advance of meeting)	
Review Plan Program	
Review Existing Parks	
Discuss/Review Survey	
Public Input - Brainstorming	
<b>PROGRESS REVIEW MEETING (#3):</b>	August 26, 2015
Needs and Deficiencies	
Preliminary Survey Results	
Goals and Objectives; Action Program;	
Capital Improvement Schedule; and Public Input	



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**COMPLETE FINAL DRAFT:**

September 30, 2015

**NEWSPAPER AD:**

October 5, 2015

Public Review advertised in paper

**PUBLIC REVIEW:**

October 12 - November 13, 2015

Draft of Final Plan

30 Day Public Review (DNR Requirement)

**NEWSPAPER AD:**

January 1, 2016

Public Hearing advertised in paper

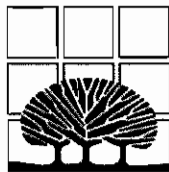
**PUBLIC HEARING:**

January 14, 2016

Public Hearing and Adoption of Plan by Township Board

**PLAN COMPLETION AND DNR SUBMITTAL**

January 2016



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**PORT SHELDON TOWNSHIP  
2016 PARKS AND RECREATION PLAN  
APRIL 30, 2015 MEETING AGENDA**

1. Review Planning Schedule
2. Plan Goals and Objectives
3. Survey Program
4. Parks and Recreation Plan Content
5. Future of Parks – Brainstorming





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**Port Sheldon Township**  
**5-Year Parks and Recreation Plan Meeting Minutes**

Time: 1:00 pm

Date: 4.30.2015

Location: Port Sheldon Township Offices  
16201 Port Sheldon Street  
West Olive, MI 49460

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**Meeting Attendees:**

Jennifer Deleeuw – Recreation Committee  
Kathy Van Voorst – Port Sheldon Township – Clerk  
Kelli Miller - Recreation Committee

Mike Smith - M.C. Smith Associates  
Tiffany Smith - M.C. Smith Associates  
Carrie Klingelsmith - M.C. Smith Associates

**Agenda:**

1. Review Planning Schedule
2. Plan Content Updated Sections
3. Brainstorming



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Port Sheldon Township  
5-Year Parks and Recreation Plan  
4.30.2015  
Page (2)

An open discussion was held throughout the meeting and a wide range of comments and suggestions were received. The following is a summary of the topics discussed:

### **Items of Discussion**

#### **1.) Review Planning Schedule**

- Adoption of the plan will occur in January 2016 to utilize a full 5 years.

#### **2.) Plan Content Updated Sections**

- **Introduction –**
  - Update any new information.
- **Community Description –**
  - The seasonal population should be identified and taken into consideration.
- **Recreation Inventory –**
  - The Park Accessibility Assessment and Facility Matrix will be updated for the next meeting.
  - M.C. Smith Associates has been in contact Ottawa County regarding updated aerial photography.
- **Public Input –**
  - M. C. Smith Associates will develop an online survey. The survey questions will be produced and ready for review at the June 3, 2015 meeting.
  - The survey for the Master Plan contained questions regarding recreation.
  - A public workshop will be held in August to discuss the park system.
- **Goals and Objectives –** M.C. Smith Associates will revise the Goals and Objectives for review.
- **Action Plan and Capital Improvement Schedule –**
  - The suggestion was made to extend beyond five years when considering capital improvements.
  - Port Sheldon Township will develop a prioritized list of capital improvements which considers how recreation programs impact facilities.



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5-Year Parks and Recreation Plan  
4.30.2015  
Page (3)

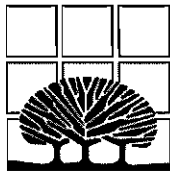
**3.) Brainstorming**

- **Bike Paths**
  - Numerous bike path connections were discussed.
  - A high priority connection is Stanton Street to the corner gas station.
  - A new bike path map will be produced.
- **Sheldon Landing**
  - Opportunities and potentials were discussed.
- **Kouw Park**
  - A new volleyball set was discussed by the restroom building in the open area.
  - New parking if land becomes available.
- **Windsnest Park**
  - Opportunities and potentials were discussed.
- **Land Acquisition**
  - Opportunities and potentials were discussed.

