

## Minutes

The regular meeting of the Port Sheldon Township Board held on Thursday, December 14, 2017 at 6 p.m. **PRESENT:** Esther Van Slooten, Kathy Van Voorst, Bill Monhollon, Gerald Smith and Howard Baumann Jr. In addition, present, Attorney Ron Bultje, Assistant Fire Chief Andrew Lawrence, Fire Captain Brad Dirkse and 2 township resident. Kathy Van Voorst offered an invocation. Motion made by Smith **to approve the agenda with the addition of Prein and Newhof proposal**, supported by Monhollon and carried.

Consent agenda:

To approve the minutes of November 9, 2017 meeting.

To accept the financial report.

Correspondence.

A letter of resignation from Fire Chief Kevin McNutt.

Building: Seven permits were issued in November with 3 new house starts and 2 mobile homes in West Olive Estates.

Fire Department: The fire department responded to 9 calls and held two meetings in November.

Motion by Monhollon **to approve the consent agenda**, supported by Smith and carried.

Motion made by Smith **to accept the resignation of Fire Chief Kevin McNutt**, motion supported by Van Voorst and carried.

Supervisor Baumann introduced the newly appointed clerk Teresa De Graaf, effective January 1, 2018.

Motion made by Van Voorst **to re-appoint Delwin Petroelje and David De Leeuw to 3-year terms on the Planning Commission**. Motion supported by Smith and carried.

Motion made by Van Voorst **to re-appoint Bobby Forrest, Rick Uildriks and Lori Stump to 3-year terms on the Zoning Board of Appeals**. Motion supported by Monhollon and carried.

Motion made by Van Slooten **to hire Lisa Dirkse as the town hall and office custodian**. Motion supported Smith and carried.

Motion made by Van Voorst **to sign an authorization for change in standard lighting contract contingent on developer signing the street lighting contract**. Motion supported by Smith and carried with five yes roll call votes.

Motion made by Monhollon **to ratify the Contract with Tenurgy for an energy audit**. Motion supported by Smith and carried.

Motion made by Van Slooten **to adopt the proposed Noise Ordinance**. Motion supported by Smith and carried with five yes roll call votes.

Motion made by Van Slooten **to agree to collect the 2018 summer taxes for the O.A.I.S.D.** Motion supported by Smith and carried.

Motion made by Monhollon **to approve additional \$3200 funding for a Windsnest Park design per the D.E.Q. requirements**. Motion supported by Smith and carried.

Motion made by Van Slooten **to include parking lot design at Windsnest Park and authorize Prein and Newhof to do the design and include in construction documents**. Motion supported by Van Voorst and carried.

Motion by Van Slooten **to pay the bills**, supported by Gerald Smith and carried.

The township board extended our sincere thanks and appreciation to Clerk Kathy Van Voorst for her 28 /12 years of service.

Public discussion: No wake and shooting near schools.

Meeting adjourned 7:00 p.m.

Kathy Van Voorst, Clerk