

Minutes

The regular meeting of the Port Sheldon Township Board was held on Thursday, November 8, 2018 at 6:00 p.m. **PRESENT:** Rachel Frantom, Teresa De Graaf, Howard Baumann, Bill Monhollon and Gerald Smith. Also present: Attorney, Ron Bultje, Fire Chief, Brad Dirkse, Nederveld representative, Kelly Kuiper, relatives of drowning victim, Brandon Schmidt, Bob Pratt of Great Lakes Surf Rescue Project and four township residents.

Teresa De Graaf offered an invocation.

Motion by Smith **to approve the agenda with the addition of bill payment policy confirmation.** Supported by Frantom and carried.

Consent agenda:

The minutes of the October 11, 2018 regular meeting.

The October Financial Reports.

Payment of bills.

Correspondence: Letter from the VanderYacht family

Resignation letter from Joe Vander Yacht

Committee Reports:

- Building: No October report available

- Fire Department: October report: twenty-three calls with two meetings.

Motion by Monhollon **to approve the consent agenda,** supported by Smith and carried.

Kelly Kuiper asked the board for tentative approval for Step II Site Condominium Plan and gave an update on the Venture Shores permit approval process, sharing which permits are awaiting approvals.

Motion by Smith **to grant tentative approval for Ventura Shores Step II Site Condominium Preliminary Site Plan subject to obtaining all required permits.** Supported by De Graaf and carried.

Motion by Smith **to approve the request from West Ottawa Public Schools to collect the 2019 summer tax levy.** Supported by Frantom and carried.

Discussion regarding Lighting District costs. A public hearing will be necessary in 2019 in order to raise the assessment to cover current costs.

Supervisor Baumann shared proposals received for bike path snowplowing contracts for the 18/19 winter season. Park Township and Diemer's Property Management submitted proposals. Discussion centered around cost and the fact that not all residents receive a benefit from snowplowing.

Motion by Smith **to reject pursuing bike path snowplowing due to cost constraints.** Supported by De Graaf and carried.

Two residents have shown interest and are considering serving on the Board of Appeals.

Motion by Monhollon **to adopt a resolution recognizing Rick Uildriks years of service on the Zoning Board of Appeals.** Supported by Smith and carried with five yes roll call votes.

Additions to the Agenda:

Confirmation of bill payment policy. Allow Clerk/Treasurer to pay bills throughout the month on a timely basis, avoiding late fee assessments.

Motion by Monhollon **to update and confirm the bill payment policy.** Supported by Smith and carried.

Public Comment:

Brandi Donley, mother of Brandon Schmidt, read a statement regarding the events surrounding the accidental drowning of her son. She requested water safety signage, additional life-saving equipment, a call station and a memorial for Brandon at Windsnest Park. The board agreed further discussion is necessary and is agreeable toward many of Ms. Donley's requests.

Motion by Monhollon **to approve a memorial at Windsnest Park to honor drowning victim, Brandon Schmidt.** Supported by De Graaf and carried.

Bike path snowplowing and beach safety discussed further.

Attorney Bultje shared Proposal 1 ramifications and the need for possible Regulatory and Zoning Ordinances if the board opposes Commercial sales and facilities.

Board consensus in favor of pursuing both ordinances.

Motion by Monhollon **to adjourn**. Supported by Smith and carried.
Meeting adjourned 6:55 p.m.

Teresa De Graaf, Clerk