

## Minutes

The regular meeting of the Port Sheldon Township Board held on Thursday, February 11, 2016 at 6 p.m. **PRESENT:** Howard Baumann, Esther Van Slooten, Kathy Van Voorst, and Gerald Smith. **ABSENT:** Bill Monhollon Also present, Attorney Ron Bultje, Fire Captain Brad Dirkse, Vern Helder candidate for District Court Judge and 1 member of the township. Kathy Van Voorst offered an invocation. Motion made by Van Voorst **to approve the agenda with the addition of picnic shelter bid.** Motion supported by Van Slooten and carried.

Consent agenda:

To approve the minutes of January 14, 2016.

To accept the financial report.

To accept the correspondence

None

To accept the committee reports.

Building: 7 permits were issued in January 2016 with one new house start and 1 new mobile home in West Olive Estates.

Fire Department: The Fire Department responded to 14 calls and held two meetings in January.

Motion made by Smith **to approve the consent agenda**, supported by Van Slooten and carried.

Motion made by Smith **to approve \$400 to place Port Sheldon Street signs on Butternut Dr. North and South of the intersection.** Motion supported by Van Slooten and carried.

Motion made by Smith **to adopt an amendment to the Cemetery Ordinance to include language for columbarium's.** Motion supported by Van Slooten and carried with four yes roll call votes.

Motion made by Smith **to amend the Cemetery fee schedule to include columbarium's and change the fee for foundations from .30 to .45.** Motion supported by Van Slooten and carried with four yes roll call votes.

Vern Helder candidate for District Court Judge introduced himself and announced he was running for the District Court position.

Motion made by Smith **to table the request of N.O.R.A. for use of the ballfield until we get a schedule.** Motion supported by Van Voorst and carried.

Motion made by Van Voorst **to adopt a resolution increasing the wages of the Treasurer for the 2016-17 fiscal year by \$1,134.** Motion supported by Smith and carried with four yes roll call votes.

Motion made by Van Slooten **to adopt a resolution increasing the wages of the Clerk for the 2016-17 fiscal year by \$1,134.** Motion supported by Smith and carried with four yes roll call votes.

Motion made by Smith **to adopt a resolution increasing the wages of the Supervisor for the 2016-17 fiscal year by \$1,134.** Motion supported by Van Slooten and carried with four yes roll call votes.

Motion made by Van Slooten **to increase the Trustees wages by 3% adding an additional \$63.50 per year.** Motion supported by Smith and carried with four yes roll call votes.

Motion made by Van Voorst adopted a resolution **to set the Annual Meeting for 6 p.m. on March 30, 2016.** Motion supported by Smith and carried with four yes roll call votes.

Motion made by Van Voorst **to accept the Planning Commission Annual Report for information.** Motion supported by Smith and carried.

Motion made by Van Voorst **to approve the low bid of \$68,525.00 from J.D. Fisher Builders for a park shelter at the township hall park.** Motion supported by Van Slooten and carried with four yes roll call votes.

Motion made by Smith **to pay bills**, supported by Van Slooten and carried.

**Discussion:** None

Meeting adjourned 7:40 p.m.

Kathy Van Voorst, Clerk