

PORT SHELDON TOWNSHIP PRIVATE ROAD APPLICATION
Filing Fee \$250.00

Name of Applicant _____

Mailing address: _____

_____ Phone Number _____

Permanent Parcel Number(s) of Property _____

Name(s) and Addresses of Other Persons or Parties with a Legal Interest in the Private Road or
Property _____

Name of Proposed Private Road (spelling etc. exactly as approved by O.C.R.C.)

Items to be submitted with application: (See Private Road Ordinance #41)

- Site Plan
- Road Plans and Lot Divisions
- Proposed Deed Restrictions
- Road Maintenance Agreement
- Access Easement Agreement
- Driveway Permit from Ottawa County Road Commission
- No Duplication Letter (road name approval) from Ottawa County Road Commission

Township Liability: The owner(s) of the private road agree by applying for and securing a permit to construct the private road that they shall indemnify and save and hold the Township harmless from all claims for personal injury and/or property damage arising out of the failure to properly construct, maintain, repair, and replace the private road.

Signature of Applicant

Date

It is important that the applicant or a representative be present at the planning commission meeting when this application is considered.