**Next Meeting:**

- Progress Review Meeting – Wednesday, June 3, 2015 at 1:00 pm



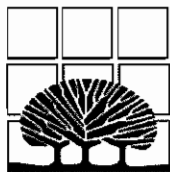


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**PORT SHELDON TOWNSHIP  
2016 PARKS AND RECREATION PLAN  
JUNE 3, 2015 MEETING AGENDA**

1. Final Draft of Survey
2. Plan Sections:
  - a. Introduction
  - b. Community Description
  - c. Administrative Structure;
  - d. Recreation Facilities Inventory
3. Township Logo
4. Next Meeting



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## **Port Sheldon Township**

### **5-Year Parks and Recreation Plan Meeting Minutes**

Time: 1:00 pm

Date: 6.3.2015

Location: Port Sheldon Township Offices  
16201 Port Sheldon Street  
West Olive, MI 49460

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#### **Meeting Attendees:**

Jennifer Deleeuw – Recreation Committee  
Kathy Van Voorst – Port Sheldon Township – Clerk  
Kelli Miller - Recreation Committee

Mike Smith - M.C. Smith Associates  
Tiffany Smith - M.C. Smith Associates  
Carrie Klingelsmith - M.C. Smith Associates

#### **AGENDA**

1. Final Draft of Survey
2. Plan Sections:
  - a. Introduction
  - b. Community Description
  - c. Administrative Structure;
  - d. Recreation Facilities Inventory
3. Township Logo
4. Next Meeting



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1. Final Draft of Survey was discussed.
  - a. Suggestions to improve the survey were noted. M. C. Smith will email the updated version to the Recreation Committee.
2. Plan Sections:
  - a. Introduction – Township will review and edit.
  - b. Community Description - Township will review and edit.
  - c. Administrative Structure
    - i. The Recreation Programming is provided by Northwest Ottawa Recreation Authority. Port Sheldon Township supports the NORA with an annual financial contribution.
    - ii. West Ottawa Public Schools also provides numerous programs for youth in the Port Sheldon Township area.
    - iii. Port Sheldon will provide M. C. Smith with a 2015-16 Budget.
  - d. Recreation Facilities Inventory
    - i. M. C. Smith provided aerial maps of each park.
    - ii. Sheldon Landing property is leased by Port Sheldon Township from Consumer's Energy. There is potential for the Township to collaborate with Consumer's on developing the land into a park.
    - iii. Street Ends – The street ends are owned by the County and maintained by the Township.
    - iv. Zwemer Park – M. C. Smith will adjust the aerial photo to include the Street End.
    - v. Windsnest Park has all the elements to apply for MDNR Trust Fund grant.
    - vi. Township Property (May Street) – M. C. Smith will adjust the aerial photo to include the creek.
    - vii. Township Hall Park – the Recreation Plan will include long range goals for development.
    - viii. VanBuren Property – Discussion was held about installing a fence around the perimeter of the park to distinguish that the property belongs to the Township.
    - ix. Kouw Park – Development to include a volleyball court near the restroom building.





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3. Township Logo – The Township only uses the logo on the flag in front of the Township Offices. The logo is not available electronically.
4. Goals and Objectives – M. C. Smith will provide the Township with a set of Goals and Objectives to review before the next meeting. Listed below are some preliminary items to be discussed.
  - a. Nature Trail through Consumer's property from Hemlock Crossing to the Lakeshore.
  - b. Trail from Hemlock Crossing to 146<sup>th</sup> Avenue and ending at Stanton Corners.
  - c. Access along the south side of Pigeon Lake to Lake Michigan from the Street Ends.
5. Miscellaneous –
  - a. Public Workshop/Open House to be held Wednesday, August 12 6:30-8:00pm.
  - b. M. C. Smith will provide a sample ad to the Township for the Public Workshop/Open House to be placed in the local newspaper.
6. Next Meeting – August 26, 2015 at 1:00pm

## Minutes

The regular meeting of the Port Sheldon Township Board held on Thursday, January 14, 2016 at 6 p.m. **PRESENT:** Howard Baumann, Esther Van Slooten, Kathy Van Voorst, and Gerald Smith. **ABSENT:** Bill Monhollon Also present, Attorney Ron Bultje, Fire Chief Kevin McNutt, M.C. Smith representative Tiffany Smith and 2 members of the township. Gerald Smith offered an invocation. Motion made by Smith **to approve the agenda.** Motion supported by Van Slooten and carried.

Consent agenda:

To approve the minutes of December 10, 2015.

To accept the correspondence

None

To accept the committee reports.

Building: 14 permits were issued in December 2015 with six new house starts and 5 mobile home in West Olive Estates.

Fire Department: The Fire Department responded to 8 calls and held two meetings in December.

Motion made by Van Voorst **to approve the consent agenda**, supported by Smith and carried.

Motion made by Smith **to appoint Fire Captain Andrew Lawrence as the new Assistant Fire Chief**, motion supported by Van Voorst and carried.

