

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
July 11, 2019 – 6:00 P.M.**

1. Call to order
2. Roll Call

Present: Howard Baumann, Teresa De Graaf, Rachel Frantom, Bill Monhollon and Gerald Smith

Absent: None

Also present: Ron Bultje, Township Attorney, Brad Dirkse, Fire Chief and two township residents

3. Pledge of allegiance
4. Invocation

Gerald Smith offered the invocation.

5. Additions to Agenda – website update discussion
6. Approval of Agenda

Motion by De Graaf to approve the agenda with additions. Supported by Frantom and carried.

7. Consent Agenda Approval

- a. Approve Minutes- June 13, 2019 Regular Meeting and June 13, 2019 OCRC work session.
- b. Approve Financial Report
- c. Approve Correspondence
- d. Approve Committee Reports

- Building – June report - seventeen permits issued with two new house starts.
- Fire Department – June report - nineteen calls and two meetings. One hundred eleven calls for the first six months of 2019. Connor Millar promoted to Lieutenant.

- e. Approve payment of Bills

Motion by Smith to approve the consent agenda. Supported by Monhollon and carried.

8. Discussion - Election – Permanent Absentee Voter mailing.

De Graaf to mail all registered voters, information regarding the Permanent Absent Voter List. With the passage of Proposal 3 in November, 2018, the cost of running future elections will increase greatly.

9. Consider Ottawa Area Intermediate School District request for Township Hall use in event of an emergency.

Motion by De Graaf to allow Ottawa Area Intermediate School District to use the township hall as an emergency evacuation site in the event of an emergency. Supported by Smith and carried.

10. Estimate – Video Security System for Windsnest Park. Baumann to solicit quote from Ottawa County in addition to the EPS quote.

11. Discussion - Fee schedule. Actual costs will be measured against fees charged and discussed next month.

12. Consider adoption of Restate Zoning Ordinance. Ordinance still in final editing stage.

13. Discussion – Vandenberg property – table until next month.

14. Windsnest Park Update – completion date of August 1st with the exception of the boardwalk.

15. Additions to Agenda – Website Update.

Motion by Monhollon to authorize an expenditure of \$2,000 for a website upgrade. Supported by Frantom and carried with five yes roll call votes.

16. Public Comment: Roadside mowing, Windsnest vandalism, Henry VerHoeven memorial gifts.

17. Adjourn

Motion by Monhollon to adjourn. Supported by Smith and carried.

The meeting adjourned at 6:34 p.m.