

## Minutes

The regular meeting of the Port Sheldon Township Board held on Thursday, January 14, 2016 at 6 p.m. **PRESENT:** Howard Baumann, Esther Van Slooten, Kathy Van Voorst, and Gerald Smith. **ABSENT:** Bill Monhollon Also present, Attorney Ron Bultje, Fire Chief Kevin McNutt, M.C. Smith representative Tiffany Smith and 2 members of the township. Gerald Smith offered an invocation. Motion made by Smith **to approve the agenda.** Motion supported by Van Slooten and carried.

Consent agenda:

To approve the minutes of December 10, 2015.

To accept the correspondence

None

To accept the committee reports.

Building: 14 permits were issued in December 2015 with six new house starts and 5 mobile home in West Olive Estates.

Fire Department: The Fire Department responded to 8 calls and held two meetings in December.

Motion made by Van Voorst **to approve the consent agenda**, supported by Smith and carried.

Motion made by Smith **to appoint Fire Captain Andrew Lawrence as the new Assistant Fire Chief**, motion supported by Van Voorst and carried.

6:08 Public hearing held **to receive comments on the proposed Port Sheldon Parks and Recreation Plan.** No public comments.

Motion by Smith **to close public hearing**, supported by Van Slooten and carried. 6:15 Closed Public Hearing

Motion made by Van Voorst **to adopt the proposed 2016 Parks and Recreation Plan**, supported by Smith and carried with four yes roll call votes.

Motion made by Van Slooten to adopt the following resolution:

**WHEREAS**, Rachel Frantom has served Port Sheldon Township for more than eleven years as a member of the Township Planning Commission and

**WHEREAS**, She has been committed to make a difference and it was reflected in her attentive manner and

**WHEREAS**, Rachel has served capably and conscientiously throughout the years in the continuing development of the township and

**WHEREAS**, her proactive approach has contributed to the positive development of the township and

**WHEREAS**, Rachel's contribution has made Port Sheldon Township a unique and desirable community to reside

**NOW THEREFORE BE IT RESOLVED** that we the members of the Township Board of Port Sheldon wish to recognize Rachel's dedication and devotion throughout her years of service and extend to her our sincere thanks and appreciation for outstanding service to the residents of Port Sheldon Township.

Motion supported by Smith and carried with four yes roll call votes.

Motion made by Van Voorst **to appoint David Van Ginhoven to the planning commission for one year to finish the term of Rachel Frantom.** Motion supported by Van Slooten and carried.

Motion made by Van Slooten **to confirm Bill Monhollon has been appointed to the planning commission for the duration of his elected term of office of Trustee.** Motion supported by Smith and carried.

Motion made by Van Voorst **to re-appoint Nichole Timmer for a 3 year term on the planning commission**, supported by Smith and carried.

Motion made by Smith **to re-appoint David DeLeeuw to a 2 year term on the planning commission**, supported by Van Slooten and carried.

Motion made by Smith **to contact Prein and Newhof regarding pickleball and basketball courts.** Motion supported by Van Slooten and carried.

Motion made by Van Slooten **to adopt the following mission statement:**

The Township of Port Sheldon is a wonderful balance of summer cottages and permanent homesteads along with many blueberry farms, evergreen nurseries and one large electric generating plant. The mission of the township is to serve all of our residents equally and fairly by maintaining a healthy, safe and enjoyable place to live, work and vacation.

We recognize the moral and ethical standard required of public officials and dedicate ourselves to the highest standards of integrity through providing transparency and open dialog. We strive to provide an efficient and fiscally responsible level of service to Port Sheldon Township.

Motion supported by Smith and carried with four yes roll call votes.

Motion made by Smith **to hold a budget workshop on March 15, 2016 at 12 noon.** Motion supported by Van Slooten and carried.

Motion made by Smith **to adopt a poverty guideline resolution including the federal poverty income standards for 2016 assessments,** motion supported by Van Slooten and carried with four yes roll call votes.

Motion made by Smith **to pay bills,** supported by Van Slooten and carried.

**Discussion:** Good meeting

Meeting adjourned 7:10 p.m.

Kathy Van Voorst, Clerk