6:08 Public hearing held **to receive comments on the proposed Port Sheldon Parks and Recreation Plan.** No public comments.

Motion by **Smith to close public hearing**, supported by Van Slooten and carried. 6:15 Closed Public Hearing

Motion made by Van Voorst **to adopt the proposed 2016 Parks and Recreation Plan**, supported by Smith and carried with four yes roll call votes.

Motion made by Van Slooten to adopt the following resolution:

**WHEREAS**, Rachel Frantom has served Port Sheldon Township for more than eleven years as a member of the Township Planning Commission and

**WHEREAS**, She has been committed to make a difference and it was reflected in her attentive manner and

**WHEREAS**, Rachel has served capably and conscientiously throughout the years in the continuing development of the township and

**WHEREAS**, her proactive approach has contributed to the positive development of the township and

**WHEREAS**, Rachel's contribution has made Port Sheldon Township a unique and desirable community to reside

**NOW THEREFORE BE IT RESOLVED** that we the members of the Township Board of Port Sheldon wish to recognize Rachel's dedication and devotion throughout her years of service and extend to her our sincere thanks and appreciation for outstanding service to the residents of Port Sheldon Township.

Motion supported by Smith and carried with four yes roll call votes.

Motion made by Van Voorst **to appoint David Van Ginhoven to the planning commission for one year to finish the term of Rachel Frantom.** Motion supported by Van Slooten and carried.

Motion made by Van Slooten to confirm Bill Monhollon has been appointed to the planning commission for the duration of his elected term of office of Trustee. Motion supported by Smith and carried.

Motion made by Van Voorst to re-appoint Nichole Timmer for a 3 year term on the planning commission, supported by Smith and carried.

Motion made by Smith to re-appoint David DeLeeuw to a 2 year term on the planning commission, supported by Van Slooten and carried.

Motion made by Smith to contact Prein and Newhof regarding pickleball and basketball courts. Motion supported by Van Slooten and carried.

Motion made by Van Slooten to adopt the following mission statement:

The Township of Port Sheldon is a wonderful balance of summer cottages and permanent homesteads along with many blueberry farms, evergreen nurseries and one large electric generating plant. The mission of the township is to serve all of our residents equally and fairly by maintaining a healthy, safe and enjoyable place to live, work and vacation.

We recognize the moral and ethical standard required of public officials and dedicate ourselves to the highest standards of integrity through providing transparency and open dialog. We strive to provide an efficient and fiscally responsible level of service to Port Sheldon Township.

Motion supported by Smith and carried with four yes roll call votes.

Motion made by Smith to hold a budget workshop on March 15, 2016 at 12 noon. Motion supported by Van Slooten and carried.

Motion made by Smith **to adopt a poverty guideline resolution including the federal poverty income standards for 2016 assessments**, motion supported by Van Slooten and carried with four yes roll call votes.

Motion made by Smith **to pay bills**, supported by Van Slooten and carried.

**Discussion:** Good meeting

Meeting adjourned 7:10 p.m.

Kathy Van Voorst, Clerk



Port Sheldon Township will be hosting a p Search 77° Chicago, IL CW Avery Templates Sign In

We apologize for any inconvenience.

**EDIT: Services are now working again.**

## Recreation Public Workshop/Open House & Survey

By PORT SHELTON TOWNSHIP | Published: JUNE 14, 2015

**PORT SHELTON TOWNSHIP**

**PARKS AND RECREATION PLAN**

**PUBLIC WORKSHOP/OPEN HOUSE**

Port Sheldon Township will be hosting a public workshop/open house to gather input regarding Parks and Recreation. The meeting will be held Wednesday, August 19, 2015 from 6:30-8:00pm at the Port Sheldon Township Hall, 16001 Port Sheldon St. West Olive, MI.

The Parks and Recreation Plan is a guide to park and recreation development over the next 5 years. It addresses both current park and recreation facilities and future needs within Port Sheldon Township. The plan is required by the Michigan Department of Natural Resources to allow the participating entities to apply for State and Federal grant funding for recreation improvements.

In order to have a more accurate plan for the township, please participate in the survey before or soon as possible or by July 14. A hard copy of this survey is also available at the township office and will be available at the Summerfest picnic.

<https://www.surveymonkey.com/s/PortSheldonTownshipParksandRecreationPlanSurvey>

If you have any comments or questions please contact Port Sheldon Township at 616-399-6121.

## Summerfest 2015

By PORT SHELTON TOWNSHIP | Published: JUNE 11, 2015

10:53 AM 6/12/2015